|  |
| --- |
| APPLICATION FORM |
| Application for Registration as a Demand Response Service Provider in the NEM |

Please complete this Application form using the appropriate Application Guide, and any other documents and information sources mentioned in this document.

The information in this Application Form is not to be altered without the prior written consent of Australian Energy Market Operator Ltd (AEMO).

Rules terms

Terms defined in the National Electricity Rules (*Rules* or NER) have the same meanings in this Application Form unless otherwise specified. Those terms are intended to be identified in this form by italicising them, but failure to italicise such a term does not affect its meaning.

Application Form submission

To submit an application to AEMO:

* Complete this Application Form, please ensure all required sections are complete and any prerequisites are met.
* Sign the form, if using a digital signature please ensure the signatory is copied into the submission email.
* Ensure any required letter of authority is in place. For more information and a template letter of authority please see [AEMO’s website.](https://aemo.com.au/energy-systems/electricity/national-electricity-market-nem/participate-in-the-market/registration)
* Email a copy of the completed, signed form including all attachments to the AEMO Market Registration Team via email to [onboarding@aemo.com.au](mailto:onboarding@aemo.com.au).

**Note:** AEMO’s Market Registration team is unable to access external file share links. Please attach all documentation you wish to submit to AEMO, and if files are over 10MB please use a zip file. Multiple emails are acceptable. If sending multiple emails, please number each email.

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Application Overview

Complete this Application Form (Form) to apply for registration in the *National Electricity Market* (*NEM*) as a *Demand Response Service Provider* (DRSP) and one of the following:

* Classify *load* as *ancillary service load* (ASL) and/or aggregate two or more l*oads* so they are treated as one ASLfor the purpose of central dispatch.
* Classify *qualifying load* as *wholesale demand response unit* (WDRU) and/or aggregate two or more WDRU so they are treated as one WDRU for the purposes of central dispatch.

Do **not** use this Form if:

* you are already registered as a DRSP.
* you have submitted this form previously, and it is still being assessed by AEMO.

You can submit a subsequent application once you have been approved as a DRSP. For those DRSPs wanting to:

* amend, add or remove NMIs to/from their WDRU classification you will need to manage this through the portfolio management system.
* amend, add or remove NMIs to/from an aggregated ASL classification you will need to manage this through the portfolio management system.

Where a requirement for information is ‘Not Applicable’, please put “NA” in the field.

For help in completing this Form, refer to the appropriate [application guide](https://www.aemo.com.au/-/media/Files/Electricity/NEM/Participant_Information/Registration/Demand-Response-Service-Provider/Application-Guide-NEM-Demand-Response-Service-Provider.pdf)*.*

Direct any questions regarding your application to the AEMO Registration Team email: [onboarding@AEMO.com.au](mailto:onboarding@aemo.com.au).

# Participant Category

Under section 2.3B of the *National Electricity Rules* (NER), a DRSP is a *Registered Participant* who may engage in the activity of offering and providing *market ancillary services* from one or more ASL or *wholesale demand response* fromone or more WDRU.

To be eligible for registration as a DRSP, a person must obtain the approval of *AEMO* to classify a *load* as an ASLin accordance with clause 2.3.5 or as a WDRU in accordance with clause 2.3.6.

This Form is for those who want to register as a DRSP to classify a load as an ASL and/or WDRU in the *NEM*.

Please check the appropriate checkboxes below to indicate the DRSP classifications you are applying for:

Classifying *load* as ASL

and aggregating two or more *loads* so they are treated as one ASL

Classifying *qualifying load* as WDRU

and aggregating two or more WDRU so they are treated as one WDRU

# Application Details

## Applicant details

|  |  |  |  |
| --- | --- | --- | --- |
| Entity Name: |  | | |
| ABN: |  | ACN: |  |
| Participant ID[[1]](#footnote-2): |  | | |
| Portfolio name: |  | | |

## Declaration

The Applicant is applying to become a DRSP in the NEM being managed by AEMO under the NER.

The Applicant declares that the Applicant authorises, approves and accepts that, in respect of this application and any related future application:

* AEMO may communicate with any person, as appropriate, including to verify information.
* AEMO may treat any communication on the Applicant’s behalf, whether physical, or electronic through a login to AEMO’s systems (including using access rights given by a Participant Administrator), as being by or to a person who is the Applicant’s:
  + authorised officer;
  + delegate, appointed by the Applicant’s authorised officer; or
  + agent, appointed by the Applicant’s authorised officer (including as registration contact in respect of the application), without AEMO requiring a separate letter of authority in this regard.
* AEMO may rely on any such communication, as being:
  + given by the Applicant, when given by the person;
  + given to the Applicant, when given to the person;
  + the Applicant’s in respect of any acts, omissions, statements, representations and notices;
  + instructed by the Applicant, regardless of whether any such instruction has been given, or its terms; and
  + complete, true and correct.

I, <Full Name>, <Position>, declare that I am authorised by the Applicant to submit this Application on the Applicant's behalf and certify that the contents of this Application and any further submissions are true and correct.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: | 8/01/2024 |

By signing this form, the signatory warrants that the signatory is duly authorised to sign this document on behalf of the Applicant and to make the declarations set out in this document on the Applicant’s behalf.

# Contact Details

Please clearly mark all attachments as "Attachment to Section C" and number each page consecutively. This information must be provided in each zip file you submit.

You must provide contact details to assist with communication between AEMO and your organisation. Provide contact details for your head office, any branch offices, and all relevant personnel.

## Registration contact

Please provide contact details for all questions regarding this Application.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Position: |  | Email: |  |
| Phone: |  | Mobile: |  |

## Head office and branch contact details

|  |  |  |  |
| --- | --- | --- | --- |
| Office Name\*: |  | | |
| Street address: |  | | |
| State: |  | Postcode: |  |
| Postal address: |  | | |
| State: |  | Postcode: |  |
| Phone: |  |  | |
| Email: |  | | |
| \* Type “Head Office” or the name of the branch | | | |

## Operational contacts

|  |  |  |
| --- | --- | --- |
| Control room (physical plant operations – must be contactable 24/7) | | |
| Primary phone: |  | Other: |
| Email: |  | |

|  |  |  |
| --- | --- | --- |
| Trading room (24/7 bidding operations – must be contactable 24/7) | | |
| Primary phone: |  | Other: |
| Email: |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Emergency messaging system | | | |
| Name: |  | Mobile: | Email: |
| Name: |  | Mobile: | Email: |
| Name: |  | Mobile: | Email: |
| Name: |  | Mobile: | Email: |
| Name: |  | Mobile: | Email: |

## Personnel contacts

Provide details for the following roles in your desired format into the zip file, for example, a list exported from Microsoft Outlook, Excel, or Word and check each checkbox in the list below to confirm details have been provided.

The minimum details required are: role(s), name, position, phone number, mobile number, 24/7 contact number for all 24/7 contacts, and an email address.

Each contact can have more than one role.

| Mandatory contacts | |
| --- | --- |
| CEO/MD |  |
| CEO/MD Assistant |  |
| 24 Hour / Emergency contact – Operational contact |  |
| Clearing - Primary |  |
| Clearing - Secondary |  |
| Company Secretary |  |
| Corporate Relations Manager |  |
| Crisis Contact |  |
| Dispute Management Contact |  |
| IT After Hours / Emergency Contact (Primary) |  |
| IT After Hours / Emergency Contact (Secondary) |  |
| IT Security Contact (Primary) |  |
| IT Security Contact (Secondary) |  |
| IT Technical Network Contact |  |
| Operations - Bidding Contact (24/7) |  |
| Operations - Manager (24/7) |  |
| Operations - Shift Supervisor (24/7) |  |
| Operations - Trading Manager (24/7) |  |
| Registration Contact (must match Section C.1 and csv details) |  |
| Settlement Manager |  |
| Senior to Settlement Manager |  |
| Telemetry Contact (Classifying WDRU only, must match csv details) |  |

|  |  |
| --- | --- |
| Reason if not attached: |  |

# Required Information

Include the following information (where relevant) and ensure the information is attached to this application. Click in each checkbox to indicate that you have attached the information required. If you have not addressed all necessary items, please provide a reason in the field provided.

Please clearly mark all attachments as "Attachment Section D" and number each page consecutively. They must be submitted as part of the supporting information in the required zip file.

## Partnership status

Is the Applicant applying on behalf of a partnership?  Yes  No

If Yes,

I have provided a copy of the partnership agreement.

|  |  |
| --- | --- |
| Reason if not attached: |  |

## Trust status

Is the Applicant applying for registration on behalf of a Trust?  Yes  No

If Yes,

I have provided an executed [Trustee Deed Poll](https://www.aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/aemo-nem-trustee-deed-poll.docx) in favour of AEMO.

|  |  |
| --- | --- |
| Reason if not attached: |  |

## Organisational capability

Please confirm you have provided the following information:

An organisation chart and other documents (such as the résumés of key managers) detailing the necessary expertise to comply with the NER.

A document that demonstrates the *NEM*-related policies and procedures already in place (do not submit the documents to AEMO, simply provide a list of the policies and procedures).

If the Applicant has not participated in the *NEM* before but has participated in another relevant market, copies of electricity licences (if any) held in related markets and the duration of activity in the market.

A corporate structure chart explaining any links with parent and other organisations that provides evidence of your ability to comply with the NER.

|  |  |
| --- | --- |
| Reason if not attached: |  |

## Financial viability

I have provided copies of recently audited financial statements.

I have provided an explanation of financial links with parent organisations and other organisations that may improve my financial viability.

|  |  |
| --- | --- |
| Reason if not attached: |  |

## Regulatory compliance

Do you have any jurisdictional electricity licence or authorisation required to carry on the activity of a DRSP?

Yes: Provide copy of current electricity licence or authorisation in one or more NEM jurisdictions.

No: Provide evidence of exemption from the requirement to hold a jurisdictional electricity licence or, if relevant, explain why no such requirement applies. Include copies of any applicable exemption or derogation.

|  |  |
| --- | --- |
| Reason if not attached: |  |

Are there any outstanding non-compliances with regulatory obligations in respect of existing or proposed activities as a DRSP by any person associated with this application?

Yes: Provide details of any non-compliance.

No: Skip this section.

|  |  |
| --- | --- |
| Reason if not attached: |  |

## Market Participant Criteria

A DRSP is a category of Market Participant in the NEM. Please confirm you meet the following criteria:

* You are a resident in, or have a permanent establishment in, Australia
* You are not immune from suit in respect of the obligations of the Market Participant under the Rules
* You are capable of being sued in your own name in a court of Australia

Yes: Go to next Section.

No: You are not eligible to apply to be a DRSP.

## Recipient Created Tax Invoice

If your company (having the same ABN as this application) has signed a current version of the Recipient Created Tax Invoice Agreement (RCTI), you do not need to complete a new one. To see if your previously signed agreement is still current, check the Last Updateddate in the latest Agreement's "notes for completion".

If you need to complete an RCTI, submit your application with a completed copy of the [RCTI](https://www.aemo.com.au/-/media/files/about_aemo/recipient-created-tax-invoice-agreement.docx) available from the AEMO website.

## Austraclear

AEMO uses an external electronic funds transfer system provided by Austraclear. Please apply directly to Austraclear for membership. Membership approvals can take up to five weeks to process and charges are payable direct to Austraclear. *See* <https://www.asx.com.au/services/settlement/austraclear.htm>.

|  |  |
| --- | --- |
| Austraclear Membership Number: |  |

Is the Applicant the Austraclear Account Holder?

Yes

No Provide evidence of permission (Letter of Authority) from an authorised officer on behalf of the Austraclear account holder for the Applicant to use this Austraclear account.

|  |  |
| --- | --- |
| Reason if not attached: |  |

## Credit support

Does the Applicant meet the acceptable credit criteria detailed in clause 3.3.3 of the Rules?

Yes Please provide evidence that it meets the criteria.

No The Applicant is required to provide credit support.

Note: Applicants applying to register as a Market Participant who do not meet the acceptable credit criteria must provide credit support equal to, or greater than, their maximum credit limit (MCL). If a guarantee is required it must be from your financial institution and must be in the AEMO [Guarantee Pro Forma](https://aemo.com.au/-/media/Files/About_AEMO/AEMO-Bank-Guarantee-Pro-Forma---editable-form.docx) format available on the AEMO website.

For further assistance with financial guarantees, see the [Credit Support Management Guide](https://www.aemo.com.au/-/media/Files/About_AEMO/Guide_to_AEMO_Credit_Support_Management_April_2014.pdf) on the AEMO website.

|  |  |
| --- | --- |
| Reason if not attached: |  |

# System Preparedness

Please complete this section to provide evidence of IT systems in place and system readiness to support NEM Activities.

## Operation and system readiness

Please clearly mark all attachments as "Attachment to Section E.1" and number each page consecutively. They must be submitted as part of the supporting information in the required zip file.

Does your installation(s) have the capability to provide settlement data in five-minute intervals:

Yes

No. You are unable to classify your load as WDRU.

Please provide the following information and check the appropriate checkboxes to indicate the information has been provided:

A diagram showing the roles of the individuals responsible for daily bidding and physical control of the WDRU and/or ASL.

A description of the prior experience of bidding and dispatch operational staff.

A description of how 24/7 operational coverage will be maintained, to ensure that appropriate personnel or electronic facilities are available at all times to receive and immediately act upon dispatch instructions issued by AEMO including (without limitation):

how you will receive and immediately act upon dispatch instructions on a 24/7 basis;

who will and how you will submit bids, including rebids, to ensure they are able to comply with the dispatch instructions; and

the systems in place for 24 hour access to AEMO systems, in particular the MMS portal.

Details of:

the primary and backup voice and data communication facilities established for the WDRU and/or ASL;

the names and contact details of the nominated personnel who will receive and act on operational communications

The arrangements in place to ensure that you will inform AEMO of any future changes to these names and contact details;

two independent telephone system numbers for each of the nominated operational personnel, as well as the control centre (mobile phone numbers only are not acceptable);

the arrangement in place to maintain both independent telephone systems in good repair and investigate communication faults within four (4) hours; and

the email facility to be established and maintained with AEMO approval.

A completed and signed [Application Capability Declaration](https://aemo.com.au/-/media/files/electricity/nem/participant_information/registration/demand-response-service-provider/capability-declaration-drsp-application.docx?la=en).

I understand and acknowledge that I must provide evidence to demonstrate my system is ready to use: AEMO’s pre-production systems once my system has been configured to do so.

|  |  |
| --- | --- |
| Reason if not attached: |  |

## Dispatch instructions

Do you wish to receive *dispatch instructions* via SCADA in addition to instructions provided via the Electricity Market Management System (MMS) Data Interchange?

Yes No

If ‘Yes’, please check the following checkbox to indicate you understand and acknowledge the following:

AEMO’s primary interface for energy dispatch instructions is either AEMO’s *automatic generation control system* (AGC) or the MMS Data Interchange. *Market Participants* may choose to receive *dispatch instructions* via SCADA but must be aware that AEMO considers this a secondary system and cannot monitor successful transmission of SCADA signals.

I understand and acknowledge the above statement.

# Information on ASL

Please clearly mark all attachments as "Attachment Section F" and number each page consecutively. It must be submitted as part of the supporting information in the required zip file.

**Note:** Duplicate and complete this form for each ASL. They must be submitted as part of the supporting information in the required zip file.

## Applying to classify ASL

Are you are applying to register as a DRSP to classify load as *ASL* in accordance with NER clause 2.3.5*?*

Yes - complete this section

No - skip this section.

## ASL declaration

Please check the appropriate checkboxes to confirm the following mandatory requirements to classify *load* as ASL have been met:

The Applicant confirms that the *load* being classified is a *load*.

The Applicant confirms the application is not in respect of a *market load* that is a *scheduled load.*

The Applicant confirms that performance standards for the *load* are in place.

The Applicant confirms that appropriate arrangement(s) are in place with *retail customer*(s) at the relevant connection point(s).

The Applicant confirms that the *load* complies with the *market ancillary services specification* (MASS).

The Applicant confirms that there is no *generating unit* at the NMI that is registered, or required to be registered, as a *Generator.*

The load is not classified as a WDRU by a different person.

The load is not classified as an ASL by a different person.

If one or more of the boxes above are not marked, please provide details why.

|  |  |
| --- | --- |
| Reason: |  |

## ASL identification

Are you applying to classify loads for multiple DUIDs?

Yes,

Please confirm you understand that all DUIDs in this Form must be considered for approval at the same time. Please complete this section.

No, please complete this section.

You will require a new dispatchable unit identifier (DUID) for each region. Please provide details in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| ASL Information | Applicant Data | Classification only example | Classification and aggregation example |
| Client Group Reference (DUID Name): |  | DR BLUE SKYA S1 | DR BLUE SKYA S1 |
| DUID: |  | DRBLUA01 | DRBLUA01 |
| Record the number of individual loads the Applicant wants to classify as an ASL |  | 1 | 1054 |

**Note:** A corresponding CSV file much be submitted for each load for which this application relates.

## ASL aggregation declaration

Are you applying to aggregate two or more *loads* so they are treated as one ASL for the purpose of central dispatch in accordance with NER 3.8.3?

Yes

No – You are not applying to aggregate two or more loads as an ASL. Go to Section F.5.

Are the ASLs connected within a single region?

Yes

No – you will not be able to aggregate the ASLs, because aggregated ASLs must be connected within a single region

Are the ASLs controlled by the same technology type (switching control or variable control)?

Yes

No – The technology type must be similar in order to be aggregated to deliver a particular contingency service.

## Market ancillary service information

Please provide details of the *market ancillary services* that the applicant is seeking approval to provide using the documents linked below.

### Market ancillary services

You must identify the load and the level of each service to be provided. To do this you must complete and enclose the following into the zip file:

[Information on Control Equipment.](https://aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/information-form-nem-control-equipment-details.docx) Please clearly mark "Attachment Section F.5 IoCE" and number each page consecutively. It must be submitted as part of the supporting information within the zip file.

[FCAS\_Group.csv](https://aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/FCAS_Group.csv)

[FCAS\_GroupService.csv](https://aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/FCAS_GroupService.csv)

[FCAS\_NMI.csv](https://aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/FCAS_NMI.csv)

[FCAS Device.csv](https://aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/FCAS_Device.csv)

Reason if not attached:

Note: For all contingency frequency control *ancillary services* relating to the DRSP category, the minimum and maximum enablement levels will be 0 MW and the maximum lower and upper angles will be 90 degrees, unless otherwise agreed with AEMO.

Please confirm the Registration Contact is the same in this document as in the csv file attached.

Yes

No - please supply a reason why.

Reason:

Please confirm the Registration contact has been notified of their involvement in this application.

Yes

No - please supply a reason why.

Reason:

### Information on Control Equipment

Please confirm that the following document:

* has been submitted for each of the ASLs identified above; and
* contains true, accurate and correct information upon which AEMO may rely without any enquiry by AEMO or dispute by you, as certified by you in signing this Application Form

[Information on Control Equipment](https://aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/information-form-nem-control-equipment-details.docx).

Please clearly mark "Attachment Section F – IoCE - <DUID>" and number each page consecutively. It must be submitted as part of the supporting information within the zip file.

# Information on WDRU

## Applying to classify WDRU

Are you applying to classify load as a WDRU in accordance with NER clause 2.3.6?

Yes - complete this section

No – skip this section.

## WDRU declaration

Please confirm you have met the following mandatory requirements to classify load as a WDRU:

the load is a *qualifying load*,

the Applicant has appropriate arrangements(s) in place at the relevant *connection point(s)* for the provision of WDR by means of that *load*

the Applicant has the consent of the *retail customer(s)* at the relevant *connection point(s)* for the provision of WDR by means of that load

the *load* is not a *market load* that is a *scheduled load*

the *load* comprises a single *connection point* or a *parent connection point* in respect of all its associated *child connection points* that are not *market connection points*

if the *connection point* is a *child connection point* it is also a *market connection point*

no *connection points* associated with the *load* is a *connection point* for a small customer *load:*

yes

No - a *connection point*, associated with the *load*, is a *connection point* for a small customer *load*:

Is this small customer *load* a NERR aggregated premises?

Yes

No - this load is not eligible to be classified as a WDRU.

the connection point has type 1,2,3 or 4 metering installations, with the capability to provide settlement data in five-minute intervals. Five minute metering data must be provided before this load can take part in WDR.

the *load* has not been classified as a WDRU or an ASL by a different person

the *load* is served through a single *connection point* and does not comprise electrical equipment that can be switched between multiple *connection points,*

the *load* is not subject to a *reserve contract* with AEMO at the time of the application to classify the *load* as a WDRU and

the *availability capacity* of zero will be provided for the *load,* or, where the *load* is aggregated with other *loads*, the aggregated *loads*,in relation to any *trading interval* in which the *load* will be, or is likely to be, *spot price exposed*.

If one or more of the boxes above are not marked, please provide details why.

Details:

## WDRU identification

Are you applying to classify loads for multiple DUIDs?

Yes,

Please confirm you understand that all DUIDs in this Form must be considered for approval at the same time. Then please complete this section.

No, please complete this section.

Please complete the following to specify how many NMIs you want to classify as WDRU:

|  |  |  |  |
| --- | --- | --- | --- |
| **WDRU information** | **Applicant data** | **Classification only example** | **Classification and aggregation example** |
| Client Group Reference (DUID name) |  | DR BLUE SKYA S1 | DR BLUE SKYB S1 | |
| DUID |  | DRBLUA01 | DRBLUB01 | |
| Record the number of individual loads the Applicant wants to classify as a WDRU |  | 1 | 7 | |

You must identify the qualifying load, specify the maximum responsive component of the WDRU and specify the proposed baseline methodology and baseline settings to be applied to the WDRU, according to NER 2.3.6. To do this you must complete and enclose the following into the zip file:

[Information on Control Equipment.](https://aemo.com.au/-/media/files/electricity/nem/participant_information/application-forms-and-supporting-documentation/information-form-nem-control-equipment-details.docx) Please clearly mark "Attachment Section H.3 IoCE" and number each page consecutively. It must be submitted as part of the supporting information within the zip file.

[WDRU\_NMI.csv](https://www.aemo.com.au/-/media/Files/Electricity/NEM/Participant_Information/Registration/Demand-Response-Service-Provider/WDRU-NMI.csv)

[WDRU\_Group.csv](https://www.aemo.com.au/-/media/Files/Electricity/NEM/Participant_Information/Registration/Demand-Response-Service-Provider/WDRU-GROUP.csv)

[WDRU\_NMI\_ExclusionDay.csv](https://www.aemo.com.au/-/media/Files/Electricity/NEM/Participant_Information/Registration/Demand-Response-Service-Provider/WDRU-NMI-ExclusionDay.csv)

Reason if not attached:

Please confirm the Registration Contact is the same in this document as in the csv file attached.

Yes

No - please supply a reason why.

Reason:

Please confirm the Registration and Telemetry contacts have been notified of their involvement in this application.

Yes

No - please supply a reason why.

Reason:

## WDRU Aggregation Information

Are you applying to aggregate WDRUs in accordance with NER clause 3.8.3?

Yes - complete this section.

No - skip this section.

Do you have any aggregations that include 5MW or above at a single TNI measured as the aggregate of the NMI-level MRCs at that TNI?

Yes – Do you have the DNSP Endorsement from the DNSP(s) whose network the loads in the aggregation are connected to?

Yes Please include the DNSP Endorsement in the zip file and continue to complete this section

No Do you have evidence that you have applied to the relevant DNSP(s) to seek DNSP Endorsement at least 25 business days before submitting this application?

No You are not eligible to aggregate at this time, you require approval from the NSP

Yes Please provide details and contact information in a document in the zip file appropriately named so that AEMO can discuss with the DNSP(s) and complete this section

No – Please complete this section.

Please complete the following:

| WDRU aggregation information | Applicant data | Classification and aggregation example (new WDRU) |
| --- | --- | --- |
| DUID (must match DUID in Section H.3) |  | DRBLUB01 |
| Record the number of individual WDRUs the Applicant wants to aggregate as one WDRU. Note: This must be completed if you are applying to aggregate WDRUs in accordance with NER 3.8.3 |  | 7 |
| Are all the WDRUs in the same region and load forecasting boundary |  | Yes |

## Obligations and Compliance

Please confirm you have read the NER, along with related policies and procedures, in particular the [Wholesale Demand Response Guidelines](https://www.aemo.com.au/-/media/files/stakeholder_consultation/consultations/nem-consultations/2020/wdr-guidelines/final-stage/wholesale-demand-response-guidelines-mar-2021.pdf), [Wholesale Demand Response Dispatch Conformance Framework](https://aemo.com.au/initiatives/trials-and-initiatives/wholesale-demand-response-mechanism/wdr-updates-to-system-and-procedure-documentation/post-event-dispatch-conformance-framework), [Dispatch Operating Procedure](https://aemo.com.au/energy-systems/electricity/national-electricity-market-nem/system-operations/power-system-operation/power-system-operating-procedures) (see ‘SO\_OP\_3705 – Dispatch’) and [Baseline Eligibility Compliance and Metrics Policy](https://www.aemo.com.au/-/media/files/stakeholder_consultation/consultations/nem-consultations/2020/wdrm-becm-policy/first-round/baselines-eligibility-compliance-and-metrics-policy.pdf) and understand your obligations with respect to the DRSP.

Yes No

Please declare you understand when approving an application for aggregation AEMO may impose such terms and conditions on a DRSP as AEMO determines which may include specification of MRC of the aggregated WDRU and the circumstances AEMO requires an aggregated WDRU to be disaggregated. The DRSP must comply with the conditions.

Yes No

Please declare you understand in the event a WDRU ceases to be a *qualifying load* a DRSP:

* must notify AEMO:
  + as soon as practicable and
  + in any event, no later than 10 business days after the DRSP becomes aware of the cessation.
* submit rebids to vary the available capacity of the remaining WDRU(s), if any, within the WDRU Group and
* review whether the *Schedule 3.1 bid and offer validation data*, including the DUID-level MRC, needs to be updated.

Yes No

Please declare you understand in the event a DRSP terminates its classification of a load, the DRSP must:

* specify a prospective effective date of the load’s termination; and
* from this effective date:
  + submit dispatch bids which reflect the availability of the remaining, active, non-terminated aggregated WDRUs and
  + specify a value of 0 MW in the Schedule 3.1 bid and offer validation data, if the DUID-Level MRC of the remaining aggregated WDRU(s) is < 1 MW.

Yes No

Please declare you understand if a DRSP decides to permanently withdraw a baseline non-compliant WDRU they must:

* request a declassification of that WDRU and
* request an updated Maximum Responsive Component for the aggregated WDRU, if required
* review all other *Schedule 3.1 bid and offer validation data* and submit an application if this needs to be updated.

Yes No

Please declare you understand that, if at any time a group’s DUID-Level MRC becomes <1 MW, then AEMO will request the declassification and disaggregation of all the aggregated loads, unless AEMO is reasonably satisfied by a contrary reason which the DRSP gives in response (eg. the DUID-Level MRC will be >=1MW in future, notwithstanding the DRSP’s termination of a load’s classification).

Yes No

# IT Systems

To allow connectivity to AEMO IT systems, you must provide the following information.

## MarketNet connection

For details regarding AEMO’s private data network connection (MarketNet), options, entitlements and associated costs, see the [Guide to Information Systems](https://www.aemo.com.au/-/media/files/market-it-systems/guide-to-information-systems.pdf) on AEMO’s website.

Do you require a new MarketNet connection?  Yes  No

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Connection types: | Primary: |  | | Backup: |  |
| IT Technical Network Contact: | | | | | |
| Contact number: | | | Email: | | |

## IT Notifications email address

It is important to receive AEMO notifications regarding IT changes or outages that may impact your business.

Please have your IT staff set up and maintain a group email address with an appropriate distribution list of members for this to occur (individual email addresses are not accepted).

|  |  |
| --- | --- |
| IT Notifications email address: | <e.g. AEMOIT@yourdomain.com.au> |

## e-Hub access

For details regarding access to the e-Hub (using APIs), obtaining new certificates and submitting a Certificate Signing Request (CSR), please see the [**Manage TLS Certificates**](https://portal.aemo.com.au/help/Content/TLSCertificateManagement/TLSCertificateManagement.html) guide.

Do you require e-Hub access?  Yes  No

|  |
| --- |
| Inbound IP range: |

1. If you are not using an existing Participant ID, enter your preferred Participant ID (maximum 8 characters). If already taken or if the field is left blank, one will be provided by AEMO. NOTE: If an additional Participant ID is required, an additional fee will be charged per the Electricity Market Revenue Requirement and Fee Schedule. [↑](#footnote-ref-2)