SA Gas Retail Market Systems

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| SA Business Specification |
| Client | : | Australian Energy Market Operator (AEMO) |
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1. INTRODUCTION

1.1 Purpose

The purpose of this document is to provide a baseline definition of CGI’s scope of work for the delivery of the Gas Retail Market System (GRMS) for South Australia, in accordance with the [RMP].

The document is based on the [RMP] and expands on the [RMP] based on the resolutions agreed between AEMO and CGI.

This Business Specification is a deliverable under the Systems Operations Services Agreement between AEMO and CGI. The Business Specification is not binding on any persons other than AEMO and CGI.

The Business Specification [BS] is therefore, where possible, a copy of the Business Rules that are applicable to CGI’s (GRMS) and processes, with necessary revisions to reflect the agreed resolutions.

Where references to the *[SP]* are included in this document, it refers to the latest version of that [SP].

1.2 Scope

To keep a consistent baseline for future change, the Business Specification will be kept aligned with the [RMP] and will be kept synchronised through the change control procedure.

1.3 Summary

Following this introductory section, each chapter in this document maps directly onto a [RMP] Chapter or Appendix.

**Amendment History**

| Date | Issue | Change summary | Inits. |
| --- | --- | --- | --- |
| 15/09/03 | 0.01 | Final Draft Issued for Approval | KQ |
| 24/09/03 | 0.02 | Updated to include REMCo comments | JB |
| 24/09/03 | 1.0 | Issued for REMCo approval | JB |
| 30/09/03 | 1.1 | Issued definitive following incorporation of additional comments | JB |
| 29/10/03 | 1.2 | Updated to include changes to the RMR, up to and including version 2.0. | JB, TB, RS |
| 10/11/03 | 1.3 | Updated to include REMCo comments on v1.2 | JB |
| 11/11/03 | 1.4 | Further updates to include REMCo comments | TB, RS |
| 12/11/03 | 1.5 | Further updates to include REMCo comments | JB, TB |
| 19/11/03 | 1.6 | Updated to include REMCo comments on v1.5 | JB, MV |
| 26/11/03 | 2.0 | Updated definitive | JB |
| 19/02/04 | 2.8 | Updated to include CCN5 (sections 1-3, 6-10, Appendices). Includes the following Logica CRs:Logica CR05Logica CR08 | JB |
| 19/02/04 | 2.8 | Updated to include CCN5 (sections 4 & 5, Appendices) | MV |
| 31/03/04 | 2.8 | Updated to include CCN11 (sections 1-3, 6-10, Appendices).Includes the following Logica CRs:Logica CR09Logica CR10Logica CR16Logica CR26Logica CR35Logica CR37 (except part 2)Logica CR38 | JB |
| 05/04/04 | 2.8 | Modifications to section 3.3.25 for REMCo CR02 – changes to RMR v4.0b rule 101. (Supersedes Logica CR07) | JB |
| 05/04/04 | 2.8 | Following discussion with REMCo, updated section 3.4.1 such that ROLR transfer day is included in the NOT-ROLR transaction, and specified that the day can not be retrospective. | JB |
| 22/04/04 | 2.8 | Updated to include CCN11 (sections 4 & 5, Appendices) | MV |
| 22/04/04 | 2.8 | Removed references to Non-Automated Electronic File as per REMCo CR08 R289 | IH |
| 22/04/04 | 2.8 | Added reference to acknowledge that elements of the Specification Pack will be obligated in CCN 10 | IH |
| 22/04/04 | 2.8 | Added note in 1.1.7(2)(e) to say that any SA DST changes required will be defined post-go live | IH |
| 22/04/04 | 2.8 | Added note to section 1.3.5 stating that the GRMS will use standard email functionality, which may not meet the requirements defined in Rule 12(A) | IH |
| 22/04/04 | 2.8 | Updates for CR22 | MV |
| 07/05/04 | 2.9 | Updates following REMCo Review | IH |
| 07/05/04 | 2.9 | Logica CR53:* Change PIPPROF to PIPPRF
* Added reference to UAI-SUBS
 | IH |
| 09/05/04 | 2.9 | Includes Logica CR42 | IH |
| 09/05/04 | 2.9 | Logica CR43 – Added text into clause 5.10.16(2) | IH |
| 19/05/04 | 2.99 | Added further comments in line with Dr Mark Fleming’s final BAR BS review | IH |
| 01/06/04 | 3.0 | Update to definitive and issued for approval | IH |
| 29/10/04 | 3.1 | Update to include:* CCN20 changes.
* OR457. Change to section 2.2.30 (DSD transaction following Error Correction of Permanent Removal).
* OR839. Change to section 3.6.9 (Addition of permanent removal cancellation.)
* OR744. Change to section 5.10.16(3) (HDD report to network operator).
* OR773/ CCN22. Change to section 5.17.29(7) (SRQ to swing service provider).
* OR805/ CCN30. Change to section 5.6.3(3) (Calculation of pipeline ration).
* OR806/ CCN32. Change to sections 5.12.1 and 5.12.2 (Deemed Injection Quantities by User).
* OR804/ CCN33 Change to section 5.15.8 (Absolute value of UPNA for Swing Base Amount).
* OR803/ CCN34 Change to section 5.15.11 (User’s total (pre-procurement) swing service).
 | JB |
| 10/11/04 | 3.1 | Updated to include OR868/ CCN38 change to section 5.11.22(3) (NORM-NSL report to Network Operator). | JB |
| 22/02/2005 | 3.1 | Updated to include CCN31, section 2.2.9. | JB |
| 24/02/2005 | 3.1 | Updated to include CCN46, section 2.2.10. | JB |
| 08/03/2005 | 3.2 | Updated front page and version number – to keep in line with ICD (CCN43).Repaired formatting in section 5. | JB |
| 01/08/2005 | 3.3 | CCN55-Permanent Removal Requests | MV |
| 03/08/2005 | 3.3 | CCN54-Sving Service Price Caps | MV |
| 03/08/2005 | 3.3 | CCN56-Gas Emergency Procedures | MV |
| 08/08/2005 | 3.3 | CCN49-Recalculation of BAR Results | MV |
| 11/10/2005 | 3.3 | Remove changes for CCN54-Swing Service Price Caps | MV |
| 14/10/2005 | 3.3 | Remove changes for CCN56-Gas Emergency Procedures | MV |
| 17/10/2005 | 3.3 | Updated contract details & issued definitive | SJM |
| 14/04/2006 | 3.4 | CCN56-Emergency Gas Procedures | DT |
| 14/04/2006 | 3.4 | CCN58-ROLR Provisions (WA) | DT |
| 14/04/2006 | 3.4 | CCN59-RUAFG & Negative NSL | DT |
| 14/04/2006 | 3.4 | CCN61-MRFC Pipeline | DT |
| 14/04/2006 | 3.4 | CCN62-Calculation of AUAFG | DT |
| 27/09/2006 | 3.4 | CCN64-Additional AUAFG Data | DT |
| 27/09/2006 | 3.4 | CCN65-HDD Greater or Equal to Zero | DT |
| 27/09/2006 | 3.4 | CCN66-Historical UETW | DT |
| 13/11/2007 | 3.4 | CCN75-Automation of BAR Recalculation processUpdated 1.1.2, definition of “affected gas day”[RMR 2]; and4.3.2 (1) (b) [RMR 152(3)]; and4.3.2 (2) [RMR 152(3)]; and5.24 [RMR 301B]; and5.25 [RMR 301C]; and5.26.1 (1) [RMR 301(2)] | GH |
| 25/02/2010 | 4.0 | Update document for AEMO and for the impact of the SA Market (Adelaide Hub) entry into STTM | RG |
| 19/05/2011 | 4.0 | CR103 – Update Clause 246(1) CR104 – Update Clause 67 and Clause 83New clause 14A for amending the [SP] and FRC Hub conditions | RG |
| 27/03/2013 | 4.1 | CR114 – Added Chapter 11 – Retailer of Last Resort | AR |
| 14-09-2015 | 4.2 | CR117 – Chapter 11RoLR updateUpdated Section 1.6 ReferencesCR119 – FRO in TFR-REQ Notifications – Updated clause 102  | AR |
| 29-06-2018 | 4.3 | CR141(SA) Removal of Intra-Day Reports (IN011/17)Clauses 213-217 removed.GPENG, GPENGPROF and ECA reports completely removed. UPF, NPF and PPF reports no longer generated under intra-day reports. | RG |
| 1-10-2019 | 4.4 | Gas Day Harmonisation Project. Start of Gas Day moved to 06:00 AESTImpacted: Sections, 2 Definitions, 3 Interpretation, 6A Time under these Procedures. 14A, 14B and 14C | RG |
| 10-02-2020 | 4.5 | Harmonisation of markets SA & NSW | RG |

1.4 Change Forecast

The content of this document will be kept up-to-date upon each contractual change notice approved by AEMO.

1.5 References

| Mnemonic | Document | Source | Issue | Date |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| [RMP] | Retail Market Procedures | AEMO |  TBA | TBC |
| [ICD] | Interface Control Document | CGI | V4.8 | 29/6/2018 |
| [BS] | Business Specification (this document) | CGI | V4.5 | TBC |
| [SOSA] | Systems Operations Services Agreement | AEMO / CGI | N/A | July 2017 |
| [SP] | Specification Pack [SP] | AEMO/ CGI |  |  |
| [MIBB] | FRC B2B System Interface Definitions | AEMO | 3.6 | 01/02/2013 |

1.6 Abbreviations

Abbreviations are fully expanded at their first place of inclusion in the document, and are referenced by the abbreviation thereafter.

1.7 Glossary

In this document the clause numbering and clause headings have been maintained to align with the clause numbering in the [RMP].

In the [RMP], there are many activities identified as being performed by the ‘Market Operator’. In order to clearly identify the party responsible for performing various actions at a functional level and hence the scope of the GRMS automated system, the following terms have been adopted. These defined terms are used throughout this document and are additional to the definitions set out in clause 1.1.2, of the main body of this document:

|  |  |
| --- | --- |
| Business Specification Reference | Description |
| *Market Operator* | AEMO, or its nominated representatives. |
| *the GRMS operations staff* | The CGI Market Operations staff |
| *AEMO* | The Retail Market Operator (may be AEMO or a body appointed by AEMO). |
| *the data estimation entity* | The GRMS automated subsystem responsible for handling the BAR functionality. |
| *AEMO* | The GRMS automated subsystem responsible for handling the Customer Transfer and MIRN Registry functionality. |
| *Market Operator Initiating Receipt Id* | A unique identifier provided in response to a transaction which initiates a business process within the GRMS (e.g. Initiation of Change of User). The *Receipt Id* is used as the identifier for that particular instance of the business process in all subsequent transactions in the business process by both the GRMS and *participants*.  |

Where there is an interface into or out of the system, it has been explicitly classified as one of the following:

|  |  |
| --- | --- |
| Type of Dataflow | Description |
| *AseXML* | An automated AseXML transaction, routed via the Hub |
| *bulk electronic file* | A file which has a defined structure, which can be automatically processed, but does not have AseXML wrapping. This file has a non-specific method of transport. |
| *automated electronic file* | A file which has a defined structure, which can be automatically processed, but does not have AseXML wrapping. This file type will be transferred using ftp, as defined in the [ICD]. |
| *notice* | An unstructured instruction, such as fax, email etc. |
| *acknowledgement* | Dependent upon the method of transport for the initiating transaction, the acknowledgement of that transaction will be one of the following:* An AseXML transaction acknowledgement, as defined in the AseXML guidelines document
* An ftp response, as defined in the [ICD]
 |

Where one of the above dataflow types is implied in the text of this Business Specification, it is preceded or succeeded by the text "by means of a ...".

A cross reference is then made to the [ICD]. This defines the context, logical data items and physical data mapping

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# GENERAL

## Application

These Retail Market Procedures (SA) (**Procedures**) are made under Chapter 2, Part 7, Division 2 of the National Gas Law and form part of the regulatory framework applicable to the retail gas market of South Australia. Participation in that retail gas market is governed by rule 135AB(3) of the National Gas Rules.

## Definitions and Interpretation

### Definitions

The words and phrases set out below have the meanings set out opposite them when used in these procedures. Defined terms are intended to be identified in these procedures by italicising them, but failure to italicise a term does not affect its meaning unless otherwise indicated.

|  |  |
| --- | --- |
| *actual heating degree day* or *HDDA* | Is calculated under clause 8.1.6. |
| *actual meter reading* | The figures or other information shown on a meter or instrument as actually read. An actual meter reading includes a deemed meter reading.  |
| *actual UAFG* | The value calculated under clause 8.6.15(a). |
| *address based identifiers* | In relation to the address standard specified in the *AEMO* Specification Pack, the attributes that make up the *address based identifiers* are street type, street suffix, flat or unit type, floor or level type and postal delivery type. |
| *AEMO*  | Has the meaning given in the *Law.* |
| *AEMO Specification Pack* | The protocol which governs the manner and form in which information is to be provided, *notices* given, *notice*s or documents delivered and requests made as contemplated by these Procedures. |
| *AEMO standing data* | In relation to a *delivery point*, means the information set out in clause 2.3.1(b) for the *delivery point*. |
| *AER* | Has the meaning given in the *Law* |
| *allocation instruction* | A *notice* under clause 8.3.2 from a *User* to *AEMO* specifying how the *User’s gas injections* into a *sub-network* are to be allocated between the *shipper*s *injecting* *gas* into the *sub-network* on the *User’s* behalf for a *gas day*. |
| *allocation instruction percentage* | The amount calculated under clause 8.4.6. |
| *allowable period* | The period of 102 days after the lodgement of a *transfer request* under clause 6.1.5. |
| *applicable access arrangement* | Has the meaning given in the *Law*. |
| *approved estimation methodology* | A methodology for the estimation of *metering data* provided for in the current Gas Metering Code, as applicable to the relevant *meter type*. |
| *approved substitution methodology* | A methodology for the substitution of *metering data* provided for in the current Gas Metering Code, as applicable to the relevant *meter type*. |
| *approved validation methodology* | A methodology for the validation of *metering data* provided for in the current Gas Metering Code, as applicable to the relevant *meter type*. |
| *as-retrieved* | Means data as retrieved from field equipment by *telemetry* without any examination of the data to determine the validity or completeness of the data or whether there are any obvious errors or omissions in the data. |
| *average temperature* | The 8.1.6(e)(iii). |
| *basic meter* | A *meter* which is not an *interval meter*.**Note**: This includes all meters which are not read at least daily by means of telemetry, even if they record gas flow and other data over daily or shorter intervals. |
| *basic-metered* | In relation to a *delivery point*, means that *gas* deliveries at the *delivery point* are measured by a *basic meter* or *basic meter*s. |
| *business day* | A day other than a Saturday, Sunday or a public holiday in the State of South Australia. |
| *cancel* | In relation to a *transaction*, means terminate the *transaction* before completion. |
| *checksum* | In relation to a *MIRN*, a single digit used to validate the correct entry of a *MIRN* in a database entry field. |
| *complete Customer listing* | A listing created and administered by a *User* that comprises a number of data attributes as defined in the *AEMO Specification Pack* for every *MIRN* that is recorded in the *User’s* Customer Information System (CIS) for which they are the *current User*. |
| *complete MIRN listing* | A listing created and administered by a *Network Operator* in the format specified in the *AEMO Specification Pack* that comprises the *MIRN*, *discovery address* and *meter number* of every *MIRN* that is recorded in the *metering database* of that *Network Operator*. |
| *consumed energy*  | The total energy quantity of *gas* delivered at a *delivery point* (in megajoules) during a *metering period*, calculated by the *Network Operator* by applying the applicable *heating value* to the *corrected volume*.  |
| *corrected volume* or *VCR* | The volume of *gas* measured by a *meter* (subject to validation, substitution or estimation where applicable in accordance with these Procedures), corrected to metric standard conditions. For *basic meter*s *VCR* is calculated using the following formula:*VCR* = *index reading* x *pressure correction factor*. |
| *current User* | In relation to a *delivery point* and a time, the *User* to whom that *delivery point* is assigned in *AEMO’s metering database* and is financially responsible for the *delivery point*.  |
| *Customer* | The ‘customer’ as defined in section 5 of the *NERL* in relation to *gas* delivered at a *delivery point* for particular premises. |
| *Customer-own read* | A read of a *meter* undertaken by a *Customer*, details of which are provided by the *Customer* to the *User* or *Network Operator* for the *delivery point* to which the *meter* relates.  |
| *deemed meter reading* | Has the meaning given to it in clause 3.1.4. |
| *de-energisation* | Have the meanings given in Part 1 of the *NERL*. |
| *de-energisation request* | A request from a User to the Network Operator under clause xxxx requesting de-energisation of a specified delivery point. |
| *de-energisation withdrawal notice* | A notice from a User to the Network Operator under clause xxx withdrawing an open de-energisation request for a delivery point specified in the de-energisation withdrawal notice  |
| *default RoLR* | Has the same meaning as in Part 6 of the *NERL*. |
| *delisting request* | A request under clause 8.1.3(b)(ii) by a *shipper* to *AEMO* to remove the *shipper*’s listing from a *shipper register* in respect of a *User* and a *sub-network* from a specified *effective date*. |
| *delivery point* | A point on a *Network Operator’s GDS* at which *gas* is withdrawn from the *GDS* and delivered to the *Customer* for particular premises. |
| *deregistered* | In relation to a *MIRN*, the *delivery point* has been permanently removed and the *MIRN* removed from operational use in the *Network Operator’s metering database*.**Note:** An action to permanently remove a *delivery point* can include the removal of the *meter* and the service pipe. |
| *deregistration request* | A request from a User to a Network Operator under clause xxxx requesting the Network Operator to permanently remove a specified delivery point. |
| *designated RoLR* | Has the same meaning as in Part 6 of the *NERL*. |
| *discovery address* | In relation to a *delivery point*, means the address of the premises to which *gas* is supplied at that *delivery point*,at a minimum including street number (or the equivalent), street name, street identifier, and suburb/city/town. The *discovery address* may also include other specified site address information that conforms to the address standard specified in the *AEMO Specification Pack*. |
| *distributed actual basic-metered withdrawal* or *DABW* | For a *basic-metered* *delivery point*, is determined under clause 8.6.10. |
| *earlier allocation instruction* | The *allocation instruction* that applied at the start of a *gas day*, being either an *allocation instruction* for the *gas day* or an allocation made by *AEMO* under clause 8.3.5(b) for the *gas day*. |
| *earliest transfer day* | The date specified in a *transfer request* as the earliest day on which the *requested transfer* may take place (for a *move in*, this would generally be the date the *Customer* is moving into the premises), subject to clause 6.2.3(a)(vii). |
| *EDD* | The effective degree day value E calculated for a given *gas day* under Appendix xxxx. |
| *EMD sub-network* | Any *sub-network* in South Australia other than:1. a *farm tap sub-network*;
2. an *uncovered sub-network*; or
3. a sub-network that is connected to a single transmission pipeline
 |
| *energisation*  | Has the meaning given in Part 1 of the *NERL*. |
| *energisation request* | A request from a *User* to a *Network Operator* under clause 4.2.7(b) requesting *re-energisation* of a specified *delivery point.*  |
| *energy inflow* | Means the energy value injected into the *GDS* by the *transmission pipeline operator.* |
| *error correction notice* | A *notice* to AEMO under clause 9.1.1(f) regarding a correction to the *AEMO standing data* for a *delivery point* as a result of an incorrect1. transfer request
2. notification of a new basic meter
3. notification that the delivery point has been permanently removed under clause xxxx
 |
| *error correction objection* | A *notice* from a *Participant* to *AEMO* under clause 9.1.4(b) objecting to an *error correction transaction* lodged in respect of an incorrect *transfer*, for a *delivery point* specified in the *notice*. |
| *error correction objection resolution period* | Means (as applicable):1. if an error correction objection is not lodged under clause 9.1.4(a) – the period ending when the time allowed for lodging an error correction objection under clause 9.1.4(a) expires; or
2. if an error correction objection is lodged under clause 9.1.4(a) – the period ending when the time allowed for lodging an error correction objection withdrawal notice under clause 9.1.6(a) expires.
 |
| *error correction objection withdrawal notice* | A *notice* from a *Participant* to *AEMO* under clause 9.1.6(b) withdrawing an *open* *error correction objection* for a *delivery point* specified in the *notice*. |
| *error correction transaction* | The *transaction* initiated by lodgement of an *error correction notice*. |
| *error correction withdrawal notice* | A *notice* under clause 9.1.9(c) from a *current User* to *AEMO* withdrawing an *open* *error correction notice* lodged in respect of an incorrect *transfer*, for a *delivery point* specified in the *notice*. |
| *estimated basic-metered withdrawal* | For a *basic-metered* *delivery point* is calculated under clause 8.6.8. |
| *estimated meter reading* | An estimate of an *actual meter reading* made under clause 3.5.3 in accordance with an *approved estimation methodology* or a *Customer-own read*. Except in clause 3.5.4, it does not include an *estimated meter reading* designated to be a *substituted meter reading*. |
| *EUAFG* | An estimate of unaccounted for *gas* under clause 8.6.14. |
| *explicit informed consent* | Has the meaning given in Part 1 of the *NERL*. |
| *failed Retailer* | Has the same meaning as in Part 6 of the *NERL*. |
| *farm tap sub-network* | A *delivery point* which is connected to only one *transmission pipeline* and is not connected by a *GDS* or part of a *GDS* to any other *delivery point*, which a *Network Operator* identifies under clause 1.6 as a *sub-network* for contractual and operational purposes. |
| *flow profile control* | In relation to a *gate point* means a control system designed to control the *gate point* flow rate such that the *gate point* discharge pressure is limited to the maximum allowable operating pressure of the *sub-network*. |
| *flow ratio control* | In relation to a *gate point* means a control system designed to control the *gate point* flow rate such that:1. within normal equipment tolerances, the *gate point* flow rate is maintained at a pre-determined ratio to the flow rate of all other *gate points* connected to the *sub-network*; and
2. the *gate* point discharge pressure is limited to the maximum allowable operating pressure of the *sub-network*.
 |
| *flow signal* | Has the meaning given to it in clause 8.5.1. |
| *forecast basic-metered withdrawals”* or *UFBW* | In relation to a *User*, means the forecast withdrawals for the *User’s* *basic-metered* *delivery points* in a *sub-network* for a *gas day*, in mega joules, calculated by *AEMO* under clause 8.4.4(a)(i). |
| *forecast EDD* | Is calculated under clause 8.1.6. |
| *forecast heating degree day* or *HDDF* | Is calculated under clause 8.1.6. |
| *forecast interval-metered withdrawals” or UFIW* | In relation to a *User*, means the forecast withdrawals for the *User’s* *interval-metered* *delivery points* in a *sub-network* for a *gas day*, in megajoules, provided to *AEMO* by the *User* under clause 8.4.2(a)(ii). |
| *FRC HUB* | The information system provided by *AEMO* for the transmission of aseXML messages under these Procedures. |
| *FRC HUB Operational Terms and Conditions* | The terms and conditions under which *AEMO*, each *Retailer* and *Network Operator* seek connection to and are obliged to operate under when connecting to and issuing or receiving *transaction*s on the *FRC HUB*. |
| *FUAFG* | The *Network Operator*’s forecast of unaccounted for *gas* under clause 8.4.1. |
| *gas* | Has the meaning given to "natural gas" in the *Law*. |
| *gas day* | A period of 24 consecutive hours beginning at 6.30 am. |
| *gas day D* | Has the meaning given to it by clause 1.2.2. |
| *gas emergency* | A disruption to normal *gas* supply to a *sub-network* that commences either:1. when the Minister with administrative responsibility for the Gas Act 1997 (SA) issues directions requiring a Participant to curtail the supply of gas to one or more customers within the *sub-network*; or
2. when *AEMO* receives written notice from at least one shipper that a force majeure event is likely to cause, or has caused, a shortfall in deliveries for *shippers* at a *gate point* for the *sub-network*, and *AEMO* is satisfied that the shortfall in deliveries for all *shippers* at the *gate point* is likely to exceed 10% of the sum of all *Users*' required withdrawals for the *sub-network*.
 |
| *gas zone* | A part of a *GDS* identified under clause 1.6 as a *gas zone* for contractual and operational purposes. **Note:** In most instances, each *sub-network* will be a single *gas zone*. |
| *gas zone code* | The code assigned to each *gas zone* within a *GDS* under clause 1.6. |
| *gate point* | For a sub-network means a point (which may be the same location as a physical gate point), which is designated as a gate point under clause 8.1.4 for the sub-network.**Note:** A gate point is also sometimes called a “delivery point” or a “notional gate point” by transmission pipeline operators, and a “receipt point” by network operators. The gate point is usually adjacent to an associated “gate station” and it is the sum of all “physical gate points” from a transmission pipeline on a *sub-network*. |
| *gate point metering data* | Has the meaning given to it under clause 3.4.2(a)(i). |
| *GDS* | In relation to a *Network Operator*, the gas distribution system or network described in its *applicable access arrangement*. |
| *GST* | Has the same meaning as it has under the *A New Tax System (Goods and Services Tax) Act 1999* (Cth). |
| *haulage contract* | A contract between a *Network Operator* and a *User* for the transportation of *gas* through the *Network Operator*’s *GDS* and, for the purposes of clause 6.3.1(a), also means that:1. any condition precedent to the contract has been satisfied or waived; and
2. no notice to validly terminate the contract has been issued by a party to the contract to the other party.
 |
| *HDD zone* | A designated area comprising one or more *gas zones* within which all MIRNs are assigned the same *heating degree day* value. Each *HDD zone* is defined in Appendix B and is either a *positive HDD zone* or a *negative HDD zone*. |
| *heating degree day* | The *heating degree day* (HDD) is a measure of coldness which is directly related to *gas* demand. It is a composition of the *EDD* elements used to measure coldness incorporating the effect of temperature, wind and sunshine. |
| *heating value* | As determined by the *Technical Regulator* (as established under the Electricity Act 1996 (SA) and the *Gas Act 1997* (SA)) and notified to *Participant*s from time to time.**Note:** heating value is also known as “higher heating value”, “gross heating value” and “superior heating value”. |
| *heating value data* | The *heating value* for a *gas zone* for a *gas day* that is calculated under clause 3.11.1. |
| *historical gas day i* | Has the meaning given to it under clause 8.6.1(c). |
| *historical metering data* | The *metering data* for every *delivery point* in a *Network Operator*’s *GDS* retained in accordance with Chapter 2. |
| *historical AEMO standing data* | In relation to a *delivery point*, means the *AEMO standing data* for the *delivery point* retained by *AEMO* under Chapter 2. |
| *historical AEMO standing data request* | A *notice* in accordance with the *AEMO Specification Pack* from a *User* or a *Network Operator* to *AEMO* requesting *historical AEMO standing data* for a *delivery point* specified in the request. |
| *historical UAFG day* | Has the meaning given to it in clause 8.6.15. |
| *Hsun* | Has the meaning given to it in clause 8.1.6(c)(iii). |
| *incoming User* | A *User* or prospective *User* who wishes to withdraw *gas* at a *delivery point* where another *User* is the *current User*. |
| *index reading* | The numerical reading of a *meter* index, which represents uncorrected volume, as observed by the *meter* reader when physically undertaking a *meter reading*. |
| *index type* | An indicator showing whether a *meter* reads in metric or imperial units. |
| *injecting* | The process of delivering *gas* out of a *transmission pipeline*, through a *gate point* and into a *sub-network*.**Note:** This process will usually be termed “delivery” by the transmission pipeline operator, and “receipt” by the Network Operator. |
| *insolvency official* | Has the same meaning as in Part 6 of the *NERL*. |
| *instantaneous flow rate* | Has the meaning given to it in clause 8.5.1. |
| *interval meter* | A *meter* which:1. is read by means of telemetry; and
2. aggregates the flow of gas across time, and records that flow for each hour.
 |
| *interval-meter demand profile* | Is provided under clause 8.4.2(a) and comprises 24 numbers which sum to 1 and are the *User’s* estimate, for each hour in the *gas day*, of the proportion of its *forecast interval-metered withdrawals* which will be withdrawn during the hour. |
| *interval-metered* | In relation to a *delivery point*, means that *gas* deliveries at the *delivery point* are measured by an *interval meter*. |
| *last date of modification* | For a *delivery point*, means the date the last update to any item of *AEMO standing data* became effective in *AEMO’s metering database*. |
| *Law* | The National Gas Law as set out in the schedule to *the National Gas (South Australia) Act 2008* (SA). |
| *like day substitution methodology* | Has the meaning given to that term in section A.1 of Appendix A. |
| *listing request* | A request by a *shipper* to *AEMO* to list it in the *shipper register* in respect of a *User* and a *sub-network* from a specified *effective date*. |
| *local area retailer* | A retailer nominated as a *local area retailer* under the *NERL*. |
| *market responsive flow control* | In relation to a *gate point* means a control system designed to control the *gate point* flow rate such that:1. within normal equipment tolerances, by following the pipeline profiled forecast for that gate point determined by *AEMO* and
2. the gate point discharge pressure is limited to the maximum allowable operating pressure of the *sub-network*.
 |
| *market responsive flow control pipeline* | A *transmission pipeline* for which it is intended that the injections of *gas* on a day follow a pipeline *profile* forecast provided by a third party. |
| *meter* | The device used to directly measure the mass or volume of *gas* passing through it and includes the associated equipment attached to the device to filter, control or regulate that flow of *gas*. |
| *meter number* | A unique identification number allocated to a *meter*. |
| *meter reading* | An *actual meter reading*, a *deemed meter reading*, an *estimated meter reading* or a *substituted meter reading*, as applicable. A reference to a *meter reading* in respect of a particular date or period is to the reading that has most recently been included in the *Network Operator’s metering database* for that date or period. |
| *meter reading route* | A route specified in a *meter reading schedule*. |
| *meter reading schedule* | A schedule provided by a *Network Operator* to a *User* under clause 3.1.1(a). |
| *meter reading type* | One of the four types of *meter reading*. |
| *meter standing data* | In relation to a *delivery point*, means the information set out in clause 2.2(c) for the *delivery point*. |
| *meter type* | Whether a *meter* is a *basic meter* or an *interval meter*. |
| *metering data* | The information provided by a *Network Operator* to a *current User* under clause 3.8.1, to an *incoming User* under clause 3.8.2 and to *AEMO* under clause 3.8.3 for the applicable *meter type*. |
| *metering database* | A database maintained by a *Network Operator* or *AEMO* that includes the information required by the applicable provisions of Chapter 2. |
| *metering period* | In relation to a *meter reading*, means the period between the current *meter reading* and the previous *meter reading*.**Example:** For an *interval meter* the *metering period* is usually 1 gas day, and for a *basic meter* usually approximately 1 month or approximately 3 months. |
| *MIRN* | The unique 10-digit numeric *meter* installation registration number that a *Network Operator* assigns to each *delivery point* in its *GDS*.The *MIRN* includes the *checksum*. |
| *MIRN discovery request* | A *notice* under clause 5.1.1 from a *User* to a *Network Operator*, requesting the *Network Operator* to provide the *MIRN standing data* for a *delivery point*. |
| *MIRN standing data* | In relation to a *delivery point*, means the information set out in clause 2.2(b) for the *delivery point*. |
| *MIRN status* | In relation to a *MIRN*,one of the following describing the status of the *delivery point*:  *registered*, *energised*, *de-energised* or *deregistered.* |
| *monthly interval-meter load percentage* or *MILP* | Has the meaning given to it in clause 8.2.3. |
| *move in* | A type of *transfer* that occurs when:* 1. a *Customer* commences occupation of premises; and
	2. there is an associated change of User for the delivery point which supplies gas to the premises.
 |
| *multi-shipper allocation agreement* | Has the meaning given to it in clause 8.9.1. |
| *multi-shipper allocation report* | Has the meaning given to it in clause 8.9.1. |
| *negative HDD zone* | Has the meaning given to that term in Appendix B. |
| *NERL* | The National Energy Retail Law as set out in the schedule to the *National Energy Retail Law* (South Australia) Act 2011 (SA), as applied as a law of South Australia. |
| *net system load* | Has the meaning given to that term in clause 8.6.5. |
| *Network Operator* | An entity (also commonly referred to as a distributor) that participates in the retail gas market of South Australia in the registrable capacity of a “*Network Operator*” under the *Rules* and has *registered* with *AEMO* under the *Rules* in that capacity. |
| *new connection* | Has the same meaning as Part 12A of the Rules. |
| *nomination estimation methodology* | Has the meaning given to that term in Appendix A. |
| *non-temperature-sensitive base load* | The average daily energy consumption that is unaffected by temperature for a *basic-metered* *delivery point* as advised by the *Network Operator* from time to time under clause 8.4.3. |
| *normalisation factor* | For a *basic-metered* *delivery point* is calculated under clause 8.6.7. |
| *NSL* | *net system load*. |
| *open* | In relation to a *transaction* or a notice, the *transaction* or notice has been lodged with *AEMO* or a *Network Operator* (as applicable), but has not been *cancelled* or completed. |
| *Participant* | A person who participates in the retail gas market of South Australia in a registrable capacity under the *Rules*. |
| *pending* | Means:1. in relation to an *open* *transfer request* – that *AEMO* has permitted the requested *transfer* under clause 6.5.1 or 6.6(b), as the case may be, and is waiting for the *Network Operator* to provide a *validated* *actual meter reading*; and
2. in relation to an open *error correction transaction* – that *AEMO* has permitted an *error correction notice* in respect of an incorrect *transfer* under clause 9.1.11(a).
 |
| *physical gate point* | A point defined as such in the relevant pipeline Access Arrangement and in any event is a point on the *transmission pipeline* at which *gas* is withdrawn from the *transmission pipeline* for injection into the *GDS*. |
| *physical gate point metering data* | For a *physical gate point* means any two of the three data set out under clause 3.4.1. |
| *pipeline corrected injections* | Has the meaning given to it under clause 8.6.2(b). |
| *pipeline injections* | Has the meaning given to it under clause 8.6.2(a). |
| *pipeline profiled forecast* | The forecast determined by *AEMO* under clause 8.4.7. |
| *Positive HDD zone* | Has the meaning given to that term in Appendix B. |
| *Pressure control* | In relation to a *gate point* means a control system designed to control the *gate point* flow rate such that the *gate point* outlet pressure is maintained within normal equipment tolerances of a set pressure. |
| *pressure correction factor* | The value applied to reflect the difference in volume of gas at the pressure at which its volume is measured, and the volume of that gas at standard metric conditions. |
| *previous User* | A *User*, who was recorded in *AEMO’s metering database* as the *current User*, immediately prior to the present *current User*. |
| *process time* | The time and date a notice lodged with *AEMO* was processed by *AEMO*. |
| *profile* | A *profile* determined by *AEMO* under clause 8.4.9. |
| *proxy ground temperature* or *Tgnd* | Is calculated under clause 8.1.6. |
| *publish* | The posting of information on the *AEMO* website, or any other means specified in the *AEMO Specification Pack* for making the relevant information available to *Participants* and other persons who require it. |
| *read* | The process of collecting figures or other information from a *meter* either directly or through being transmitted or transformed by electronic, radio, microwave, sonic or other means. |
| *reading day number* | A number recorded in a *Network Operator*’s *meter reading schedule* to denote which days during the calendar year a *meter* will be read by a *Network Operator*, and the *meter reading* frequency. |
| *re-energised* | In relation to a *delivery point* that has been *de-energised*, where action has been taken to allow *gas* to be supplied at that *delivery point*. |
| *Register of Weather Related Information* | An industry reference document that specifies, for South Australia:* 1. for a given *HDD Zone*, which weather station data must be used; and
	2. co-efficients for *heating degree day* calculations.

**Note:** See Appendix B for the requirement to maintain this register and notify changes. |
| *registered* | In relation to a *MIRN*, a service inlet (a connection from the main to the *meter* inlet) has been installed at the *delivery point*. |
| *related body corporate* | Has the same meaning as it has under section 50 of the *Corporations Act 2001* (Cth). |
| *related shipper* | In relation to a *User* for a *sub-network*, means a *shipper* that, from time to time, injects *gas* into the *sub-network* on behalf of the *User*. |
| *removal request* | A notice by a *transmission pipeline operator* to *AEMO* requesting *AEMO* to remove the *shipper* from the *shipper register*. |
| *Retailer* | A ‘retailer’ within the meaning of the *Law* that participates in the retail gas market of South Australia in the registrable capacity of a ‘user’ under the *Rules*, and has registered with *AEMO* under the *Rules* in that capacity. |
| *revised allocation instruction* | An instruction from a *User* that:1. specifies how the *User’s* gas injections into a *sub-network* are to be allocated between *shippers* injecting gas into the *sub-network* on the *User’s* behalf for a gas day; and
2. is provided by a *User* in substitution for:
	* 1. an allocation instruction for the gas day; or
		2. an allocation made by *AEMO* under clause 8.3.5(b) for the gas day.
 |
| *revised estimate of unaccounted for gas* | Is calculated under clause 8.6.5(b)(ii). |
| *revised User’s unaccounted for gas* | The amount calculated under clause 8.6.5. |
| *RoLR event* | Has the same meaning as in Part 6 of the *NERL*. |
| *RoLR transfer date* | Has the same meaning as “*transfer* date” in Part 6 of the *NERL*. |
| *Rules*  | The National Gas Rules made in accordance with the *Law*.  |
| *scheduled meter reading* | A *meter reading* of a *delivery point* that is scheduled to occur under the *Network Operator*’s *meter reading schedule*. |
| *Self Contracting User* | An entitythat participates in the retail gas market of South Australia in the registrable capacity of a ‘self contracting user’ under the *Rules*, and has registered with *AEMO* under the *Rules* in that capacity. |
| *service order in flight report* | A listing created and administered by a *Network Operator* that comprises a number of data attributes as defined in the *AEMO Specification Pack* of every *MIRN* that the *failed Retailer* has initiated a service order and the *Network Operator* has yet to complete the request. |
| *settlement period* | Has the meaning given to it under clause 8.6.1(c). |
| *shipper* | A person that has a *gas* transportation agreement with a *transmission pipeline operator* for the delivery of *gas* at a *gate point* to a *User*. |
| *shipper profiled forecast* | The forecast produced under clause 8.4.6. |
| *shipper register* | The register of *shipper*s providers established under clause 8.1.3. |
| *shipper’s deemed injection* | Is calculated under clause 8.7. |
| *site access information* | In relation to a *meter*, information and safety instructions that are relevant to locating and *reading* that *meter*. |
| *special meter reading* | A *meter reading* undertaken other than under a *meter reading schedule*. |
| *street/suburb combination* | In relation to a *MIRN discovery request*, the *discovery address* excluding the street number or its equivalent. |
| *STTM sub-network* | The Adelaide Metro sub-network (2101). |
| *sub-network* | Either:1. a part of a GDS which a network operator identifies under clause 1.6 as a *sub-network* for contractual and operational purposes; or
2. a farm tap *sub-network*.
 |
| *sub-network (basic-meter) profiled forecast* | Is calculated under clause 8.4.5(a)(i). |
| *sub-network (interval-meter) profiled forecast* | Is calculated under clause 8.4.5(a)(ii). |
| *sub-network profiled forecast* | Is calculated under clause 8.4.5(b). |
| *substituted meter reading* | A reading that is substituted under these Procedures for an *actual meter reading* in accordance with an *approved substitution methodology*. |
| *telemetry* | The communication equipment used for transmission of data collected from *meter*s to a *Network Operator*'s central data management system and typically encompasses modems, telecom landline (which may be dedicated or part of the PSTN network) or radio transceivers (which may be in the form of a dedicated radio network, GSM, GPRS or satellite telephony). |
| *temperature sensitivity heating rate* | The rate at which the energy consumption for a *delivery point* varies with change in the *heating degree day* value as advised by the *Network Operator* from time to time under clause 8.4.3. |
| *Tmax* | Has the meaning given to it in clause 8.1.6(c)(i). |
| *Tmin* | Has the meaning given to it in clause 8.1.6(c)(ii). |
| *total corrected injections* | For a *sub-network* is calculated under clause 8.6.3. |
| *total sun hours* | Is calculated under clause 8.1.6(e)(vi). |
| *Transaction* | The process initiated by the lodgement of a notice with *AEMO* under these Procedures, which if completed, will result in an amendment to the *AEMO standing data*. |
| *Transfer* | The *transfer* under these Procedures of the responsibility for *gas* delivery to a *delivery point* from the *current User* to an *incoming User*.**Note:** For the purposes of these Procedures a transfer is effected by recording the incoming *User* as the current *User* in *AEMO’s metering database*. From a customer’s perspective, the effect of such a transfer will be to transfer the customer from the current *User* to the incoming *User*.In South Australia, delivery is equivalent to the supply and sale |
| *transfer confirmation* | A notice under clause 6.8.1 that the *transfer* of the *delivery point* specified in the notice has occurred. |
| *transfer day* | The *gas day* commencing at the *transfer time*. |
| *transfer objection* | A notice from the Network Operator under clause 6.3.1(b). |
| *transfer objection resolution period* | Either:1. if a *transfer objection* has been lodged, the period ending when the time allowed for lodging a *transfer objection withdrawal notice* under clause 6.3.3(a) expires; or
2. if a *transfer objection* has not been lodged, the period ending when the time allowed for lodging a *transfer objection* under clause 6.3.1(a) expires.
 |
| *transfer objection withdrawal notice* | A notice from a *Participant* to *AEMO* under clause 6.3.3 withdrawing an *open* *transfer objection* for a *delivery point* specified in the notice. |
| *transfer request* | In relation to a *delivery point*, a request by an *incoming User* to *AEMO* under clause 6.1.4 to register that *User* in the *AEMO metering database* as the *current User* or that *delivery point*. |
| *transfer time* | The start of the *gas day*:1. during which an *actual meter reading* for a *basic-metered delivery point* for which a transfer is *pending*, was undertaken; or
2. that an incoming User has specified as the *earliest transfer day* for an *interval-metered delivery point*.
 |
| *transfer withdrawal notice* | A notice from an *incoming User* to *AEMO* under clause 6.4.1(c) withdrawing an *open* *transfer request* for a *delivery point* specified in the notice. |
| *transmission contract* | A contract between a *transmission pipeline operator* and *shipper* for the transmission of *gas* through a *transmission pipeline*. |
| *transmission pipeline* | A pipeline that is classified in accordance with this *Law* or the Rules as a *transmission pipeline* and includes any extension to, or expansion of the capacity of, such a pipeline when it is a covered pipeline that, by operation of an *applicable access arrangement* or under this *Law*, is to be treated as part of the pipeline. |
| *transmission pipeline operator* | In relation to a *GDS*, means the operator of a *transmission pipeline* which is interconnected with the *GDS*. |
| *UAUAFG* | Has the meaning given to it in clause 8.6.12 |
| *uncovered sub-network* | A *sub-network* which is not:1. a “covered pipeline” as defined in the *Law*; or
2. subject to any other third party access regime under a law or under an instrument having effect under a law.
 |
| *User* | A *Retailer* or a *Self Contracting User*. |
| *User’s (basic-meter) profiled forecast* | The amount calculated under clause 8.4.4(a)(ii). |
| *User’s basic-metered withdrawals* | Has the meaning given to it in clause 8.6.15. |
| *User’s daily forecast* | The amount calculated under clause 8.4.4(c). |
| *User’s estimated basic-metered withdrawals* or *UEBW* | The amount calculated under clause 8.6.9. |
| *User’s estimated total withdrawals* | For a *User* for a *sub-network* for a *gas day* is calculated under clause 8.6.13. |
| *User’s gas injections* | Has the meaning as given to it in clause 8.3.1. |
| *User’s (interval-meter) profiled forecast* | Is calculated under clause 8.4.4(a)(iv). |
| *User’s interval-metered withdrawals* or *UIW* | Is calculated under clause 8.6.4. |
| *User’s profiled forecast* | Is calculated under clause 8.4.4. |
| *User’s required withdrawals* | For a *User* for a *gas day* the sum of:1. UDBW;
2. UIW; and
3. UAUAFG.
 |
| *UUAFG* | Has the meaning given to it in clause 8.6.14(b). |
| *Validated* | In relation to a *meter reading*, validated in accordance with an *approved validation methodology*. |
| *Volumetric inflow* | The volume data associated with that energy value that the *transmission pipeline operator* provides under clause 3.4.1.  |

### Interpretation

The following principles of interpretation apply to these Procedures unless otherwise indicated.

* 1. Terms defined in the *Law*, the *NERL* or the *Rules*, and not otherwise defined in clause 1.2.1, whether or not they appear in italics in these Procedures, have the meanings given to them in the *Law*, the *NERL* or the *Rules* (as applicable).
	2. If a provision of these Procedures is inconsistent with a provision of the *Law*, the *NERL* or the *Rules*, the *Law*, the *NERL* or the *Rules* (as the case may be) will prevail to the extent of the inconsistency.
	3. References to time are references to Australian Eastern Standard Time, other than references to a *business day* or a specified time on a *business day*, which refer to local time in South Australia.
	4. A reference to any person includes that person’s successors in respect of the assets, function or activity to which that reference relates.
	5. If a period of time is specified in days from a given day or an act or event, it is to be calculated exclusive of that day.
	6. In deciding whether a person has used reasonable endeavours or acted reasonably, regard must be had to all relevant factors including whether the person has acted in good faith and has done what is reasonably necessary in the circumstances.
	7. Where *Network Operators* or a *transmission pipeline operator* are required to calculate values under these Procedures, such calculations must not apply truncation to any value. Derived values will not have an implied accuracy greater than any of the input variables to the calculation. Thus for a value derived from the product of two variables, one with two decimal place precision and one with three decimal place precision, the product will initially be set to three decimal places to allow for rounding to a final precision of two decimal places. Rounding will only be applied to the final value derived in the calculation process. The rounding method will be as described in the examples below:

ROUND 2.14 to one decimal place - equals 2.1

ROUND 2.15 to one decimal place - equals 2.2

ROUND 2.159 to one decimal place - equals 2.2

ROUND 2.149 to two decimal places - equals 2.15

ROUND -1.475 to two decimal places equals -1.48

**Example 1 Energy Calculation:**

PCF of 1.0989

HV of 39.81

Vol of 200

1.0989 \* 39.81\*200 = 8749.4418

Rounded to 8749

**Example 2 Energy Calculation:**

PCF of 1.0989

HV of 41.89

Vol of 200

1.0989 \* 41.89\* 200= 9206.5842

Rounded to 9207

**Example 3 Energy Calculation:**

PCF of 1.0989

HV of 38.55

Vol 345 cubic feet (100s)

345\*2.832\*1.0989\*38.55 = 41389.94982

Rounded to 41390

* 1. Schedule 2 of the *Law* includes further provisions applicable to the interpretation of these Procedures.

## Specification Pack and FRC Hub

### Publication of Specification Pack

*AEMO* must publish the *AEMO Specification Pack*, as amended from time to time.

### Effect

*AEMO* and each *Participant* must comply with, and is bound by, the *AEMO Specification Pack* in respect of the provision of information, giving or delivery of notices or documents and making of requests, and the receipt of information, notices, documents or requests as contemplated by these Procedures.

**Note:** The AEMO Specification Pack may provide for AEMO to communicate some information or notices by posting them on an electronic market information system or bulletin board.

### Amendment

* 1. Except otherwise specified in clause 1.3.3(b), the AEMO Specification Pack may only be amended by AEMO undertaking one of the following consultative processes:
		1. the ordinary process for making Procedures under rule 135EE of the Rules; or
		2. the expedited process for making Procedures under rule 135EF of the *Rules*.
	2. If a *Retailer* or *Network Operator* or *AEMO* becomes aware of an addition to the AseXML schema enumerated *address based identifiers*, as soon as practicable after becoming aware of the change the relevant *Retailer* or *Network Operator* or *AEMO* must:
		1. ensure that this new *address based identifier* is added to the AseXML schema enumerated *address based identifiers* using the rapid change process as set out in the ASWG Change Management Process as published on the *AEMO* website; and
		2. where there has been an update to the AseXML schema enumerated *address based identifiers*, provide a notice via the *FRC HUB* broadcast email distribution list that an addition to the list has been implemented; and
		3. where a *Retailer* or *Network Operator* or *AEMO* has received a notice as set out in clause 1.3.3(b)(ii), *AEMO*, all *Retailers* and *Network Operators* must use reasonable endeavours to implement the updated enumerations file within 10 *business days* but no later than 35 *business days* after the date of the notice.

### FRC HUB

* 1. In accordance with the certification process (Gas FRC Business to Business connectivity Testing and System Certification) maintained and *published* by *AEMO*, *AEMO* and each *Retailer* and *Network Operator* must be certified by *AEMO* prior to using the *FRC HUB* for *transaction*s specified in the *AEMO Specification Pack*.
	2. AEMO must maintain and publish FRC HUB Operational Terms and Conditions for the FRC HUB.
	3. *AEMO*, prior to implementing changes to the *published* *FRC HUB Operational Terms and Conditions* for the *FRC HUB*, must:
		1. provide Retailers and Network Operators with the proposed change to the FRC HUB Operational Terms and Conditions; and
		2. allow a reasonable time to receive *Retailer* and *Network Operator* responses to the proposed change to the *FRC HUB Operational Terms and Conditions*.
	4. *AEMO and each Retailer and Network Operator must comply with the FRC HUB Operational Terms and Conditions, as published by AEMO from time to time.*
	5. A breach by a *Retailer* or *Network Operator* of the *FRC HUB Operational Terms and Conditions*, is taken to be a breach of these Procedures for the purposes of section 91MB of the *Law*.
	6. Where a *Retailer* or *Network Operator* uses the *FRC HUB* in breach of the *FRC HUB Operational Terms and Conditions*, then as soon as *AEMO* becomes aware of such breaches *AEMO:*
		1. must notify the *Retailer* or *Network Operator* of the breach; and
		2. may take any action in relation to the breach, including issuing a direction to the *Retailer* or *Network Operator* under section 91MB(4)(b) of the *Law* to rectify the breach or to take specified measures to ensure future compliance (or both).
	7. Where a *Retailer* or *Network Operator* continues to use the *FRC HUB* in breach of the *FRC HUB Operational Terms and Conditions* after a notice of a breach under clause 1.3.4(f) has been provided to the *Retailer* or *Network Operator*, and continued significant breaches of the same nature are evident, then *AEMO* may treat the continued breach as a material breach of these Procedures and refer the matter to the *AER* in accordance with section 91MB(4)(c) of the *Law*.

### Additional FRC HUB outages

* 1. After consultation with affected *Network Operator*s and *Retailers*, *AEMO* may determine an outage period during which the *FRC HUB* will not be available, in addition to the outages covered by the *FRC HUB Operational Terms and Conditions* and unplanned outages (an “**additional *FRC HUB* outage**”).
	2. *AEMO* must *publish* details of the additional *FRC HUB* outage at least 7 days before the outage commences.
	3. The published details of the additional *FRC HUB* outage must include any changes to any timing requirement set out in these Procedures that will apply during the outage.

### AEMO may lodge and accept notices on behalf of a Self-Contracting User

* 1. A *Self-Contracting User* may request *AEMO*, to:
		1. lodge a *transfer request* on its behalf in order for the *Self-Contracting User* to *transfer* to itself; and

Notification format defined in [ICD: TFR-REQ ‘Transfer Request’]

* + 1. accept notices that are required to be in AseXML format under these Procedures on behalf of the *Self Contracting User* in relation to the *transfer request* referred to in sub-paragraph (i).

Notification format defined in [ICD: TFR-CONF-NOTF ‘Transfer Confirmation’]

* 1. Upon receiving a request under paragraph (a), *AEMO*, or *AEMO*’s nominee, must lodge a *transfer request* and accept notices in AseXML format on behalf of a *Self-Contracting User* on such terms and conditions as *AEMO* determines.

## Confidentiality

Unless these Procedures state otherwise, any information provided to *AEMO* or a *Participant* under these Procedures is classified as confidential information for the purposes of the *Law* and the *Rules*.

**Note**: Division 7, Part 6 of the Law and rule 138A of the Rules which provide for the use and disclosure of confidential information.

## Market Audit

* 1. *AEMO* must undertake a review in accordance with this clause (“**Review**”) at least every two years.
	2. A Review must constitute an examination in accordance with the standard for a review specified in Auditing Standard ASAE 3000 (Explanatory Framework for Standards on Audit and Audit Related Services) (as varied from time to time) prepared by the Auditing and Assurance Standards Board.
	3. In undertaking a Review, *AEMO* must appoint a person (a “**Market Auditor**”) who in *AEMO’s* reasonable opinion is independent and suitably qualified to conduct a Review.
	4. A Review must examine compliance by *AEMO* with its processes and the effectiveness and appropriateness of systems utilised in the operation of any activities as set out in or contemplated by these Procedures, including but not limited to:
		1. AEMO’s compliance processes and compliance with the Procedures;
		2. IT controls, including software management and business continuity;
		3. integrity of the AEMO metering database;
		4. profiling and allocation processes and systems; and
		5. Retail billing and information systems.
	5. *AEMO* will determine, in consultation with *Participants*, the extent and scope of the Review to be undertaken.
	6. *AEMO* must ensure that the Market Auditor prepares a report in which the results of the Review are set out.
	7. *AEMO* must *publish* the report on its website and make it available to *Participants* on request.

## Sub-Networks, gas zones, gate points and HDD zones

* 1. *AEMO* must maintain a list of:
		1. sub-networks, including each gas zone and each gate point within a sub-network, with identifying codes in the form required by the AEMO Specification Pack; and
		2. the HDD zone for each gas zone, determined in accordance with Appendix B.
	2. A *Network Operator* may propose to establish a new *sub-network* within its *GDS* that is not already listed, and must notify *AEMO* of the proposed new *sub-network*, any *gas zones* and *gate points* within the proposed *sub-network* and the *HDD zone*, at least 20 *business days* before the *Network Operator* proposes the *sub-network* will become operational.
	3. Upon receipt of notification under paragraph (b), *AEMO* must verify the establishment of the new *sub-network*, and, if satisfied with its verification, must make available to each *Participant*, *transmission pipeline operator* and *shipper* an updated list of *sub-networks* that includes the new *sub-network* and any new *gas zones* or *gate points*, their respective identifying codes and the *HDD zone* for each new *gas zone*.

Notification format defined in [ICD: NOT-SNC ‘Notice of new sub-network code’]

# MIRNs AND DATABASES

## Allocation of MIRNs

* 1. *AEMO* must allocate to each *Network Operator* a set of numbers which are available for use as *MIRNs* for *delivery points* in that *Network Operator’s GDS*, and may allocate further sets of numbers for that purpose from time to time.
	2. Each number allocated by *AEMO* pursuant to paragraph (a) must be unique and must not be allocated by *AEMO* to any other *Network Operator.*
	3. Each *Network Operator* must assign one of the numbers allocated to it by *AEMO* to each *delivery point* in its *GDS.* The assignment must be effected by the relevant *Network Operator* recording that number in its *metering database* as the *MIRN* for the relevant *delivery point*.
	4. Each number assigned to a *delivery point* by a *Network Operator* must be unique and must not be allocated by that *Network Operator* to any other *delivery point*.
	5. To the extent it has been allocated sufficient numbers pursuant to paragraph (a), each *Network Operator* must assign one of those numbers, in accordance with paragraphs (c) and (d), to each new *delivery point* and, where applicable, notify any *incoming User* in accordance with the *AEMO Specification Pack*.
	6. Only one *MIRN* is to be allocated to a *delivery point*, even if there is more than one *meter* at that *delivery point*.
	7. A *MIRN* with a *MIRN status* of *deregistered* (other than as a result of an error that is later corrected under Chapter 9) must not subsequently be re-assigned to another *delivery point*, or used in conjunction with any other *MIRN status* at the same *delivery point*.

## Network Operator Metering Database

* 1. Each *Network Operator* must create, maintain and administer a *metering database* that includes the information specified in paragraphs (b) to (d) in respect of each *delivery point* located in the *Network Operator’s GDS*.
	2. The *MIRN standing data* to be included in the *Network Operator’s metering database* must include at least the following:
		1. the *MIRN*;
		2. the *delivery point’s* *discovery address* and any other site address information specified in the *AEMO Specification Pack*;
		3. the meter number;
		4. for a basic meter, the reading day number;
		5. the *gas zone* in which the *delivery point* is located;
		6. the distribution tariffto which the that *delivery point* is assigned; and
		7. the MIRN status.
	3. The *meter standing data* to be included in the *Network Operator’s metering database* must include at least the following:
		1. the MIRN;
		2. the pressure correction factor;
		3. the meter number and meter type;
		4. the index type;
		5. for a *basic meter*, the number of dials;
		6. for a basic meter, the reading day number;
		7. site access information;
	4. The *Network Operator’s metering database* must include at least the *metering data* to be collected or calculated under Chapter 3.
	5. Except as otherwise provided in Chapter 3 in relation to the period within which such information must be provided, each *Network Operator* must use its reasonable endeavours to ensure that the information required to be included in its *metering database* is included in its *metering database* by 5.00 pm on the next *business day* after the day on which that information is obtained or calculated by the *Network Operator*.

## AEMO Metering Database

### Database Contents

1. *AEMO* must create, maintain and administer a *metering data*base containing information for each *delivery point*.
2. *AEMO* must ensure that the *AEMO* *metering data*base holds at least the following current information on each *delivery point:*
3. *MIRN*;
4. *MIRN status*
5. date on which the *delivery point* was first *energised*;
6. *current User*;
7. *default RoLR*;
8. *Network Operator*;
9. *gas zone*;
10. whether the *delivery point* has an *interval meter* or a *basic meter*;
11. *non-temperature-sensitive base load*;
12. *temperature sensitivity heating rate*;
13. the *last date of modification*;
14. the last person to initiate a modification to *AEMO’s metering database* for the *MIRN*;

(the items in sub-paragraphs (i) to (xii) comprise the AEMO standing data)

1. energy data provided to *AEMO* pursuant to Chapter 3; and
2. *transfer* data provided to *AEMO* pursuant to Chapter 6.
3. The *AEMO metering database* must contain all data determined by *AEMO* for the purposes of Chapter 8.

### Use of data from Network Operator

*AEMO* must use the information provided to *AEMO* from the *metering database* of each *Network Operator* for any purpose contemplated by these Procedures.

## Metering Database Access Requirements

* 1. *AEMO* and each *Network Operator* must use its reasonable endeavours to procure that information in its *metering database* is available to affected *Participants* in accordance with these Procedures.
	2. Data must be retained in the *metering database* while that data remains current and for at least 7 years after it ceases to be current, or such longer period as may be required under an applicable law or code.
	3. During that period the relevant data must be held:
		1. in a readily accessible format until at least 2 years after it ceases to be current; and
		2. after that time, in a format accessible by *AEMO* or the *Network Operator* (as applicable) within 5 *business days*.
	4. Unless otherwise provided in these Procedures or required or permitted by law, the only persons entitled to request and receive *metering data* from a *metering database* in relation to a *delivery point* are:
		1. each User who is, or was at the time to which the relevant metering data relates, the current User for that delivery point;
		2. the *Network Operator* whose pipeline is connected to the *meter* at that delivery point; and
		3. AEMO and its authorised agents.

# METERING

1.

## Meter Reading – Basic Meters

### Meter reading schedules [Conversion to be completed!]

No [BS] requirement. Refer to [RMP] for context only.

### Scheduled meter readings

No [BS] requirement. Refer to [RMP] for context only.

### Deemed meter readings

* 1. If an *actual* *meter reading* for a *basic-metered* *delivery point* was undertaken no more than 10 days before the date of *move in*, then (subject to paragraph (b)) on the date of *move in*:
		1. the *Network Operator* must determine a “*deemed meter reading*” which is a *meter reading* deemed to have occurred on the day of the *move in*; and
		2. provide the metering data from the deemed meter reading to AEMO.
	2. The *deemed meter reading* is the most recent *index reading* from a *validated actual meter reading* which occurred no more than 10 days before the *move in*.

### Customer-Own Reads

No [BS] requirement. Refer to [RMP] for context only.

## Meter Readings – Interval Meters

For each intervalmeter*, the* Network Operator *must obtain the* metering data *for a* gas day *daily after the end of the* gas day*.*

## Gate Point metering data

### Transmission pipeline operators to provide physical gate point metering data

* 1. Subject to paragraph (d), for each *physical gate point* for each *gas day*, the *transmission pipeline operator* must provide to the *Network Operator* as soon as reasonably practicable after the end of the *gas day*, but in any event, no later than 2.5 hours after the end of the *gas day*, for the *gas day* and each hour in the *gas day*, at least two of the following:
		1. energy inflow; and
		2. daily flow weighted average *heating value*; and

**Note:** The data for each hour in the gas day provided under clause 3.4.1(a)(ii) will be the daily flow weighted average heating value.

* + 1. volumetric inflow.
	1. Before providing the data under paragraph (a), the *transmission pipeline operator* must ensure that the data does not contain any obvious errors or omissions.
	2. If a *transmission pipeline operator*’s *physical gate point metering data* is amended at any time after the data is provided under paragraph (a) (including if the data is refined or verified), the *transmission pipeline operator* must provide the amended *physical gate point metering data* to the *Network Operator* as soon as reasonably practicable.
	3. A *transmission pipeline operator* is not required to provide the *physical gate point metering data* for a *physical gate point* if:
		1. less than 10 TJ of *gas* was injected at the *physical gate point* in the immediately preceding 12 month period; and
		2. as at 28 July 2004 there was insufficient telemetry installed at the physical gate point to permit the physical gate point metering data to be remotely accessed on a daily basis.

### Network Operator to provide gate point metering data

* 1. Subject to paragraph (f), the *Network Operator* must:
		1. subject to paragraph (d), aggregate the *physical gate point metering data* provided under clause 3.4.1(a), for each of the relevant *gas day*s and for each hour in each of the relevant *gas day*s, in each case across all *physical gate point*s associated with the *sub-network* (the aggregated hourly and daily data being the “*gate point metering data*”); and
		2. provide to *AEMO* as soon as reasonably practicable after receiving the *physical gate point metering data* from the *transmission pipeline operator* under clause 3.4.1(a), but in any event, no later than 3.5 hours after the end of the *gas day* the *gate point metering data*.

**GPMD:** Gate Point Metering Data

Gate Point Identifier

Gas day

Hourly Energy

Total Daily Energy

Read Type Flag

Notification format defined in [ICD][GPMD – Gate Point Metering Data].

* 1. If the *Network Operator* receives amended *physical gate point metering data* under clause 3.4.1(c) at any time (including if the data is refined or verified), the *Network Operator* must as soon as reasonably practicable:
		1. aggregate the amended *physical gate point metering data* for each of the *gas day*s for which amended *physical gate point metering data* was provided in accordance with paragraph (a)(i); and
		2. provide to *AEMO* the amended *gate point metering data* determined under paragraph (b)(i).
	2. If for any reason (including the operation of clause 3.4.1(d)) the *Network Operator* does not receive the *physical gate point metering data* within the time specified in clause 3.4.1(a), then the *Network Operator* must:
		1. determine a reasonable estimate of the *gate point metering data*, for the *gas day* and each hour in the *gas day*, for each *gate point*;
		2. mark the estimated *gate point metering data* as an estimate; and
		3. provide the estimate to *AEMO* within 3.5 hours after the end of the *gas day*.

**Note:** If after complying with its obligations to provide metering data under this clause the Network Operator becomes aware of a manifest error in the data provided, the Network Operator may notify AEMO under clause 8.8.2(a).

* 1. Within 15 *business days* after the end of each month, *AEMO* will provide a report to all *Participant*s, *shipper*s and *transmission pipeline operator*s stating the number of days in the month in which estimated *gate point metering data* was provided under paragraph (c).
	2. If the *Network Operator* receives *physical gate point metering data* aggregated across a period of more than one *gas day*, then the *Network Operator* must apportion the *physical gate point metering data* across each *gas day* in the period for which the *physical gate point metering data* was provided.
	3. Paragraph (a) does not apply in respect of the *gate point metering data* for:
		1. a farm tap sub-network; or
		2. an uncovered sub-network.

## Validation of meter readings

A Network Operator must validate a meter reading for the purposes of these Procedures in accordance with an approved validation methodology, before providing metering data to a User or AEMO.

## Calculation of metering data

### Consumed energy

A Network Operator must calculate the consumed energy for a metering period in accordance with clauses 3.6.2 to 3.6.4, before providing metering data to a User or AEMO.

### Actual meter readings

A Network Operator must use an actual meter reading to calculate consumed energy if:

* 1. the *Network Operator* has obtained an *actual meter reading* for the *delivery point* since the previous *meter reading* of the *delivery point*; and
	2. the *Network Operator* is able to *validate* the *actual meter reading*; and
	3. the *Network Operator* does not otherwise reasonably suspect an error in the *actual meter reading*, the *heating value* or other associated data.

### Estimated meter readings

* 1. A *Network Operator* must calculate an *estimated meter reading* if any one or more of the following applies in relation to a *scheduled meter reading*:
		1. the Network Operator has not obtained an actual meter reading for the delivery point since the previous meter reading of the delivery point; or
		2. the Network Operator is unable to validate an actual meter reading; or
		3. the *Network Operator* otherwise suspects an error in the *actual meter reading*, the *heating value* or other associated data.
	2. If the *Network Operator* calculates the *consumed energy* for a *delivery point* based on an *estimated meter reading*, then:
		1. the *Network Operator*, acting reasonably, may replace the *estimated meter reading* with:
			1. a substituted meter reading;
			2. a Customer-own read; or
			3. if the Network Operator reasonably determines that it has grounds for calculating a more accurate estimated meter reading — the further estimated meter reading; and
		2. for the purposes of paragraph (b)(i)(A), the *Network Operator* must consider any reasonable request from a *current User* for an *estimated meter reading* to be changed.

### Substituted meter readings

* 1. A *Network Operator* must only undertake a substituted meter reading in the circumstances specified in the *Gas Metering Code* and accordance with an *approved substitution methodology*.
	2. If these Procedures require the use or provision of an *actual meter reading*, then a *substituted meter reading* may be used or provided instead.
	3. If the *Network Operator* has designated a *substituted meter reading* for a *delivery point*, then the *Network Operator* must repair or replace the *meter*, or one or more of its components (as appropriate) at the *delivery point* under clause 4.1, and following that repair or replacement:
		1. for a basic meter, obtain the actual meter reading then provide the reading date and index reading for the delivery point to the User and AEMO by 5pm on the fifth business day after the day on which the repair or replacement occurred; or
		2. for an *interval meter*, provide the *actual meter reading* for the *delivery point* to the User and AEMO by 5pm on the fifth business day after the day on which the repair or replacement occurred.
	4. Clauses 3.5.3(b)(i)(A) and 3.5.3(b)(i)(C) apply in respect of the *estimated meter reading* which was designated to be the *substituted meter reading*.

**Note:** The Network Operator may provide a further estimated meter reading upon which the substituted meter reading is based, if requested by the User or based upon more accurate information.

## Timing for provision of metering data

### Basic and Interval meters

* 1. Subject to paragraph (b), a *Network Operator* must provide:
		1. to the *User* and *AEMO* (as the case may be) the *metering data* for a *basic-metered* *delivery point* – by 5.00pm on the *business day* after the *Network Operator* receives the *meter reading* (under clause 3.1.2 or as a result of a *special meter reading* under clause 3.1.3); and
		2. to the *User* and *AEMO* (as the case may be) the *metering data* for an *interval-metered* *delivery point* – within 3.5 hours after the end of the *gas day* to which the *meter reading* relates.
	2. If the *Network Operator* is not reasonably satisfied with its *validation* of the *meter reading* by the time specified in paragraph (a)(i), then:
		1. it must by the time specified in paragraph (a)(i) provide the data for those *MIRN*s that passed *validation*; and
		2. it is permitted one further *business day* to *validate* the *meter reading* for the remaining *MIRN*s and provide *metering data* determined on the basis of an *actual meter reading*, an *estimated meter reading* or a *substituted meter reading* (as applicable).
	3. If a *Network Operator* determines that it is not reasonably able to obtain *a meter reading* for even a single *delivery point* on a *meter reading route*, the *Network Operator* must notify each affected *User* of:
		1. the failure to obtain a *meter reading*;
		2. the affected *MIRN*s; and
		3. the likely ability to provide *metering data* for the *MIRN*s on the *meter reading route*.
	4. A notification under paragraph (c) must be given as soon as the *Network Operator* makes the determination and in any event before the end of the next *business day* after the determination is made.

## Content of metering data

### Metering data for current Users – basic and interval meters

* 1. For each occasion on which these Procedures require a *Network Operator* to provide a *current User* with *metering data* for a *basic-metered* *delivery point*, (except where the *User* has become the *current User* as a result of a *transfer* taking effect under clause 6.8.20) it must provide at least the following:
		1. MIRN;
		2. meter type;
		3. date of the previous *meter reading*;
		4. date of current *meter reading*;

**Note:** For a move-in, this may be the date on which the deemed meter reading is deemed to have occurred by clause 3.1.3.

* + 1. index reading of the previous meter reading;
		2. current index reading;
		3. pressure correction factor;
		4. meter reading type;
		5. heating value used to calculate the consumed energy;
		6. consumed energy; and
		7. next scheduled meter reading date.
	1. For each occasion on which these Procedures require a *Network Operator* to provide a *current User* with *metering data* for an *interval-metered* *delivery point*, it must provide at least the following:
		1. MIRN;
		2. meter type;
		3. date of current *meter reading*;
		4. meter reading type;
		5. the *heating value* used for the *gas day* to calculate the *consumed energy*;
		6. for each hour in the *gas day*, the *consumed energy*; and
		7. the consumed energy.

### Metering data for new connections – basic meters

For a *new connection* of a *basic-metered* *delivery point* under clause 4.1, the *Network Operator* must provide the *User* with at least the following *metering data*:

* 1. *MIRN*;
	2. *meter type*;
	3. date of current *meter reading*;

Note: This may be the date on which the deemed meter reading is deemed to have occurred by clause 3.1.4.

* 1. current *index reading*;
	2. *pressure correction factor*; and
	3. next *scheduled meter reading* date.

### Metering data for AEMO – basic and interval meters

For each occasion on which these Procedures require a *Network Operator* to provide *AEMO* with *metering data*, it must provide at least the following (as applicable):

* 1. the *MIRN*;
	2. date of the previous *meter reading*;

**Note:** For an *interval meter*, the date of the previous *meter reading* will be the previous *gas day*.

* 1. date of current *meter reading*;
	2. meter reading type;
	3. for a basic-metered delivery point – the consumed energy; and
	4. for an interval-metered delivery point:
		1. for each hour in the gas day, the consumed energy; and
		2. the consumed energy.

Notification format defined in [ICD][BSCMR – Basic Meter Reading Data].

Notification format defined in [ICD][INTMR – Interval Meter Reading Data].

## AEMO validation of metering data

### Requirements for valid provision of metering data to AEMO

Provision of *metering data* to *AEMO* under clause 3.7.1 is valid only if:

* 1. the *delivery point* exists within *AEMO’s metering database*;
	2. it is provided by the *Network Operator* for the *GDS* in which the *delivery point* is located;
	3. the *consumed energy* is a positive number;
	4. the start and end dates of the *metering period* are valid calendar dates;
	5. the start date of the *metering period* occurs before the end date of the *metering period*;
	6. the start date of the *metering period* is one of the following:
		1. the same date as the date of end of the previous *metering period* for which *AEMO* received *metering data*;
		2. if there was no previous *metering period*, the same date as the *MIRN* became *energised* as recorded in *AEMO’s metering database*;
		3. the same date as the start date of the previous *metering period* for which *AEMO* received *metering data* and, if clause 3.9.2 applies, the end date of the current *metering period* is the same as the end date of the previous *metering period*; or
		4. the same date as the start date of the previous *metering period* for which *AEMO* received *metering data*, and the end date of the current *metering period* is later than the end date of the previous *metering period*;

Note: For the purposes of this clause the start and end dates of a metering period are the dates upon which a meter reading is taken (bearing in mind that the meter reading is deemed to have occurred at the start of the gas day).

Example: If a meter reading is taken at 11.00 am on 5 February and then another meter reading is taken at 1600 hours on 8 March and another at 9.00 am on 12 April, then:

* the start date of the first metering period is 5 February and the end date is 8 March (the metering data for this metering period includes gas consumed on the 7 March gas day but not on the 8 March gas day); and
* the start date of the second metering period is 8 March and the end date is 12 April (the metering data includes gas consumed on the 11 April gas day but not on the 12 April gas day).
	1. the *metering period* is 425 or less days old; and
	2. the *metering period* does not cover any period of time during which the *MIRN* was *deregistered*.

For each occasion on which metering data for basic-metered delivery points is to be provided to AEMO, the metering data must be provided, by means of AseXML, and include at least the following:

**BSCMR:** Basic Meter Reading Data

Delivery Point Identifier

Date of the previous meter reading

Date of the current meter reading

Energy value

Meter reading type

Notification format defined in [ICD][BSCMR – Basic Meter Reading Data].

Notification format defined in [ICD][BSCMR-RESP: Basic Meter Reading Data Response].

For each occasion on which metering data for interval-metered delivery points is to be provided, by means of an automated electronic file, to the data estimation entity, the at least the following information must be included:

**INTMR:** Interval Meter Reading Data

Delivery Point Identifier

Date of the meter read

Hourly energy values

Total daily energy value

Meter reading type

Notification format defined in [ICD][INTMR – Interval Meter Reading Data].

### Replacement of metering data in AEMO registry according to meter reading types

If *AEMO* receives *metering data* under clause 3.7.3 for a *delivery point* more than once for the same *metering period*, *AEMO* must replace the *metering data* in *AEMO’s metering database* if it receives *metering data* for a previous *metering period* that contains a better quality value for *consumed energy*, determined in accordance with the following:

* 1. an estimated meter reading may be replaced by any other meter reading; and
	2. an actual meter reading may be replaced by another actual meter reading or a substituted meter reading; and
	3. a substituted meter reading may be replaced by another substituted meter reading.

### If metering data is not valid

Upon receipt of *metering data* under clause 3.7.1 which is not valid, *AEMO* must reject the *metering data* and notify the *Network Operator* that lodged the *metering data*, specifying the reason why the *metering data* is not valid.

Note: A Network Operator must re-send the metering data to AEMO to comply with its obligations under clause 3.6.1.

Notification format defined in [ICD: DIS-CAN-NOTF ‘Disconnection Cancelled Notification’]

### If metering data is valid

Upon receipt of *metering data* under clause 3.6.1 that is valid, *AEMO* must accept the *metering data* and notify the *Network Operator* that the *metering data* has been accepted.

## Historical metering data

* 1. Subject to paragraph (b), a *User* may request a *Network Operator* to provide it with *historical metering data* for one or more of the *User’s* *delivery points* for a period specified in the request.
	2. By lodging a request under paragraph (a), the *User* represents to the *Network Operator* that either:
		1. the requested data relates only to a period for which the *User* was the *current User*; or
		2. the User has the Customer’s explicit informed consent to receive the requested historical metering data.
	3. The *User* is taken to make the representation in paragraph (b) at the time of lodging the request and on each day that a request for *historical metering data* is *open*.
	4. Upon receipt of a reasonable request under paragraph (a), and unless the request is withdrawn earlier, the *Network Operator* must provide the requested *historical metering data* to the *User* that lodged the request within 5 *business days*.
	5. For the purposes of paragraph (d), reasonableness is to be judged having regard to the aggregate impact on the *Network Operator* of all of the *User’s* requests from time to time under this clause.

## Heating value data

### Heating value data calculations

Each *Network Operator* must calculate the daily average flow-weighted *heating value* for each *gas zone* in its *sub-network*.

### Access to Heating value data

* 1. For each *gas day*, for each *gas zone* in a *Network Operator*’s *sub-network*, the *Network Operator* must make available to all *Participants* the daily flow weighted average *heating value data* used for billing purposes for *delivery points* in the *gas zone*.
	2. The data under paragraph (a) must be made available by noon on the next *business day* in electronic form that can be remotely accessed for downloading by a *Participant*.
	3. Data under paragraph (a) must remain accessible under paragraph (b) for at least 12 months after the *gas day*.
	4. *Heating value data* for a *gas zone* is not commercially sensitive or confidential information.

## Data change

### Request for verification

The *current User* for a *delivery point* may request the relevant *Network Operator* to verify specified information provided by the *Network Operator* to the *current User* under these Procedures in relation to a meter at that *delivery point*.

### Network Operator to Verify Information

* 1. The *Network Operator* must, as soon as reasonably practicable, verify the information specified by a *current User* under clause 3.7.1 in any manner it considers appropriate (including by way of a *special read*), and must use its reasonable endeavours to provide the results of that verification (together with details of the method by which that specified information was verified) to the *current User* by 5.00 pm on the next *business day* after the day on which the verification is concluded.
	2. If the verification reveals that the specified information is materially incorrect, the *Network Operator* must use its reasonable endeavours:
		1. to make such changes to the information included in its *metering database* as are necessary to correct that information;
		2. to provide the changed information under paragraph (i) to the *current User* by 5.00 pm on the next *business day* after the day on which the verification is concluded; and
		3. to provide the changed information to *AEMO* by midnight on the next business day after the day on which the verification is concluded, where that information is required by *AEMO* under these Procedures.

# METER INSTALLATION

## Basic Meter Installation

* 1. If a User requests a Network Operator to install a new basic meter for a delivery point in that Network Operator’s GDS, the Network Operator must install that new basic meter as soon as reasonably practicable, subject to satisfaction of any prerequisites for the installation of the basic meter under applicable laws.
	2. If a *User* requests a replacement *basic meter* (including by reason of a fault, malfunction or defect in relation to the existing *basic meter* or the existing *basic meter* having been damaged or destroyed), the *Network Operator* must install the replacement *basic meter* as soon as reasonably practicable after it has satisfied itself that the existing *meter* no longer complies with the requirements of any applicable laws.
	3. The *Network Operator* must *read* the *meter* (if any) which an installed *basic meter* replaces.
	4. The *Network Operator* must *read* the *basic meter* on the date of its installation.
	5. Where a new *basic meter* or replacement *basic meter* has been installed by a *Network Operator*, the *Network Operator* must:
		1. include the relevant details relating to the new *basic meter* in its *metering data*base;
		2. provide to the *User* that requested the installation of a new *basic meter* details of the *MIRN* for the *delivery point* to which the *meter* relates, together with the *actual meter reading*s obtained under paragraphs (c) and (d) (or, where appropriate, a *substituted meter reading*) and such other information for *Customer* account establishment and billing purposes as is specified in the *AEMO Specification Pack*, to the *User* for that *delivery point*; and
		3. provide to *AEMO* all the relevant details which are required for the purposes of updating the *AEMO* *metering data*base,

by 5.00 pm on the 5th business day after the day on which the new basic meter is installed.

## De-energising Meters

### De-energisation by Network Operator

* 1. A Network Operator:
		1. may de-energise a delivery point when required to, or if not prevented, by law or a contract other than these Procedures; and
		2. must (subject to law) de-energise a *delivery point* if required to under clause 4.2.2; and
		3. must (subject to law), in response to a deemed request under clause 6.2.2(b), if a *requested transfer* has been *cancelled* by *AEMO* after the *Network Operator* re-energised a *delivery point* under clause 4.2.7(a)(iii), de-energise the *re-energised* *delivery point* within 2 *business days* after the *Network Operator* receives notification from *AEMO* under either clause 6.4.2(b) or 6.7(b) that the *transfer* has been *cancelled*.
	2. The current User for a delivery point may at any time lodge a de-energisation request with the Network Operator for the GDS in which the delivery point is located.
	3. If a *de-energisation request* was not lodged on a *business day*, then the *Network Operator* must respond to the *de-energisation request* no later than on the next *business day* as if the *de-energisation request* was lodged on that *business day*.
	4. Upon receipt of a *de-energisation request* which is not valid, subject to paragraph (c), the *Network Operator* must reject the *de-energisation request* and notify the *Participant* that lodged the *de-energisation request*, specifying the reason why the *de-energisation request* is not valid.
	5. Upon receipt of a valid *de-energisation request*, subject to paragraph (c), a *Network Operator* must accept the *de-energisation request* and notify the *User* that the *de-energisation request* has been accepted.

### Response to valid de-energisation request

* 1. Subject to clause 4.2.3, a *Network Operator* must (subject to law), within 2 *business days* after receiving a valid *de-energisation request*, *de-energise* and undertake an *actual* *meter reading* of the *meter* at the *delivery point*.
	2. Within 2 *business days* of *de-energising* a *delivery point* under clause 4.2.1(a) or paragraph (a), the *Network Operator* must:
		1. calculate the *consumed energy* for the *delivery point* using the information obtained under paragraph (a); and
		2. change the MIRN status in its metering database to de-energised; and
		3. notify the *User* that the *MIRN* is *de-energised* and provide the *User* with the *metering data* under clause 3.7.1, for the *meter reading* undertaken in accordance with paragraph (a) and
		4. provide to *AEMO* all the relevant details required for the purposes of updating the *AEMO* *metering database*; and

Notification format defined in [ICD: DIS-CON ‘Disconnection confirmation notice’]

* + 1. provide *AEMO* with the *metering data* under clause 3.7.1, for the *meter reading* undertaken in accordance with paragraph (a).

### De-energisation withdrawal notice

* 1. The current User for a delivery point specified in a *de-energisation request* may, at any time prior to the Network Operator disconnecting that delivery point, lodge a *de-energisation withdrawal notice* with the Network Operator.
	2. A *de-energisation withdrawal notice* is valid only if it corresponds to an *open* *de-energisation request* previously lodged with the *Network Operator*.
	3. If a *de-energisation withdrawal notice* was not lodged on a *business day*, then the *Network Operator* must respond to the *de-energisation withdrawal notice* no later than on the next *business day* as if the *de-energisation withdrawal notice* was lodged on that *business day*.
	4. Upon receipt of a *de-energisation withdrawal notice* which is not valid, subject to paragraph (c), the *Network Operator* must reject the *de-energisation withdrawal notice* andnotify the *Participant* that lodged the *de-energisation withdrawal notice*, specifying the reason why the *de-energisation withdrawal notice* is not valid.
	5. Upon receipt of a valid *de-energisation withdrawal notice*, subject to paragraph (c), the *Network Operator* must use reasonable endeavours to stop the *de-energisation* and notify the *User* whether or not the *delivery point* has been *de-energised*.

Note: It may not be practicable to stop a de-energisation if the Network Operator’s operator is already out in the field.

### De-energisation by User (basic meters only)

* 1. This clause 4.2.4 applies only to *basic-metered* *delivery points*, and only to the extent that a *User* is permitted by law or a contract other than these Procedures to do something described in this clause 4.2.4.
	2. If the *User* undertakes a *de-energisation* at a *delivery point*, it must at the same time undertake an *actual* *meter reading* of the *meter* at the *delivery point*.
	3. Within 1 *business day* after *de-energising* a *delivery point* under paragraph (b), the *User* must notify the *Network Operator* that the *delivery point* is *de-energised*, which notice must specify at least the following information:
		1. the *MIRN*; and
		2. the date of current *meter* read; and
		3. the current *index reading*.
	4. By providing a notice to a *Network Operator* under paragraph (c), the person providing the notice represents to the *Network Operator* and all other *Participant*s that:
		1. the person is the *current User*; and
		2. the *de-energisation* occurred; and
		3. the notice is provided within the time limit specified in paragraph (c); and
		4. the person was authorised by law or a contract other than these Procedures to undertake the *de-energisation*; and
		5. the data provided in the notice is accurate.
	5. After receiving a notice under paragraph (c), the *Network Operator* must within 1 *business day*:
		1. calculate the *consumed energy* for the *delivery point* using the information obtained under paragraph (c); and
		2. change the delivery point’s MIRN status to de-energised; and
		3. notify the *User* that the *MIRN* is *de-energised*, and provide the *User* with the *metering data* under clause 3.7.1, for the *meter reading* undertaken in accordance with clause 4.2.4(b); and
		4. provide to AEMO all the relevant details for the purpose of updating the AEMO metering database; and
		5. provide *AEMO* with the *metering data* under clause 3.6.1, for the *meter reading* undertaken in accordance with paragraph (b).
	6. If a *User* other than the *current User* undertakes a *de-energisation* at a *delivery point*, as soon as the *Network Operator* becomes aware of this fact, it must as soon as practicable (and at the *User’s* expense) *re-energise* the *delivery point* or procure its *re-energisation*.

### If AEMO does not receive valid metering data

* 1. If *AEMO* does not receive valid *metering data* in accordance with clause 4.2.2(b)(v) or 4.2.4(e)(v) (as applicable) within 2 *business days* of receiving the details under clause 4.2.2(b)(v) or 4.2.4(e)(v) respectively, *AEMO* must notify the *Network Operator* of this fact.
	2. If *AEMO* does not receive valid *metering data* within a further 5*business days* after notifying the Network Operator under paragraph (a), AEMO must cancel the AEMO metering database update and notify the Network Operator of the reason for the cancellation.

Note: A Network Operator wishing to reinitiate a de-energisation that has been cancelled must lodge a new transaction.

### If valid metering data received

* 1. Subject to paragraph (b), upon receipt of valid relevant details and valid *metering data* in accordance with clause 4.2.2(b)(v) or 4.2.4(e)(v) (as applicable) for a *delivery point*, *AEMO* must update the *AEMO metering database* by changing the *MIRN status* to *de-energised* and notify the *User* and the *Network Operator* of the updated *AEMO standing data* for the *delivery point*.
	2. Before updating the *AEMO metering database* under paragraph (a), if:
		1. *AEMO* has received valid *metering data* under clause 4.2.8(b)(v) relating to *energising* the same *delivery point*; and
		2. *the date of re-energisation is the same date as the date of de-energisation,*

then, upon receiving valid metering data in accordance with clause 4.2.2(b)(v) or 4.2.4(e)(v) (as applicable), AEMO must cancel the AEMO metering database update and notify the Network Operator of the reason for the cancellation

### Re-energising delivery points

* 1. A Network Operator:
		1. may *re-energise* a *delivery point* when required to, or if not prevented, by law or a contract other than these Procedures; and
		2. must (subject to law) *re-energise* a *delivery point* if required to under clause 4.2.8; and
		3. must (subject to law), in response to a deemed request under clause 6.2.2(a), if a *transfer* has been marked as *pending* by *AEMO* under clause 6.6for a *disconnected* *delivery point*, *re-energise* the *delivery point* either:
			1. on the earliest transfer day nominated in the transfer request for the delivery point, if the Network Operator receives notification under clause 6.6(b)(iv) that the transfer has been marked as pending at least 2 business days before earliest transfer day; or
			2. otherwise, within 2 business days after the Network Operator receives notification under clause 6.6(b)(iv) that the transfer has been marked as pending.
	2. The current User for a delivery point with a MIRN status of de-energised may at any time lodge a re-energisation request with the Network Operator for the GDS in which that delivery point is located.
	3. If a *re-energisation request* was not lodged on a *business day*, then the *Network Operator* must respond to the *re-energisation request* no later than on the next *business day* as if the *re-energisation request* was lodged on that *business day*.
	4. Upon receipt of a *re-energisation request* which is not valid, subject to paragraph (c), the *Network Operator* must reject the *re-energisation request* and notify the *Participant* that lodged the *re-energisation request, specifying* the reason why the *re-energisation request* is not valid.
	5. Upon receipt of a valid *re-energisation request*, subject to paragraph (c), a *Network Operator* must accept the *re-energisation request*, and notify the *User* that the *re-energisation request* has been accepted.

### Response to valid energisation request

* 1. A *Network Operator* must (subject to law), within 2 *business days* after receiving a valid *re-energisation request*, *re-energise* the *delivery point* and undertake an *actual* *meter reading* of the *meter* at the *delivery point*.

**Note:** A Network Operator’s obligation to re-energise a delivery point after receiving a valid request from a User to do so, is also set out in section 3.1 of the Distribution Code issued by the jurisdictional regulator for South Australia.

* 1. Within 2 *business days* of re-energising a *delivery point* under clause 4.2.7(a) or paragraph (a), the *Network Operator* must:
		1. calculate the *consumed energy* for the *delivery point* using the information obtained under paragraph (a);
		2. change the MIRN status in its metering database to energised;
		3. notify the *User* that the *MIRN* is *energised* and provide the *User* with the *metering data* under clause 3.7.1 for the *meter reading* undertaken in accordance with paragraph (a);
		4. provide to *AEMO* all the relevant details required for the purposes of updating the *AEMO* *metering database*; and

Notification format defined in [ICD: REC-CON ‘Reconnection confirmation notice’]

* + 1. provide *AEMO* with the *metering data* under clause 3.7.1 for the *meter reading* undertaken in accordance with paragraph (a).

Notification format defined in [ICD: BSCMR ‘Basic Meter Read Data’ or ICD: INTMR ‘Interval Meter Read Data’]

### If AEMO does not receive valid metering data

* 1. If *AEMO* does not receive valid *metering data* in accordance with clause 4.2.8(b)(v) within 2 *business days* of receiving valid details under clause 4.2.8(b)(iv), *AEMO* must notify the *Network Operator* of this fact.

Notification format defined in [ICD: REC-MR-ALT ‘Missing Data Notification’]

* 1. If *AEMO* does not receive valid *metering data* within a further 5 *business days* after notifying the *Network Operator* under paragraph (a), *AEMO* must *cancel* the *AEMO metering database* update and notify the *Network Operator* of the reason for the *cancellation*:

**Note:** A Network Operator wishing to reinitiate an energisation that has been cancelled must lodge a new transaction.

Notification format defined in [ICD: REC-CAN-NOTF ‘Reconnection Cancelled Notification’]

### If valid metering data received

* 1. Subject to paragraph (b), upon receipt of valid relevant details and valid *metering data* in accordance with clause 4.2.8(b)(iv) and 4.2.8(b)(v) for a *delivery point*, *AEMO* must update the *AEMO metering database* by changing the *MIRN status* to *energised* and notify the *User* and the *Network Operator* of the updated *AEMO standing data* for the *delivery point*.
	2. Before updating the AEMO metering database under paragraph (a), if:
		1. *AEMO* has received valid *metering data* under clause 4.2.2(b)(v) or 4.2.4(e)(v) relating to *de-energising* same *delivery point* and
		2. the date of *de-energisation* is the same date as the date of *re-energisation*

then, upon receiving valid *metering data* in accordance with clause 4.2.8(b)(v), *AEMO* must cancel the AEMO metering database update and notify the Network Operator of the reason for the cancellation.

Notification format defined in [ICD: DIS-CAN-NOTF ‘Disconnection Cancelled Notification’]

## Meter Upgrades

* 1. If a *current User* requests a *Network Operator* to upgrade a basic *meter* at a *delivery point* to an *interval meter*, the *Network Operator* must upgrade that *meter* (and any associated data retrieval infrastructure) within 20 *business days* after the day on which the request was delivered to the *Network Operator*, or as agreed with the *User*, but taking into account:
		1. access to the *meter* being sufficient to install the *interval meter* (the *Network Operator* must inform the *User* of any access difficulties); and
		2. other site constraints, including confined spaces, being resolved.
	2. After installing an *interval meter* at a *delivery point*, a *Network Operator* must:
		1. provide to *AEMO* all the relevant details relating to the *interval meter* which are required for the purposes of updating the *AEMO* *metering data*base by 5.00 pm on the 2nd *business day* after the day on which the *meter* was upgraded; and
		2. include the relevant details relating to the *interval meter* in its *metering data*base by 5.00pm on the 5th *business day* after the day on which the *meter was upgraded*.
	3. Nothing in this clause 4.3 permits a *User* to do anything it is not permitted by law or a contract other than these Procedures to do.

## Deregistration of delivery points

### Permanently removing delivery points

* 1. A Network Operator:
		1. may permanently remove a *delivery point* when required to, or if not prevented, by law or a contract other than these Procedures; and
		2. must (subject to law) permanently remove a *delivery point* if required to under this clause 4.4.1.
	2. Subject to clause 4.4.1(c), a *current User* may at any time lodge a *permanent removal request* with the *Network Operator*.
	3. A *current User* must not lodge a *deregistration request* more than 20 *business days* before the date on which the *User* requires the *delivery point* to be permanently removed.

### Response to valid deregistration request

* 1. Upon receipt of a valid *permanent removal request*, subject to clause 4.4.1(a), a *Network Operator* must (subject to law):
		1. accept the deregistration request; and
		2. notify the *User* that the *deregistration request* has been accepted; and
		3. permanently remove the *delivery point* and, if there is a *meter* installed at the *delivery point*, at the same time undertake a *meter reading* of, and obtain the *metering data* for, the *delivery point*, on the later of:
			1. the date requested by the User in the deregistration request; or
			2. 5 business days after receiving the deregistration request.

**Note:** The reason that there may not be a meter installed at the delivery point is that it may previously have been removed in the course of a de-registration..

* 1. As soon as practicable after a *delivery point* has been permanently removed under 4.4.1(a) or clause 4.4.2(a)(iii), and in any event within 5 *business days*, the *Network Operator* must:
		1. calculate the *consumed energy* for the *delivery point* using the information obtained under clause 4.4.2(a)(iii); and
		2. change the MIRN status to deregistered; and
		3. notify the *current User* that the *delivery point* has been permanently removed; and
		4. provide to *AEMO* all the relevant details required for the purposes of updating the *AEMO* *metering database*; and

Notification format defined in [ICD: PR-CON ‘Permanent removal confirmation notice’]

* + 1. provide *AEMO* and the *current User* with the *metering data* under clause 3.6.1 from, as applicable:
			1. the meter reading undertaken under clause 4.4.2(a)(iii); or
			2. if there was no meter installed at the delivery point, the meter reading undertaken under clause 4.2.2(a) when the meter was removed.
			3. If there was no meter reading previously provided or available, then provide a final meter reading.

Notification format defined in [ICD: BSCMR ‘Basic Meter Read Data’ or ICD: INTMR ‘Interval Meter Read Data’]

### Deregistering MIRNs

Upon receipt of the relevant details and *metering data* in accordance with clause 4.4.2(b)(iv) for a delivery point, *AEMO* must:

* 1. update the AEMO metering database by changing the MIRN status to deregistered;
	2. cancel all open transactions in respect of the delivery point and notify affected parties to each cancelled transaction; and
	3. notify the User and the Network Operator of the updated AEMO standing data for the delivery point*.*

Notification format defined in [ICD: ECNET-CAN-NOTF ‘Error Correction Cancellation Notification’]

Notification format defined in [ICD: DIS-CAN-NOTF ‘Disconnection Cancelled Notification’]

Notification format defined in [ICD: REC-CAN-NOTF ‘Reconnection Cancelled Notification’]

Notification format defined in [ICD: TFR-CAN-NOTF ‘Transfer Cancellation Notification’]

Notification format defined in [ICD: DCN-CAN-NOTF ‘Data Change Notice Cancelled Notification’]

Notification format defined in [ICD: PR-CAN-NOTF ‘Data Change Notice Cancelled Notification’]

# MIRN DISCOVERY PROCESS

## MIRN Discovery Request

### Request

Subject to clause 5.1.2(a), any *Retailer* or *AEMO* may deliver a *MIRN* *discovery request* in relation to a *delivery point* to a *Network Operator*. A *MIRN discovery request* must include at least the *MIRN* or the mandatory components of the *discovery address* for the *delivery point* to which the *MIRN discovery request* relates.

### Explicit informed consent

* 1. A *Retailer* must not deliver a *MIRN discovery request* in relation to a *delivery point* to a *Network Operator* unless the *Retailer* has received the *explicit informed consent* of the *Customer* to the provision by the *Network Operator* to that *Retailer* of the information referred to in a *MIRN discovery response* in respect of that *delivery point*.
	2. A *Retailer* who delivers a *MIRN discovery request* in relation to a *delivery point* to a *Network Operator* is taken to have represented to the *Network Operator* that the *Retailer* has received the *explicit informed consent* of the *Customer* to the provision by the *Network Operator* to that *Retailer* of the information referred to in a *MIRN discovery response* in respect of that *delivery point*.
	3. *AEMO* is not required to obtain the *explicit informed consent* of the *Customer* in relation to a *delivery point* to the provision by the *Network Operator* to *AEMO* of the information relating to that *delivery point* which is referred to in a *MIRN discovery response*.

## Network Operator Response

### Street/Suburb Combination Listing

* 1. Each *Network Operator* must make available in an electronic form, which can be electronically searched remotely by all *Retailer* and *AEMO*, a listing (which complies with paragraph (b)) of every *street/suburb combination* that is recorded in the *discovery request* of that *Network Operator*.
	2. The entry relating to each *street/suburb combination* in the listing must exactly replicate the mandatory components of the discovery address (other than the street number or its equivalent) as it is recorded in the *metering database* of the relevant *Network Operator*, including without limitation:
		1. any abbreviations contained in the corresponding entry in the *metering database* (e.g. St, Str, Ave, Rd);
		2. any capital and lower case letters contained in the corresponding entry in the *metering database* (e.g. Danny road, McGowan Street);
		3. any spaces contained in the corresponding entry in the *metering database* (e.g. Nandu Street, Bella Vista, Bell avista); and
		4. any misspellings contained in the corresponding entry in the *metering database* (e.g. Belavista , Bella-vista),

provided that the listing is not required to include an entry which, if it were so included, would exactly replicate an existing entry in that listing.

* 1. The relevant *Network Operator* must ensure that:
		1. at least once every calendar month, the information required to be included in the listing referred to in paragraph (a) is updated, so that the listing contains the details of every *street/suburb combination* in respect of which a discovery address is recorded in the *metering database* of that *Network Operator*; and
		2. the listing specifies the most recent date on which it was so updated.
	2. If a *Retailer* or a *Network Operator* becomes aware of a change to the details of a *discovery address:*
		1. the *Retailer* must use its reasonable endeavours to provide the changed details to the *Network Operator* in whose *GDS* the *delivery point* for that *discovery address* is located; and
		2. the *Network Operator* must use its reasonable endeavours to provide the changed details to the *User* who is the current User for the *delivery point* for that *discovery address*, as soon as practicable after becoming aware of the change.
	3. The relevant *Network Operator* must:
		1. ensure that where there has been an addition to existing street identifiers in the *Network Operator’s* *street/suburb combination listing* that this new street identifier is added to the AseXML Schema using the agreed industry change procedure for the management of AseXML enumerated lists.
		2. where there has been an update to the enumerated list provide a notice via the *FRC HUB* broadcast email distribution list that an addition to the list has been implemented.

### Complete MIRN Listing

* 1. Each *Network Operator* must use its best endeavours to update, format and deliver a new *complete MIRN listing*, which is to be made available to *AEMO* by 5pm on the fifth *business day* after the end of the calendar month or as otherwise agreed from time to time by all relevant parties.
	2. *AEMO* must make each *complete MIRN listing* available to all *Retailers* after it is received from the *Network Operator*.
	3. A *Retailer* must ensure that the *complete MIRN listing* is accessed and used solely to confirm the relevant *discovery address*/*MIRN* details of the *Customer*.
	4. The *Retailer* must ensure that the *Customer* has provided *explicit informed consent* to access and use the *complete MIRN listing* to confirm the relevant *discovery address*/*MIRN* details of the *Customer* in relation to the *delivery point*.

### Network Operator Response

* 1. Provided that the *discovery address* or the *MIRN* (if any) specified in the *MIRN discovery request* exactly replicates (in the sense that term is used in clause 5.2.1(b)) a *discovery address*, or corresponds with a *MIRN*, contained in the *metering database* of the relevant *Network Operator*, the *Network Operator* must use its reasonable endeavours provide to the *Retailer* or *AEMO* (as the case may be), the information specified in the *AEMO Specification Pack* in respect of the *delivery point* to which that *discovery address* or *MIRN* relates (such information being identified by reference to that *discovery address* or *MIRN*).
	2. Provided that the *discovery address* specified in the *MIRN discovery request* exactly replicates (in the sense that term is used in clause 5.2.1(b)) a *discovery address*, of multiple *MIRNs* contained in the *metering database* of the relevant *Network Operator*, the *Network Operator* must *use its reasonable endeavours to* provide to the *Retailer* or *AEMO* (as the case may be), the *MIRN, meter number* and *discovery address* for up to the first 99 *delivery points* to which that *discovery address* relates (such information being identified by reference to that *discovery address*). If there are 100 or more *MIRNs* contained in the *metering database* of the relevant *Network Operator* with a matching *discovery address*, then the *Network Operator* must also advise the *Retailer* or *AEMO* (as the case may be) of this fact.
	3. If the *discovery address* or the *MIRN* (if any) specified in a *MIRN* *discovery request* does not exactly replicate (in the sense that term is used in clause 5.2.1(b)) a *discovery address*, or correspond to a *MIRN*, contained in the *metering database* of the relevant *Network Operator*, the *Network Operator* must *use its reasonable endeavours to* notify the *Retailer* or *AEMO* (as the case may be) of that fact.

### Assistance in searching

* 1. If, pursuant to clause 5.2.3(c), a *Retailer* or *AEMO* is notified that the *discovery address* or *MIRN* relating to the *delivery point* in respect of which a *MIRN* *discovery request* has been made cannot be found in the *metering database* of the relevant *Network Operator*, the *Retailer* or *AEMO* (as the case may be) may request that the *Network Operator* assist in the location of that *discovery address* or *MIRN* in that *metering database*, in which case the *Network Operator* must use its reasonable endeavours to provide that assistance:
		1. where the request for assistance is made before midday on a day that is a *business day* – by 5.00 pm on that *business day*; and
		2. where the request for assistance is made on or after midday on a day that is a *business day*, or on a day that is not a *business day* – by 5.00 pm on the next business *day* after the day on which the request is made.
	2. For the avoidance of doubt, paragraph (a) only requires the *Network Operator* to use its reasonable endeavours to assist the *Retailer* or *AEMO* to obtain the *discovery address* or *MIRN* relating to the relevant *delivery point*, for the purposes of enabling the *Retailer* or *AEMO* to make a further *MIRN discovery request* in relation to that *delivery point*.

# CUSTOMER TRANSFER PROCESS

## Introduction

### General

* 1. This Chapter deals with the *transfer* of *Customer*s from one *User* (*current User*) to another *User* (*incoming User*). In legal terms this is achieved by *transfer*ring *gas* deliveries at a *delivery point* from the *current User* to the *incoming User*.
	2. In parallel to the *transfer* process under these Procedures, the *incoming User* needs to negotiate with the *Network Operator* either to agree suitable amendments to its *haulage contract* to reflect the addition of a *delivery point*, or to agree a *haulage contract*. These matters are dealt with under the Access Arrangement. The *incoming User* may need to deal with other matters as well, such as licensing.

### Transfer errors

* 1. If, due to a *transfer* error or otherwise, the wrong *User* is recorded in *AEMO’s metering database* as the *current User*, then *AEMO* and the affected *Users* must cooperate to correct this error by either:
		1. a *User* lodging an *error correction notice* under clause 9.1.1(b); or
		2. a *User* lodging a new *transfer request* in respect of the *delivery point* and entering into an agreement under clause 6.1.2(b), but to avoid doubt the correcting *transfer* must have only prospective effect.
	2. Subject to *Participant*s’ obligations under clause 9.1.1 to lodge an *error correction notice* in respect of an incorrect *transfer request*, *Participant*s may enter into agreements if they cannot meet the requirements under clause 9.1.2 to lodge a valid *error correction notice*, to address or correct *transfer*s which should have occurred but did not, or which occurred but should not have, or were otherwise in error.

**Note:** The purpose of clause 6.1.2(b) is to permit “off-market” correcting transactions. For example, if the transfer day is in error.

### Explicit informed consent

* 1. Before lodging a *transfer request* with *AEMO*, an *incoming User* must obtain the *transferring Customer*’s *explicit informed consent* to the lodgement.

**Note:** This consent may include consent for the purposes of clause 6.2.2(a).

* 1. By lodging a *transfer request* with *AEMO*, the *incoming User* represents to *AEMO* that the *incoming User* has complied with paragraph (a).
	2. The *incoming User* is taken to make the representation in paragraph (b) at the time of lodging the request and on each day that the *transfer request* is *open*.
	3. This clause does not apply where the *incoming User* is a *Self Contracting User*.

### Incoming User may lodge a transfer request

* 1. Subject to clause 6.1.3 and paragraphs (b) and (c), an *incoming User* may lodge a *transfer request* with *AEMO* on any day.

Notification format defined in [ICD: TFR-REQ ‘Transfer Request’]

* 1. An *incoming User* may lodge a *transfer request* for a prospective *transfer* date where an applicable cooling-off period is yet to expire, provided that the *transfer request* will only complete after the cooling off period has expired.
	2. An *incoming User* that is a *Self Contracting User* may only lodge a *transfer request* in respect of a *delivery point* at which it is the *Customer*.
	3. By lodging a *transfer request* with *AEMO*, the *Self Contracting User* represents to *AEMO* that the *Customer* for the *delivery point* to which the *transfer request* relates is:
		1. The Self-Contracting User itself or
		2. Its related body corporate to whom the Self Contracting User sells gas at the delivery point.

## The Transfer Request

### Transfer request

* 1. A *transfer request* must specify at least the following information:
		1. the *MIRN*;
		2. the earliest transfer day; and

**Note:** Unless a special meter reading is requested, the transfer of a basic-metered delivery point will take effect at the time of the next scheduled meter reading which occurs on or after the earliest transfer day, provided a validated actual meter reading is generated at that time.

**Note:** Under clause 6.2.3(a)(i), an earliest transfer day must be no earlier than 5 business days after the date on which the transfer request is lodged (except where the requested transfer is a move in) and within the allowable period.

**Note:** For a move in, the transfer will take effect on the move in date or if there is no deemed meter reading or a special meter reading cannot be obtained on the move in date, it will take effect at the time a special meter reading is obtained under clause 6.5.2.

* + 1. whether the requested transfer is a move in.
	1. By lodging a *transfer request* that is specified to be a *move in*, an *incoming User* represents to *AEMO* that the *transfer request* relates to a *move in*.
	2. An *incoming User* is taken to make the representation in paragraph (b) at the time of lodging the *transfer request* for a *move in* and on each day that the request is *open*.

### Transfer request deemed to be a request for certain purposes

By lodging a transfer request, the incoming User is deemed to have requested the Network Operator, as part of the transfer process:

* 1. if a *basic-metered* *delivery point* is *de-energised* — to reconnect it; and
	2. if the *requested transfer* is *cancelled* after a *reconnection* has occurred under clause 4.2.7(a)(iii)— to *disconnect* it again; and
	3. if the *requested transfer* is a *move in* at a *basic-metered* *delivery point* — to undertake a *special meter reading* under clause 6.5.2(a).

### Requirements for transfer request

* 1. A *transfer request* is valid only if:
		1. the delivery point exists within AEMO’s metering database;
		2. the MIRN status is energised or de-energised;
		3. there is not, in relation to the *delivery point*, an *open* *transfer request*;
		4. there is not, in relation to the delivery point, an *open error correction transaction*;
		5. the *incoming User* is registered as a *User* and has a contract with a *shipper* for the haulage of *gas* to that *delivery point*;
		6. if the requested transfer is a move in — the delivery point is basic-metered; and
		7. the earliest transfer day is within the allowable period and occurs:
			1. if the requested transfer is not a move in — no earlier than 5 business days after the date on which the transfer request is lodged; and
			2. if the requested transfer is a move in — no earlier than the date on which the notice is lodged.
	2. Upon receipt of a *transfer request* which is not valid, *AEMO* must reject the *transfer request* and notify the *incoming User* that the *transfer request* has been rejected, specifying the reason why the *transfer request* is not valid.

**Note:** An incoming User wishing to reinitiate a requested transfer that has been rejected must lodge a new transfer request

### Response to valid transfer request

* 1. Upon receipt of a valid *transfer request*, *AEMO* must accept the *transfer request* and:
		1. notify the *incoming User* that the *transfer request* has been accepted, specifying at least the following details:
			1. the unique identifier assigned by AEMO to the transfer request; and
			2. the process time of the transfer request;

Notification format defined in [ICD: TFR-NOTF-IU ‘Transfer Request Notification to Incoming user’]

* + 1. notify the *Network Operator* that the *transfer request* has been accepted, specifying at least the following details:
			1. the MIRN; and
			2. the incoming User; and
			3. the earliest transfer day; and
			4. whether the requested transfer is a move in; and
			5. the process time of the transfer request; and
			6. the unique identifier assigned by AEMO to the transfer request;

Notification format defined in [ICD: TFR-NOTF-NO ‘Transfer Request Notification to Network Operator’]

* + 1. notify the *current User* that the *transfer request* has been accepted, specifying at least the following details:
			1. the MIRN; and
			2. the earliest transfer day; and
			3. whether the requested transfer is a move in; and
			4. the process time of the transfer request; and
			5. the unique identifier assigned by AEMO to the transfer request; and

Notification format defined in [ICD: TFR-NOTF-CU ‘Transfer Request Notification to Current User’]

* + 1. if the transfer request is not a move in suspend the requested transfer until lapse of the transfer objection resolution period.
	1. In normal circumstances *AEMO* will not notify the *current User* of the identity of an *incoming User*, however *AEMO* may do so where it judges, in its absolute discretion, that it is necessary to do so for the purpose of resolving any issue or dispute.
	2. *AEMO* may also, in its absolute discretion, for the purpose of resolving any issue or dispute in relation to the *transfer request*, provide the *incoming User* with any information *AEMO* receives in writing from the *current User* in relation to the *transfer request*.
	3. For the purposes of paragraph (c), *AEMO* must provide the *incoming User* with the information *AEMO* receives, in the same format as *AEMO* received the information from the *current User*, provided that it is a format contemplated by these Procedures or the *AEMO Specification Pack*.

{Note: For example, if AEMO receives the information in AseXML format then AEMO must forward the information in AseXML format to the incoming user, and if AEMO receives the information in an email, then AEMO must forward the information in an email.}

Notification format defined in [ICD: TFR-ALERT-CU ‘Transfer Change Alert’]

Notification format defined in [ICD: TFR-ALERT-IU ‘Transfer Change Alert to Incoming User’]

## Objection to Transfer (other than a Move In)

Note: The next step for a transfer that is a move in appears at clause 6.4.1.

### Network Operator may object to transfer other than a move in

* 1. Before the expiry of 2 *business days* after the *process time* notified under clause 6.2.4(a)(iii), if the *requested transfer* is not a *move in*, a *Network Operator* may lodge a *transfer objection* with *AEMO* on the ground that the *incoming User* has not entered into a *haulage contract* in respect of the *delivery point* and its *meter* with the *Network Operator*.

Notification format defined in [ICD: TFR-OBJ-NO ‘Transfer Objection by Network Operator’]

* 1. A *transfer objection* under paragraph (a) must correspond to an *open transfer request*.
	2. Upon receipt of a *transfer objection* which is not valid, *AEMO* must reject the *transfer objection* and notify the *Participant* that lodged the *transfer objection*, specifying the reason why the *transfer objection* is not valid.

### Response to valid transfer objection

Upon receipt of a valid *transfer objection*, *AEMO* must accept the *transfer objection* and notify the *incoming User* and the *Participant* that lodged the *transfer objection* that the *transfer objection* has been accepted, specifying at least:

* 1. details of the *transfer request* to which the *transfer objection* relates; and
	2. the *process time* of the *transfer objection*.

Notification format defined in [ICD: TFR-OBJ-NOTF-OP ‘Transfer Objection Notification to Objecting Participant’]

Notification format defined in [ICD: TFR-OBJ-NOTF-IU ‘Transfer Objection Notification to Incoming User’]

### Withdrawal of transfer objection

* 1. Before the expiry of 3 *business days* after the *process time* notified under clause 6.3.2, a *Participant* that lodged a *transfer objection* may lodge a *transfer objection withdrawal notice* with *AEMO*.
	2. A *transfer objection withdrawal notice* lodged by a *Participant* must correspond to the *open* *transfer objection* previously lodged by that *Participant*.
	3. Upon receipt of a *transfer objection withdrawal notice* which is not valid, *AEMO* must reject the *transfer objection withdrawal notice* andnotify the *Participant* that lodged the *transfer objection withdrawal notice*, specifying the reason why the *transfer objection withdrawal notice* is not valid.

Notice format defined in [ICD: TFR-WOBJ ‘Transfer Objection Withdrawal’]

### Response to valid transfer objection withdrawal notice

Upon receipt of a valid transfer objection withdrawal notice, AEMO must accept the transfer objection withdrawal notice and:

* 1. *cancel* the *transfer objection*; and
	2. notify the *incoming User* and the *Participant* that lodged the *transfer objection withdrawal notice*, specifying the details of the *transfer objection* to which the *transfer objection withdrawal notice* relates.

Notification format defined in [ICD: TFR-WOB-NOTF-OP ‘Transfer Objection Withdrawal Notification to Objecting Participant’]

Notification format defined in [ICD: TFR-WOB-NOTF-IU ‘Transfer Objection Withdrawal Notification to Incoming User’]

### If transfer objection not withdrawn

If AEMO

* 1. receives a valid *transfer objection*; and
	2. does not receive a valid *transfer objection withdrawal notice* within the time period specified under clause 6.3.3(a),

then AEMO must:

* 1. before the start of the next *business day*, *cancel* the *requested transfer*; and
	2. notify the *incoming User*, the *current User* and the *Network Operator* that the *requested transfer* has been *cancelled*.

Notification format defined in [ICD: TFR-CAN-NOTF ‘Transfer Cancellation Notification’]

**Note:** An incoming User wishing to reinitiate a requested transfer that has been cancelled must lodge a new transfer request.

## Withdrawal of Transfer Request

### Incoming User may withdraw transfer request

* 1. An *incoming User* may withdraw a *transfer request* for a *basic-metered* *delivery point* at any time before *AEMO* issues a *transfer confirmation* by lodging a *transfer withdrawal notice* with *AEMO*.

Notification format defined in [ICD: TFR-WREQ ‘Transfer Withdrawal Notice’]

* 1. An *incoming User* may withdraw a *transfer request* for an *interval-metered* *delivery point* at any time up to two *business days* before the *earliest transfer day* specified in the *transfer request* by lodging a *transfer withdrawal notice* with *AEMO*.
	2. A *transfer withdrawal notice* must correspond to an *open* *transfer request* previously lodged by the *incoming User*.
	3. Upon receipt of a *transfer withdrawal notice* which is not valid, *AEMO* must reject the *transfer withdrawal notice* and notify the *Participant* that lodged the *transfer withdrawal notice*, specifying the reason why the *transfer withdrawal notice* is not valid.

### Response to valid transfer withdrawal notice

Upon receipt of a valid transfer withdrawal notice, AEMO must accept the transfer withdrawal notice and:

* 1. *cancel* the *requested transfer*; and
	2. notify the *current User*, the *incoming User* and the *Network Operator*.

Notification format defined in [ICD: TFR-CAN-NOTF ‘Transfer Cancellation Notification’]

## Move Ins Pending

### Marking a move in as pending

If AEMO receives a valid transfer request and the requested transfer is a move in, AEMO must:

* 1. mark the *move in* as *pending*; and
	2. notify the *incoming User*, the *current User* and the *Network Operator* that the *move in* is *pending*.

Notification format defined in [ICD: TFR-PEND-MI-NOTF ‘Transfer Pending Notification for move-in’]

### Network Operator may be required to undertake special meter reading for a move in

* 1. If a *requested transfer* is a *move in* and:
		1. the *Network Operator* reasonably determines that there is no prospect of determining a *deemed meter reading* under clause 3.1.4, for the *earliest transfer day*; and

**Note:** The Network Operator may make this determination if it determines that there is unlikely to be a validated scheduled meter reading or special meter reading in the 10 days before the move in.

* + 1. no scheduled meter reading is scheduled for the earliest transfer day; and
		2. no special meter reading has been requested (at least 2 business days prior to the earliest transfer day) by the User, for the earliest transfer day,

then the Network Operator must undertake a special meter reading:

* + 1. on the earliest transfer day; or
		2. if the *earliest transfer day* is less than 2 *business days* after *AEMO* gives notice under clause 6.5.1(b) that the *transfer* is *pending* ― within 2 *business days* after receipt of the notice.
	1. If a *requested transfer* is a *move in* and either:
		1. a *scheduled meter reading* is scheduled for, or not more than 10 days before, the *earliest transfer day*; or
		2. a *special meter reading* has been requested (at least 2 *business days* prior to the *earliest transfer day*) for, or not more than 10 days before, the *earliest transfer day* by either the *current User* or the *incoming User*; or
		3. the *Network Operator* is required to undertake a *special meter reading* under paragraph (a)(iv) or (a)(v);

and the *Network Operator* fails to obtain a *meter reading* under at least one of sub-paragraphs (i), (ii) or (iii), then the *Network Operator* must notify the *incoming User* of the failure by the end of the next business day.

* 1. If, within 3 *business days* after notifying the *incoming User* under paragraph (b), the *Network Operator* receives a request from the *incoming User* to undertake a *special meter reading* for the *delivery point* the subject of the *requested transfer* paragraph (a), the *Network Operator* must undertake a *special meter reading* as soon as practicable.
	2. If *AEMO* does not receive an *actual meter reading* or a *substituted meter reading* within 7 *business days* of the *earliest transfer day*, then *AEMO* must:
		1. cancel the requested transfer; and
		2. notify the incoming User, the current User and the Network Operator that the requested transfer has been cancelled.

Notification format defined in [ICD: TFR-CAN-NOTF ‘Transfer Cancellation Notification’]

## Other Transfer Pending

* 1. This clause 6.6 applies if *AEMO* receives a valid *transfer request* and the *requested transfer* is not a *move in*.
	2. If *AEMO*:
		1. does not receive a valid *transfer objection*; or
		2. receives a valid transfer objection and also a valid transfer objection withdrawal notice,

then AEMO must upon the lapse of the transfer objection resolution period:

* + 1. mark the requested transfer as pending; and
		2. notify the incoming User, the current User and the Network Operator that the requested transfer is pending.

Notification format defined in [ICD: TFR-PEND-NOTF ‘Transfer Pending Notification’]

## Actual Meter Reading for Transfer of Basic-Metered Delivery Points

* 1. If a *requested transfer* for a *basic-metered* *delivery point* is *pending* and *AEMO* receives *metering data* under clause 3.7.1 based on an *estimated meter reading*, *AEMO* must within 24 hours notify the *incoming User* and *current User* that the *requested transfer* cannot take place until *AEMO* receives *metering data* based on a *validated* *actual meter reading* for the *delivery point*.

Notification format defined in [ICD: TFR-MAR-NOTF ‘Transfer Request Missing Actual Read Notification’]

**Note:** The Network Operator may provide AEMO with metering data for an actual meter reading for the delivery point at any time. However, if that meter reading is taken after the allowable period has elapsed, AEMO will have already cancelled the requested transfer.

**Note:** Clause 6.2.1(b) provides that a requested transfer may be specified to be a move in.

* 1. If a *requested transfer* for a *basic-metered* *delivery point* is *pending* and *AEMO* does not receive *metering data* based on an *actual meter reading* for the *delivery point* within the *allowable period*, then within 24 hours of the lapse of the *allowable period* *AEMO* must:
		1. cancel the requested transfer; and
		2. notify the incoming User, the current User and the Network Operator that the requested transfer is cancelled.

**Note**: An incoming User wishing to reinitiate a requested transfer that has been cancelled must lodge a new transfer request.

Notification format defined in [ICD: TFR-CAN-NOTF ‘Transfer Cancellation Notification’]

## Transfer Takes Effect

### Requirements for a transfer confirmation

A *transfer confirmation* must specify at least the following information:

* 1. the *MIRN*;
	2. the *transfer day*;
	3. in the notice to the *Network Operator* and the *current User* for that *delivery point*, the identity of the *incoming User*; and
	4. in the notice to the *incoming User* who delivered the *transfer request* to *AEMO* for that *delivery point*, the identity of the *current User*.

### The transfer

* 1. If a *transfer* is pending for a *basic-metered delivery point* and*AEMO* receives *metering data* based on an *actual meter reading* for the *delivery point*:
		1. within the *allowable period*; and
		2. which would result in the *transfer day* being on or after the *earliest transfer day*,

then the transfer takes effect as from the transfer time, and AEMO must give a transfer confirmation to the incoming User, the Network Operator and the current User by:

* + 1. if *AEMO* received the *metering data* before 5.00 pm on a day — before the start of the next *gas day*; and
		2. otherwise — before the start of the second *gas day* after receipt of the *metering data*.

**Note**: The transfer day is the gas day upon which the actual meter reading is obtained. The incoming User is responsible for all transportation and haulage charges to and all gas withdrawals from the delivery point from the beginning of the transfer day.

**Note**: Upon accepting metering data under this clause, AEMO must update its metering database.

* 1. If a *transfer* is *pending* for an *interval-metered* *delivery point*, then the *transfer* takes effect as from the *transfer time*, and *AEMO* must give a *transfer confirmation* to the *incoming User*, the *Network Operator* and the *current User* after the *transfer time*.

Notification format defined in [ICD: TFR-CONF-NOTF ‘Transfer Confirmation’]

* 1. Upon receipt of a *transfer confirmation*, the *Network Operator* must:
		1. with effect from the *transfer time*, record the *incoming User* in the *metering database* as the entity which is withdrawing *gas* at the *delivery point*; and
		2. within 24 hours provide to the *incoming User*:
			1. subject to paragraph (a), the MIRN standing data and the meter standing data; and
			2. for a basic-metered delivery point only, the index reading from the metering data AEMO received for the delivery point under clause 3.7.1, as referred to in paragraph (a).

Notification format defined in [ICD: DSD ‘Deliver standing data’]

# RETAILER OF LAST RESORT

## Customer Details Database

* 1. *AEMO* must create, maintain and administer a database to store *Customer* details provided to *AEMO* under this clause.
	2. Each *User* must update, format and deliver a new *complete Customer listing* to *AEMO* by the end of the tenth *business day* after the end of the calendar month.
	3. By the twelfth *business day* after the end of the calendar month, *AEMO* must:
		1. validate that:
			1. all mandatory fields as defined in the complete Customer listing are populated;
			2. for each MIRN, the current User identified in the complete Customer listing corresponds to the current User identified in AEMO’s metering database as at the extraction date;
		2. store the *complete Customer listing* in a secure database and archive previous versions of the *complete Customer listing*;
		3. where a *complete Customer listing* fails validation, notify the relevant *User* of the failure.

[MIBB] INT801 T900 Validation Results

## RoLR Event

### Cancellation and acceleration of Customer transfers

Where a *RoLR event* has occurred, *AEMO* must, in relation to a *transfer request* that is lodged or *pending*:

* 1. where *failed Retailer* is the *incoming User*, *cancel* the *transfer request* and deliver a notice of the withdrawal of the *transfer request* to the *current User*, the *incoming User* and the *Network Operator* for the *delivery point* to which the *transfer request* relates before the *RoLR transfer date*;
	2. where the *failed Retailer* is the *current User* for the *delivery point* subject to the *transfer request*, and the *transfer request* is not a *move in*, accelerate the *transfer request* and deliver a *transfer confirmation* to the *incoming User*, the *User* and the *Network Operator* for the *delivery point* to which the *transfer request* relates before the *RoLR transfer date*;
	3. where the *failed Retailer* is the *current User* for the *delivery point* subject to the *transfer request*, and the *transfer request* is a *move in*:
		1. if the transfer day is ten days or less after the RoLR transfer date, accelerate the transfer request and deliver a transfer confirmation to the incoming User, the User and the Network Operator for the delivery point to which the transfer request relates before the RoLR transfer date;

[MIBB]T1070 RoLR CATS Accelerated Transfers or

* + 1. if the *transfer day* is more than ten days after the *RoLR transfer date*, allow the *transfer request* to be processed as normal and include the *MIRN* relating to that *transfer request* in *AEMO’s metering database* update process described in clause 7.2.2.

### AEMO metering database update

Before the *RoLR transfer date*, for each *MIRN* for which the *failed Retailer* is recorded as the *current User* and to which clause 7.2.1 does not apply, *AEMO* must amend its *metering database* by recording the *designated RoLR* as the *current User*.

### Network Operator metering database update

The Network Operator must:

* 1. for each *MIRN* for which the *failed Retailer* is recorded as the *current User* and to which clause 7.2.1 does not apply, amend its *metering database* by recording the *designated RoLR* as the *current User*; and
	2. provide *AEMO* with a report of the details of each *MIRN* that has been updated in the *metering database*.

### Data exchange

Before the *RoLR transfer date*, *AEMO* must provide to:

* 1. each *designated RoLR* a file containing *Customer* details using the most recently received *complete Customer listing* for the *MIRN*s for which they have become the *current User*, in accordance with the *AEMO Specification Pack*; and

[MIBB] INT970 Customer and Site Details + BL & TS values

* 1. the *Network Operator* a file containing details of the *MIRN*s where, in accordance with clause 7.2.2, *AEMO* has updated *AEMO’s metering database* with the *designated RoLR* as the *current User*, in accordance with the *AEMO Specification Pack*.

[MIBB] INT980 List of RoLR Transfers

### Data Exchange from Failed Retailer

Before the *RoLR transfer date*, the *failed Retailer* or its *insolvency official* must provide each *designated RoLR* a file containing *Customer* details for the *MIRN*s for which that *designated RoLR* will become the *current User*, in accordance with the *AEMO Specification Pack*.

### Meter Reading and Account Creation

* 1. Where the *failed Retailer* is not the *local area retailer* for a *MIRN* included in a file provided by *AEMO* under clause 7.2.4(b), the *Network Operator* must:
		1. calculate an *estimated meter reading* for the *RoLR transfer date* and provide it to *AEMO* as an actual where the *MIRN* refers to a *basic meter*;
		2. calculate an estimated meter reading for the RoLR transfer date and provide it to the failed Retailer where the MIRN refers to a basic meter;
		3. calculate the *consumed energy* for the *RoLR transfer date* and provide it to *AEMO* as an actual where the *MIRN* refers to a *basic* *meter*;
		4. calculate the *consumed energy* for the *RoLR transfer date* and provide it to the *failed Retailer* where the *MIRN* refers to a *basic* *meter*; and
		5. provide the *designated RoLR* with the data required under clause 6.8.2(c)(ii),

and that information is to be provided in accordance with the *AEMO Specification Pack* as soon as practicable but no later than 4 days after the day on which the *RoLR transfer date* ends.

* 1. Where the *failed Retailer* is the *local area retailer* for a *MIRN* included in a file provided by *AEMO* under clause 7.2.4(b), the *Network Operator* must:
		1. calculate an estimated meter reading for the RoLR transfer date and provide it to AEMO as an actual where the MIRN refers to a basic meter;
		2. calculate an estimated meter reading for the RoLR transfer date and provide it to the failed Retailer where the MIRN refers to a basic meter;
		3. calculate the consumed energy for the RoLR transfer date and provide to AEMO as an actual where the MIRN refers to a basic meter;
		4. calculate the consumed energy for the RoLR transfer date and provide it to the failed Retailer where the MIRN refers to a basic meter;
		5. provide the *designated RoLR* with the data required under clause 6.8.2(c)(ii),

and that information is to be provided in accordance with the AEMO Specification Pack as soon as practicable, but no later than 8 days after the day on which the RoLR transfer date ends.

### Updates to Estimated Meter Reading

* 1. The *Network Operator* must provide any updates to estimated data provided under clause 7.2.6 to *AEMO*, the *failed Retailer* and the *designated RoLR*.
	2. The updates must be provided as soon as it is practical to do so, but in any event no later than the 425th *gas day* after the end of the month in which the *RoLR transfer date* occurs.

### Service Order Processes

* 1. Where a *Network Operator* has not yet completed service orders that were initiated prior to the *RoLR transfer date* by a *failed Retailer* who is not a *local area retailer*; the *Network Operator* in accordance with the *AEMO Specification Pack* must provide a *service order in flight report* to the *designated RoLR* by the next calendar day.
	2. Where a *Network Operator* has not yet completed service orders that were initiated prior to *RoLR transfer date* by the *failed Retailer* who is the *local area retailer*; the *Network Operator* in accordance with the *AEMO Specification Pack* must provide a *service order in flight report* to the *designated RoLR* as soon as practicable but no later than 4 calendar days after the *RoLR transfer date*

### Industry reconciliation program

By the 65th *business day* after the day on which the *RoLR transfer date* ends and after consulting with affected *Users* and the *Network Operator*, *AEMO* must determine if an industry reconciliation program is required.

**Note**: This clause places an obligation on AEMO to determine the need for a reconciliation of the Customer transfers that have occurred during a RoLR event to ensure that Customers have indeed been transferred to the correct Retailer of Last Resort and that the Network Operator, Users’ and AEMO’s databases are aligned. The intention is to perform an exercise that would identify and correct any errors. This will also meet s172 of the NERL.

# ALLOCATION AND RECONCILIATION

## Introduction

### Overview and Application

This Chapter 8 assumes that the allocation and reporting arrangements for each part the *GDS* will continue for each *sub-network* supplied by a single *transmission pipeline*. However, for the allocation, reconciliation and reporting arrangements, these Procedures distinguish between allocations for a STTM *sub-network* operating and the separate allocations for each remaining *sub-network* which will continue to operate under these Procedures.

### Exempt sub-networks

* 1. This Chapter does not apply in respect of:
		1. a farm tap sub-network; or
		2. an uncovered sub-network.
	2. If a *Network Operator* of a *sub-network* identified in paragraph (a) becomes aware that:
		1. in the case of a farm tap sub-network — it is proposed to add one or more delivery points to the existing delivery point; and
		2. in the case of an uncovered sub-network— it is proposed that the sub-network become a covered pipeline as defined in the Law or subject to any other third party access regime under a law or under an instrument having effect under a law,

the *Network Operator* must advise *AEMO* of the proposal and provide *AEMO* with information in reasonable detail regarding the proposal as soon as practicable.

### The Shipper Register

* 1. AEMO must establish a shipper register for the purposes of this Chapter 8
		1. which sets out for each user for each sub-network a list of the shippers that have provided a valid listing request to AEMO; and
		2. subject to this CHAPTER 8, the contents of which AEMO must keep confidential.
	2. A shipper may at any time directly or through an agent provide:
		1. a request (“listing request”) to AEMO to list it in the shipper register in respect of a user and a sub-network from a specified “effective date”; or

Notification format defined in [ICD][SHPREGLST: Shipper Listing Request].

* + 1. a request (“delisting request”) to AEMO to remove its listing from the shipper register in respect of a user and a sub-network from a specified “effective date”.

Notification format defined in [ICD][SHPREGLST: Shipper Listing Request].

* 1. A listing request by a shipper under clause 8.1.3(b) is a statement by the shipper that the shipper agrees to be listed from time to time in the user’s allocation instruction in respect of the user’s gas injections into the sub-network, and must include a written confirmation from the *transmission pipeline operator* that the *shipper* has a *gas* *transmission contract* in the *transmission pipeline*.

**Note:**  For an STTM sub-network a User is not required to nominate a shipper.

* 1. Upon receipt of a valid listing request or a delisting request, AEMO must update the shipper register accordingly:
		1. where the request is received from a shipper:
			1. where the effective date is within 2 business days of the date of the listing request or delisting request – as soon as practicable, and in any event before the end of the business day on which AEMO receives the listing request or delisting request, to apply at the latest in respect of the gas day starting 2 business days later; and
			2. where the effective date is 2 business days from the date of the listing request or delisting request or later – to apply in respect of the first gas day after the effective date, and
	2. If requested by a pipeline operator, AEMO must as soon as practicable advise the pipeline operator of all shippers listed in the shipper register in respect of a gate point which interconnects the pipeline operator’s pipeline and a sub-network.

Notification format defined in [ICD][SHPREGREQ: Pipeline Operator Request].

Report format defined in [ICD][SHPREGRPT: Pipeline Operator Report].

* 1. If a shipper does not have a gas transmission contract in a pipeline, the pipeline operator may give a notice (“removal request”) to AEMO requesting AEMO to remove the shipper from the shipper register for the pipeline.
	2. By providing a removal request, the pipeline operator represents and warrants to AEMO that the shipper named in the removal request does not have a gas transmission contract in the pipeline.
	3. On receipt of a removal request, AEMO must:
		1. as soon as practicable and in any event within 12 hours, advise the shipper and each user in respect of which the shipper is listed in the shipper register that, on the pipeline operator’s request, the shipper will be removed from the shipper register in respect of the gate point which interconnects the pipeline and the sub-network; and
		2. remove the shipper from the shipper register in respect of the gate point which interconnects the pipeline and the sub-network as soon as practicable and in any event before the end of the business day on which AEMO receives the notification from the pipeline operator, to apply at the latest in respect of the gas day starting 2 business days later.

### Notional gate points

* 1. If there is more than one physical interconnection between a given *sub-network* and a transmission *pipeline*, then for the purposes of this Chapter 8, all of those physical points of interconnection are treated as a single (notional) *gate point* between the *transmission pipeline* and the *sub-network*.
	2. If there is only one physical interconnection between a given *sub-network* and a *transmission pipeline*, then for the purposes of this Chapter 8, that physical point of interconnection is treated as the *gate point*.

### Gate Point Control Systems

* 1. Subject to paragraphs (b) to (d), a *transmission pipeline operator* may:
		1. operate a *gate point* on any of the following *gate point* control systems:
			1. pressure control;
			2. flow profile control;
			3. flow ratio control;
			4. market responsive flow control;
		2. change the control system it is operating for a *gate point*, provided that not later than 20 *business days* before it changes the control system it notifies *AEMO* and each *Network Operator* of the control system it proposes to operate for its *gate point* after the date on which it changes the control system; and
		3. adopt additional control measures for the control system it is operating for a *gate point* on a temporary intra-day basis in order to maintain *transmission pipeline* integrity or manage *transmission pipeline* operational emergencies, if the failure to change the control system would result in material damage to the *transmission pipeline* or a more extensive disruption or curtailment of *gas* supply.
	2. A *transmission pipeline operator* must not:
		1. operate a *gate point* on a *pressure control* system if any other *gate point* that delivers *gas* to the same *sub-network* as that *gate point* is operated on a *pressure control* control system; or
		2. operate a *gate point* on a control system other than a *pressure control* system if no other *gate point* that delivers *gas* to the same *sub-network* as that *gate point* is operated on a *pressure control* system.
	3. If a *transmission pipeline operator* wishes to operate a *gate point* on a control system other than a control system specified in paragraph (a)(i), it must first consult with *Participant*s and *AEMO* to develop changes to these Procedures that are consistent with the proposed form of *gate point* control system in order to ensure that the implementation of the new control system would not prevent these Procedures from operating.
	4. If a *transmission pipeline operator* wishes to change the control system for a *gate point*, it must use its reasonable endeavours to consult with all *shipper*s operating in the *sub-network* connected to the affected *gate point* at least 15 *business days* before the change takes place to take into account the possible impact of the proposed change on *Participant*s and having due regard to maintaining an *open* and competitive environment.
	5. A *transmission pipeline operator* may, for the purposes of complying with its obligations under paragraph (d), request *AEMO* to notify it of the identity of all *shipper*s operating in the *sub-network*.
	6. *AEMO* must comply with a request from a *transmission pipeline operator* under this clause 8.1.5(e) within 3 *business days* of receiving the request.

### Calculation of heating degree day

* 1. In performing the calculations under this clause 8.1.6, *AEMO* must use the values set out in the *Register of Weather Related Information* for the coefficients C1 to C8 inclusive.
	2. *Following a change in the source of weather data used, AEMO must:*
		1. review the impact of these changes on the value of each and advise the industry reference group established by *AEMO*, such as the Gas Retail Consultative Forum or a successor group or committee of the review outcome; and
		2. if the review determines that the coefficients are no longer suitable, recalculate the value for each coefficient using linear regression of historic weather data, and update the *Register of Weather Related Information* in accordance with Appendix B if required to reflect the recalculated coefficient values.
	3. In performing calculations under this clause 8.1.6, unless otherwise specified, *AEMO* must use the most recent available weather data prior to the time of calculation, which it must obtain from the Australian Bureau of Meteorology or another external agency, reasonably determined by *AEMO* to be a suitable supplier of weather data for each of the following weather data items:
		1. the maximum air temperature for a *HDD zone* for a *gas day*, or forecast for a *gas day*, in degrees Celsius (“*Tmax*”);
		2. the minimum air temperature for a *HDD zone* for a *gas day*, or forecast for a *gas day*, in degrees Celsius (“*Tmin*”); and
		3. the hours of sun for a *HDD zone* for a *gas day*, or forecast for a *gas day* (“*Hsun*”).
	4. For each *gas day D* for each *HDD zone*, *AEMO* must, in accordance with the applicable provisions of paragraph (e):
		1. by 17 hours before the end of *gas day D*, calculate the *forecast heating degree day* for *gas day D*+1 for use in clause 8.4.4;
		2. by 4 hours after the end of *gas day D*, calculate the *actual heating degree day* for *gas day D* for use in clause 8.6.6.
	5. In this clause 8.1.6, for each *HDD zone* for each *gas day D the relevant values of EDD, average temperature, total sun hours, proxy ground temperature, actual heating degree day, forecast EDD and forecast heating degree day are calculated in accordance with Appendix C.* :

## User Obligations for Non-STTM Sub-networks

Clause 8.2 does not apply to a STTM sub-network.

### Injections to match required withdrawals

* 1. For each *sub-network* for each *gas day*, a *User* must procure the injection into the *sub-network* of an amount of *gas* equal to its good faith estimate of its likely *User’s required withdrawals* for the *sub-network* for the *gas day*.
	2. It is recognised that at any point in time the quantity of *gas* that the *User* has injected or procured for injection into a *sub-network* is unlikely to precisely equal the quantity of *gas* withdrawn by the *User* from the *sub-network*. However, the *User* must ensure that the quantity of *gas* that the *User* has injected or procured for injection into a *sub-network* equals the quantity of *gas* withdrawn by the *User* from the *sub-network* in accordance with this Chapter.
	3. To avoid doubt, paragraph (a) may require a *User* to procure the injection into the *sub-network* of a negative amount of *gas* on a *gas day*.

**Note:** Any negative injection requirement may be resolved between the User and its related shipper, between the shipper and the transmission pipeline operator or by an arrangement with another User.

### Users collectively to keep sub-network pressurised

* 1. Each *User* must ensure that its, and its *related shipper*s’, conduct (including conduct within a *gas day*) does not:
		1. jeopardise *gas* injections into the *sub-network* in such a way that the *sub-network*’s system pressure is threatened; or
		2. impede a *Network Operator*’s ability to ensure that the system pressure in a *sub-network* is maintained.
	2. Without limiting this clause 8.2.2, a *User* must ensure that its intra-day *gas* flows do not:
		1. jeopardise the operation of the *sub-network*; or
		2. cause the obligation to keep the *sub-network* pressurised to fall disproportionately on other parties.
	3. A *User’s* obligation under this clause to keep the *sub-network* pressurised applies to that *User* in respect of that *User’s* aggregate *gas* withdrawals out of the *sub-network* on a *gas day*, as a proportion of the total *gas* withdrawals.
	4. A *User’s* obligations under this clause 8.2.2 are owed:
		1. to every other *User* who injects *gas* into the *sub-network* on a *gas day*, jointly and severally; and
		2. to the Network Operator.

### User’s monthly interval-meter load

* 1. Within 7 *gas day*s after the end of each month, *AEMO* must notify each *User* of its “*monthly interval-meter load percentage*” (*MILP”*) for each *sub-network* for the month, calculated under clause 8.2.3(b), and *AEMO* must use the *MILP* in its calculations under clause 8.2.4 and for each *gas day* after the *gas day* on which the notice is given until *AEMO* notifies the *User* of a new *MILP* under this clause.
	2. For each *User* for each *sub-network* for each month, *AEMO* must calculate the *User’s* *MILP* as follows:



MILP = the user’s monthly interval-meter load percentage for the sub-network for the month; and

UIWm u = the interval-metered withdrawals for user u for gas day m calculated under clause 8.6.4; and

UIWm = for a user, the interval-metered withdrawals for gas day m calculated under clause 8.6.4; and

m = a gas day m in the month.

### User provides information to AEMO

* 1. If at any time before or during a *gas day* a *User* becomes aware of a fact which could cause its *interval-metered* withdrawals for a *sub-network* for the *gas day* to depart by greater than “A”%, where “A” is a variable, from the *User’s* *forecast interval-metered withdrawals* provided by the *User* to *AEMO* for the *gas day* under clause 8.4.2(a)(ii), then the *User* must notify *AEMO* of:
		1. the likely departure and all relevant circumstances;
		2. a new interval-meter demand profile for the gas day; and

Notification format defined in [ICD][IMDPROF: Interval-Meter Demand Profile].

* + 1. a new User’s forecast interval-metered withdrawals for the gas day,

Notification format defined in [ICD][AUIW: Anticipated User’s Interval-Metered Withdrawal].

which notification must be made:

* + 1. if possible, at least 15 hours before the start of the *gas day*; and
		2. otherwise, *within 4.5 hours*.
	1. The value to be used for the variable “A” in clause 8.2.4(a) is, if the *User’s* *MILP* calculated under clause 8.2.3 is:
		1. 41% or greater, 8;
		2. in the range from 21% to 40%, 15;
		3. in the range from 11% to 20%, 20; and
		4. in the range from 0% to 10%, 30.
	2. If at any time before a *gas day* a *User* becomes aware that its *related shipper*’s injections into a *sub-network* is to be adjusted under the *transmission contract*, or that a *transmission pipeline operator* does not plan to inject or repay (as applicable) *gas* in accordance with the *shipper*’s request for injections request for repayment (as applicable) under its *transmission contract* (for example due to a curtailment), in a manner which will cause a change to the amount of *gas* being injected into the *sub-network* on the *User’s* behalf, the *User* must notify *AEMO* within 4.5 hours of the fact and the surrounding circumstances.

## Allocation Instructions for Non-STTM Sub-networks

Clause 8.3 does not apply to a STTM sub-network.

### “User’s gas injections” defined

In this Part 5.3, “User’s gas injections” for a sub-network for a gas day means as appropriate, either:

* 1. before the end of the gas day, the User’s daily forecast calculated under clause 8.4.4(c); or
	2. after the end of the gas day, the User’s estimated total withdrawals calculated under clause 8.6.13.

### User’s allocation instruction before the gas day

* 1. A User must give AEMO a valid allocation instruction at least 2 business days before the gas day on which the User first withdraws gas from a sub-network; and must have a valid allocation instruction in place at least 2 business days before each gas day on which in intends to withdraw gas.
	2. An allocation instruction may be expressed as a standing instruction which applies until a new valid allocation instruction is given.
	3. A *User* may update its *allocation instruction* by giving *AEMO* a valid *allocation instruction* not later than 18 hours before the start of the *gas day* to which, or with effect from which, the updated *allocation instruction* is to apply.
	4. An allocation instruction must specify for each gas day to which it applies how the User’s gas injections into the sub-network are to be allocated between the shippers injecting gas into the sub-network on the User’s behalf, which may be by:
		1. percentages;

{Example: “20% to shipper A and 80% to shipper B”.

* + 1. quantities, which must include an allocation of residual quantity; or

{Example: “15 TJ to shipper A, 5 TJ to shipper B and the balance to shipper A”.

* + 1. by a combination of the options in sub-paragraphs (i) and (ii).

Example: “15 TJ to shipper A, and the balance 40% to shipper A and 60% to shipper B”.

**UAI**: User’s allocation instruction

User GBO identifier

Sub-network identifier

Gas day

Shipper GBO identifier

Allocation

Notification format defined in [ICD][UAI – User’s allocation instruction].

### Revised allocation instructions

* 1. Subject to clause 8.3.3(b), a revised allocation instruction given under clause 8.3.3(a) may be given at any time up to 3.5 hours after the end of a gas day to which it applies.
	2. A User must not give AEMO a revised allocation instruction for a gas day after the start of the gas day:
		1. which, subject to paragraphs (d) and (e), purports to allocate a User’s gas injections into the sub-network across transmission pipelines in different proportions to the earlier allocation instruction in a way which for either transmission pipeline would be reasonably expected to result in more than a “A”% difference, where “A” is a variable, between the amount of gas allocated to a transmission pipeline at the end of the gas day compared with what would have been allocated under the earlier allocation instruction; or
		2. which purports to allocate a User’s gas injections into the sub-network across transmission pipelines in a manner which would be reasonably expected to result in the allocation to a transmission pipeline of less gas at the end of the gas day than is likely to have already been injected into the sub-network by shippers on the transmission pipeline which are injecting gas into the sub-network on the User’s behalf at the likely process time of the purported revised allocation instruction by AEMO.
	3. The value to be used for the variable in clause 8.3.3(c)(i) is 10.
	4. A revised allocation instruction provided by a User to AEMO is not subject to the limitation in paragraph (c)(i) if the revised allocation instruction is provided by the User in extraordinary circumstances, acting reasonably in an attempt to maximise its compliance with clauses 8.2.1 and 8.2.2.

Note: The objective of paragraph (e) is to ensure that paragraph (c)(i) does not prevent a User from taking action which is for the overall benefit of the sub-network as a whole in extraordinary circumstances. For example, a User should be able to ensure that an adequate amount of gas is supplied into a sub-network from an alternative transmission pipeline where the capacity of its original transmission pipeline for injecting gas into the sub-network is restricted because of sudden equipment failure or physical constraints within the sub-network.

Notification format defined in [ICD][UAI – User’s allocation instruction].

### Validity of allocation instruction

* 1. Subject to this clause 8.3, a User’s allocation instruction will be valid for a gas day if:
		1. the allocations in the allocation instruction are capable of being applied to allocate all the User’s gas injections (whatever they are on the gas day) to a shipper; and
		2. each shipper listed in the allocation instruction is listed in the shipper register for the User for the sub-network for the gas day.
	2. AEMO must assess each allocation instruction it receives from a User, for each gas day to which the allocation instruction is stated to apply, against the criteria in clause 8.3.4(a), as soon as practicable:
		1. after it receives the allocation instruction;
		2. after the shipper register for the User for the sub-network is updated under clause 8.1.3(d), or after a shipper is removed from the shipper register in respect of a gate point for the sub-network under clause 8.1.3(h); and
		3. after it has determined the User’s estimated total withdrawals for the gas day under clause 8.6.13(a).

### If allocation instruction is invalid

* 1. Within 4.5 hours of determining that a User’s Allocation instruction is not valid, AEMO must advise the User that its allocation instruction is not valid and the reason why, in order that the User can, if permitted under this Part 5.3, submit a revised allocation instruction.
	2. If a User has not provided an allocation instruction to AEMO, then AEMO must use the appropriate alternative method under this paragraph (b) for allocating the User’s gas injections across shippers for the gas day, and within 4.5 hours of that allocation, notify the User which method was used and of the resulting allocation, and give a notice (“clause 8.3.5(b) notice”) each shipper to which AEMO allocated some or all of the User’s gas injections specifying the amount of gas allocated to the shipper under this paragraph (b) and of the name of the User:

Notification format defined in [ICD][UA-SHP – Shipper allocation notification].

Notification format defined in [ICD][UAI-SUBS – User’s substitute allocation].

Notification format defined in [ICD][UAI-INV – User’s Invalid UAI notification].

The alternative allocation methods are:

* + 1. if possible, AEMO must use the User’s most recent allocation instruction for the sub-network that is valid for the gas day Determined using the like day substitution methodology; and
		2. if there is no such allocation instruction, AEMO must use the User’s most recent allocation instruction for the sub-network that is valid for the gas day from any previous gas day; and
		3. if there is no such allocation instruction, AEMO must apportion the User’s gas injections for the gas day across all of the shippers listed in the shipper register for the User for the sub-network in equal amounts; and
		4. if there are no shippers listed in the shipper register for the User for the sub-network, then AEMO must determine the most recent gas day for which there was at least one shipper listed in the shipper register for the User for the sub-network, and allocate the User’s gas injections for the gas day across all of the shippers listed in the shipper register for the User for the sub-network on that gas day in equal amounts.

### User representations

* 1. By providing an allocation instruction under this Part 5.3, a User represents to AEMO that:
		1. each of the shippers set out in the allocation instruction agrees to, and has sufficient contractual entitlements to, inject gas on the User’s behalf in accordance with the allocation instruction on any gas day to which the allocation instruction applies; and
		2. the User is party to a haulage contract for the sub-network in respect of which the allocation instruction applies.
	2. A User is taken to make the representation in paragraph (a) at the time of providing the instruction and on the gas day before any gas day on which the allocation instruction will apply.

## Before the Start of the Gas Day

This clause 8.4 applies to all sub-networks unless otherwise stated

### Forecast of unaccounted for gas

* 1. For each sub-network for each gas day, at least 18 hours before the start of the gas day, the Network Operator must advise AEMO of its forecast of UAFG (“FUAFG”), the name of each User who is a supplier of UAFG for the sub-network and the quantity of the UAFG forecast to be supplied by each supplier.

**FUAFG:** Forecast unaccounted for gas

User GBO identifier

Sub-network identifier

Gas day

User’s unaccounted for gas

Notification format defined in [ICD][FUAFG – Forecast unaccounted for gas].

* 1. The Network Operator’s forecast of UAFG under clause 8.4.1(a) must take into account historical levels of UAFG.

### Provision of basic-metered delivery point information to AEMO

For each basic-metered delivery point in a sub-network, from time to time and at least once per calendar year, the Network Operator must calculate by linear regression of historical metering data the:

* 1. non-temperature-sensitive base load; and
	2. temperature sensitivity heating rate,

and advise AEMO of the data calculated under this clause.

### Provision of interval-meter information to AEMO

* 1. At all times, the *current User* for an *interval-metered delivery point* in a *sub-network* must ensure that:
		1. *AEMO* has been provided with an *interval-meter demand profile* and *forecast interval-metered withdrawals* for each of a minimum of 7 consecutive *gas days*, being sufficient for *AEMO* to determine substitute values under paragraph (c) if required; and

IMDPROF: Interval-meter demand profile

User GBO identifier

Sub-network identifier

Gas day

Profile

Notification format defined in [ICD][IMDPROF – Interval-meter demand profile].

* + 1. the *interval-meter demand profile* and *forecast interval-metered withdrawals* most recently provided to *AEMO* under paragraph (i) are a reasonable estimate of the expected profile and withdrawals at that *interval-metered delivery point* on the relevant *gas day*.

AUIW: Anticipated user’s interval withdrawal

User GBO identifier

Sub-network identifier

Gas day

Anticipated user’s interval withdrawal

Notification format defined in [ICD][AUIW – Anticipated user’s interval withdrawal].

* 1. The User for an interval-metered delivery point may, not later than 18 hours before the start of a gas day, give AEMO an interval-meter demand profile and forecast interval-metered withdrawals for that delivery point and gas day.
	2. If, for a gas day for a sub-network, a User does not provide an interval-meter demand profile or its forecast interval-metered withdrawals to AEMO by the time specified in paragraph(a), AEMO must determine, and use in its calculations under this Chapter 8, a substitute value using the like day substitution methodology.

### User profiled forecasts for non-STTM sub-networks

* 1. For each User for each sub-network for each gas day, AEMO must perform the following steps:
		1. first, calculate the User’s forecast basic-metered withdrawals (“UFBW”) as follows:



where:

UFBW = the User’s forecast basic-metered withdrawals for the sub-network for the gas day;

BL = the non-temperature-sensitive base load for each of the User’s basic-metered delivery points provided to AEMO under clause Error! Reference source not found.Error! Reference source not found. or clause 8.4.3;

HR = the temperature sensitivity heating rate for each of the User’s basic-metered delivery points provided to AEMO under clause Error! Reference source not found.Error! Reference source not found. or clause 8.4.3; and

HDDF = the forecast heating degree day for the HDD zone for the sub-network for the gas day calculated under clause 8.1.6,

* + 1. next, calculate the “User’s (basic-meter) profiled forecast” as follows:



where:

UBPF = the User’s (basic-meter) profiled forecast for the sub-network for the gas day;

DP = the profile for the heating degree day for the sub-network for the gas day Determined in accordance with clause 8.4.9; and

UFBW = the User’s forecast basic-metered withdrawals for the sub-network for the gas day calculated under clause 8.4.4(a)(i),

* + 1. then, take the User’s forecast interval-metered withdrawals for the gas day provided under clause 8.4.2 (“UFIW”); and
		2. apply the interval-meter demand profile provided by the User under clause 8.4.2 to the UFIW provided under clause 8.4.2 to calculate the “User’s (interval-meter) profiled forecast”.
	1. For each User for each sub-network, AEMO must calculate the “User’s profiled forecast” for the gas day, by summing for each hour in the gas day the component for the hour of the following:



where:

UPF = the User’s profiled forecast for the sub-network for the gas day;

UBPF = the User’s (basic-meter) profiled forecast for the sub-network for the gas day calculated under clause 8.4.4(a)(ii);

UIPF = the User’s (interval-meter) profiled forecast for the sub-network for the gas day calculated under clause 8.4.4(a)(iv); and

UAFGPF = the User’s unaccounted for gas profiled forecast for the gas day, calculated by applying a flat 24 hour profile to any quantity of unaccounted for gas to be provided by the User on the gas day as notified under clause 8.4.1(a).

* 1. For each User for each sub-network for each gas day, AEMO must calculate the “User’s daily forecast” by summing the component for each hour of the User’s profiled forecast for the gas day calculated under clause 8.4.4(b).
	2. For each User for each sub-network for each gas day, AEMO must at least 17 hours before the start of the gas day provide to the User:
		1. the UPF, UBPF, UIPF and UAFGPF referred to in clause 8.4.4(b); and

Notification format defined in [ICD][UPF: User profile forecast].

* + 1. the heating degree day for the HDD zone for the sub-network for the gas day used in the calculation under clause 8.4.4(a)(i).

Notification format defined in [ICD][HDD: Heating degree day].

### Non-STTM Sub-network profiled forecasts

* 1. For each sub-network for each gas day, AEMO must:
		1. first, calculate the “sub-network (basic-meter) profiled forecast” for the sub-network for the gas day as follows:



where:

NBPF = the sub-network basic-meter profiled forecast for the gas day for the sub-network;

DP = the profile for the heating degree day for the HDD zone for the sub-network for the gas day Determined under clause 8.4.9; and

UFBW = the User’s forecast basic-metered withdrawals for the sub-network for the gas day calculated under clause 8.4.4(a)(i), and

* + 1. then, for each hour, the component for the hour of the “sub-network (interval-meter) profiled forecast” is calculated by summing the component for the hour of the User’s (interval-meter) profiled forecast calculated under clause 8.4.4(a)(iv) for each User in the sub-network for the gas day.
	1. For each hour, the component for the hour of the “sub-network profiled forecast” is calculated by summing the component for the hour of:
		1. the sub-network (basic-meter) profiled forecast for the gas day calculated under clause 8.4.5(a)(i); and
		2. the sub-network (interval-meter) profiled forecast for the gas day calculated under clause 8.4.5(a)(ii); and
		3. the sub-network unaccounted for gas profiled forecast for the gas day, calculated by applying a flat 24 hour profile to the forecast of unaccounted for gas for the sub-network for the gas day notified under clause 8.4.1(a).
	2. At least 17 hours before the start of the gas day, for each sub-network AEMO must publish to Users in the sub-network and their related shippers and transmission pipeline operators the sub-network profiled forecast.

Notification format defined in [ICD][NPF: Sub-network profile forecast].

### Shipper profiled forecasts for non-STTM sub-networks

* 1. For each shipper for each sub-network for each gas day, AEMO must produce a “shipper profiled forecast” for the gas day by:
		1. first, for each User in the sub-network, calculating the “allocation instruction percentage” for each shipper named in the User’s allocation instruction for the gas day, which:
			1. if the User’s allocation instruction is expressed solely in terms of percentages — is the same as the percentage allocated to the shipper in the allocation instruction; and
			2. otherwise — is calculated as follows:



where:

AIP = the User’s allocation instruction percentage for the shipper for the sub-network for the gas day; and

UDF = the User’s daily forecast for the sub-network for the gas day calculated under clause 8.4.4(c);

and

* + 1. next, taking each User’s profiled forecast for the gas day calculated under clause 8.4.4 and, for each hour, allocating it across shippers in accordance with the User’s allocation instruction percentage for the gas day; and
		2. for each shipper, summing for each hour all amounts allocated to the shipper.
	1. At least 17 hours before the start of the gas day, AEMO must provide each shipper’s shipper profiled forecast to the shipper and to the appropriate transmission pipeline operator.

Notification format defined in [ICD][PPF: Participant profile forecast].

### Pipeline profiled forecasts for non-STTM sub-networks

At least 17 hours before the start of the gas day, for each transmission pipeline for each sub-network, AEMO must calculate and provide to the transmission pipeline operator, the “pipeline profiled forecast” which is equal to the sum, for each hour, of the component for the hour of each shipper on the pipeline’s shippers profiled forecasts for the gas day.

**Note**: The market responsive flow control pipeline is unable to measure and control gas injections at flow rates below 400GJ per hour and shippers do not know the hourly nominations of other shippers on this transmission pipeline. As a result, a shipper is unable to procure the injection of less than 400GJ of gas in any hour. The transmission pipeline profiled forecast published by AEMO is therefore unlikely to reflect the actual profile of injections from the market responsive flow control pipeline on a day.

Notification format defined in [ICD][PPF: Participant Profile Forecast].

### 8.4.8. Injections from MRFC pipelines for non-STTM sub-networks

For each sub-network for each gas day, each User must procure its related shippers in the market responsive flow control pipeline to procure the market responsive flow control transmission pipeline operator to inject gas into the sub-network so that:

* 1. the injection for each hour matches the User’s reasonable best estimate, of the share of its likely User’s required withdrawals for the sub-network applicable to that hour; and
	2. the sum of the hourly injections across the gas day equals the User’s reasonable best estimate of the share of its likely User’s required withdrawals for the sub-network for that gas day that the User intends to procure from that shipper,

provided that nothing in this clause 8.4.8 requires the User to procure a related shipper to procure the market responsive flow control transmission pipeline operator to inject gas at a flow rate less than 400GJ per hour in any hour.

Note: The market responsive flow control pipeline is unable to measure and control gas injections flow rates below 400GJ per hour and each shipper does not know the hourly nominations of the other shippers on this transmission pipeline. As a result, a shipper is unable to procure the injection of less than 400GJ of gas in any hour.

Where a User believes that the share of its likely User’s required withdrawals applicable to an hour is such that its related shipper would be required to procure the market responsive flow control pipeline to inject less than 400GJ of gas in an hour, the User may procure its related shipper to procure the market responsive flow control pipeline to inject the gas for that hour during a different hour of the gas day.

### AEMO determines profiles

* 1. AEMO may, acting reasonably, determine from time to time the profiles to be used for the purposes of this clause 8.4.
	2. AEMO must, from time to time, publish guidelines which set out:
		1. the principles on which the profiles are based; and
		2. the principles which AEMO applies in the selection of a profile for a gas day; and
		3. AEMO’s policy on the retention and management of the profiles in a profile library.

## During the Gas Day

### Pressure control pipeline to provide instantaneous flow signals

* 1. In this clause 8.5.1 “instantaneous flow rate” at a gate point means a flow rate measured over the shortest period of time over which the metering equipment at the gate point is capable of measuring a flow rate.
	2. The transmission pipeline operator of a transmission pipeline that is operating as a pressure controlled transmission pipeline for a sub-network with two transmission pipelines connected to it, must under this clause 8.5.1, if requested by the transmission pipeline operator of the other transmission pipeline, provide to the transmission pipeline operator any one or more of the following data signals (each a “flow signal”) communicating the instantaneous flow rate:
		1. at the gate point connecting the pressure control transmission pipeline to the sub-network; and
		2. if there is more than one physical interconnection between the pressure control transmission pipeline and the sub-network — at each physical interconnection.

**Note**: The physical interconnection referred to in clause 8.5.1(b)(ii) is usually referred to as a “physical gate point”, whereas the gate point referred to in clause 8.5.1(b)(i) and elsewhere in these Procedures is called a “notional gate point”.

**Example**: If there are three physical gate points comprising the gate point, then the transmission pipeline operator must, if requested, make available a maximum of 4 flow signals, one for the gate point and one each for the 3 physical gate points.

* 1. A transmission pipeline operator complies with clause 8.5.1(b) if, acting reasonably, it provides the flow signal:
		1. in the form of a galvanically isolated 4-20 milliamp current loop or in such other form as the parties, acting reasonably, may agree; and
		2. at a location which provides the other transmission pipeline operator with a secure location to install equipment to receive and transmit the flow signal, together with a power supply for the equipment and reasonable rights of access for the other transmission pipeline operator from time to time to operate and maintain the equipment.
	2. The transmission pipeline operator of a pressure controlled transmission pipeline is not obliged to provide a flow signal until it has reached agreement with the other transmission pipeline operator about the recovery of its costs of complying with this clause 8.5.1, according to the following principles:
		1. the transmission pipeline operator of the pressure control transmission pipeline is entitled to recover its reasonable costs of providing the flow signal, in a manner consistent with the National Gas Law;
		2. there is to be no double-recovery of costs under this clause 8.5.1 and under any applicable access arrangement or agreement.
	3. Clause 8.5.1 does not apply in respect of a flow signal being provided in a form and at a location for a sub-network if on 10 November 2003 the flow signal was being provided by the transmission pipeline operator of the pressure controlled transmission pipeline in the form and at the location for the sub-network to the transmission pipeline operator of the other transmission pipeline connected to the sub-network.

## Allocation

### Period for calculations

* 1. Except where a clause states to the contrary, for each gas day D AEMO must perform each calculation it is required to perform under this clause 8.6 for each historical gas day i in the settlement period.
	2. Except where a clause states to the contrary, AEMO must use the value it has most recently received and recorded, or generated and recorded, in the AEMO metering database under these Procedures:
		1. for each input into each calculation AEMO is required to perform under this Part 5.6; and
		2. for each notification that AEMO is required to provide to a person under this Chapter 8.
	3. In this clause 8.6:

“settlement period” for gas day D means the period of 425 gas days between 426 gas days before gas day D and one gas day before gas day D; and

“historical gas day i” for gas day D means a gas day in the settlement period for gas day D.

### Pipeline injections

* 1. For each gate point, the “pipeline injections” for each gas day D are:
		1. for an STTM sub-network, the latest version available of pipeline injections as provided by the STTM systems and for all other non-STTM sub-networks, the gate point energy quantity for the gate point provided to AEMO by the Network Operator under clause 3.4.2; and
		2. for instances where the pipeline injections for an STTM sub-network are not yet available from the STTM systems, then pipeline injections for the STTM sub-network will be based upon the gate point energy quantity for the gate point provided to AEMO by the Network Operator under clause 3.4.2.
	2. For each gate point for each gas day, AEMO must calculate the “pipeline corrected injections” for each gas day as follows:

where:

PCI = the pipeline corrected injections for the gate point for the gas day;

PI = the latest version available of pipeline injections for the gate point under clause 8.6.2(a).

* 1. For each gate point in the range of gas day D-1 to gas day D-425, AEMO must notify each User, the Network Operator and the transmission pipeline operator of the pipeline corrected injections for gas day D used in the calculations under clause 8.6.2(b).

### Total corrected injections

For each sub-network, AEMO must calculate the “total corrected injections” for gas day D as follows:

where:

TCI = the total corrected injections for the sub-network for gas day D;

PCI = the latest version available of pipeline corrected injections for each gate point for gas day D calculated under clause 8.6.2(b);

### User’s interval-metered withdrawals

For each User for each sub-network, AEMO must calculate the “User’s interval-metered withdrawals” (“UIW”) for gas day D as follows:

where:

UIW = the User’s interval-metered withdrawals for the sub-network for gas day D; and

IW = the latest version available of interval-metered withdrawals for each of the User’s interval-metered delivery points in the sub-network for gas day D provided to AEMO under clause 3.6.1(a)(ii).

### Net system load

* 1. For each sub-network for each gas day D, AEMO must calculate the net system load for each historical gas day i as follows:

where:

NSL = the net system load for the sub-network for historical gas day i for gas day D;

TCI = the latest version available of total corrected injections for the sub-network for historical gas day i for gas day D calculated under clause 8.6.3;

UIW = the latest version available of interval-metered withdrawals for historical gas day i for gas day D for each User in the sub-network calculated under clause 8.6.4; and

EUAFG = the estimate of unaccounted for gas for the sub-network for historical gas day i for gas day D notified under clause 8.6.14(a), as applicable.

**Note**: The EUAFG may be a negative number.

* 1. If AEMO’s calculation of net system load for any historical gas day i for gas day D under clause 8.6.5(a) produces a negative number or AEMO does not receive an estimate of unaccounted for gas for the sub-network for gas day D under clause 8.6.14(a), AEMO must:
		1. instead of calculating net system load as set out in clause 8.6.5(a), determine the net system load for the gas day using the like day substitution methodology; and
		2. calculate a “revised estimate of unaccounted for gas” to use in its calculations under this clause 8.6.5(b) as follows:

 ******

where:

RUAFG = the revised estimate of unaccounted for gas for the sub-network for gas day D;

TCI = the latest version available of total corrected injections for the sub-network for gas day D calculated under clause 8.6.3;

UIW = the latest version available of interval-metered withdrawals for the sub-network for gas day D for each User in the sub-network calculated under clause 8.6.4; and

NSL = the latest version available of net system load for the sub-network calculated under clause 8.6.5(b)(i) for gas day D,and

* + 1. for each User notified to AEMO as a supplier of UAFG for the sub-network under clause 8.6.14(a) for the most recent gas day for which no revised estimate of unaccounted for gas was required to be calculated under this clause 8.6.5(b) (“last valid day”), calculate, and within 4.5 hours after the end of the gas day advise the User and the Network Operator of, the “revised User’s unaccounted for gas” as follows:



where:

RUUAFGu = the revised User’s unaccounted for gas for the User u for the sub-network for gas day D;

UUAFGu = UUAFG for the User u;

UUAFG = for a User, the quantity of the UAFG estimated to be supplied by the User notified under clause 8.6.14(a) for gas day D; and

RUAFG = the revised unaccounted for gas for the sub-network for gas day D calculated under clause 8.6.5(b)(ii).

Provided that, if:

 = zero

then AEMO must calculate the “revised User’s unaccounted for gas” for each User using the values for UUAFGU and



from the previous gas day on which

 was not equal to zero.

* 1. If a value for revised User’s unaccounted for gas is calculated under clause 8.6.5(b)(iii), that value is thereafter to be used in this CHAPTER 8 in place of the corresponding User’s unaccounted for gas value before the revision.
	2. For each sub-network in the range of gas day D-1 to gas day D-425, AEMO must notify each User and the Network Operator of the net system load for gas day D and for each historical gas day i as calculated under clause 8.6.5(a).

### Raw estimate of basic-metered withdrawals

For each basic-metered delivery point for each sub-network, AEMO must calculate a raw estimated basic-metered withdrawal for gas day D as follows:

* 1. 

where:

REBW = the raw estimated basic-metered withdrawal for the basic-metered delivery point for gas day D;

BL = the non-temperature-sensitive base load for the basic-metered delivery point provided to AEMO under clause xxxxx. or clause 8.4.3;

HR = the temperature sensitivity heating rate for the basic-metered delivery point provided to AEMO under clause xxxx. or clause 8.4.3; and

HDDA = the actual heating degree day for the HDD zone for the sub-network for gas day D calculated under clause 8.1.6.

### Normalisation factor for estimated basic-metered withdrawals

* 1. For each sub-network for each gas day D, AEMO must calculate a “normalisation factor” for the basic-metered delivery points in the sub-network for each historical day i as follows:



where:

NF = the normalisation factor for the basic-metered delivery points in the sub-network for historical gas day i for gas day D;

NSL = the net system load for the sub-network for historical gas day i for gas day D calculated under clause 8.6.5; and

REBW = the raw estimated basic-metered withdrawal for each basic-metered delivery point in the sub-network for historical gas day i for gas day D calculated under clause 8.6.6.

* 1. For each sub-network in the range of gas day D-1 to gas day D-425, AEMO must notify each User and the Network Operator of the normalisation factor for each of the basic-metered delivery points in the sub-network as calculated under clause 8.6.7(a).

Notification format defined in [ICD][NORM-NSL: Net System Load].

### Estimated basic-metered withdrawal

* 1. For each basic-metered delivery point for each sub-network, AEMO must calculate the “estimated basic-metered withdrawal” for gas day D as follows:



where:

EBW = the estimated basic-metered withdrawal for the basic metered delivery point for gas day D;

NF = the normalisation factor for basic-metered delivery points in the sub-network for gas day D calculated under clause 8.6.7; and

REBW = the raw estimated basic-metered withdrawal for the basic-metered delivery point for gas day D calculated under clause 8.6.6.

* 1. For each basic-metered delivery point for each sub-network, in the range of gas day D-1 to gas day D-425, AEMO must notify each User and the Network Operator of the estimated basic-metered withdrawals for each basic-metered delivery point as calculated under clause 8.6.8(a).

### User’s estimated basic-metered withdrawals

For each User for each sub-network, AEMO must calculate the “User’s estimated basic-metered withdrawals” (“UEBW”) for gas day D as follows:

******

where:

UEBW = the User’s estimated basic-metered withdrawals for the sub-network for gas day D; and

EBW = the estimated basic-metered withdrawal for each of the User’s basic metered delivery points for the sub-network for gas day D calculated under clause 8.6.8

### Distributed actual basic-metered withdrawals

* 1. For each basic-metered delivery point for each gas day D on which AEMO receives an actual meter reading (“latest read”) for the basic-metered delivery point, AEMO must determine the “distributed actual basic-metered withdrawals” (“DABW”) for each gas day in the metering period (including the gas day of the latest read) as follows:
		1. first, calculate the “Net system load Factor” (“NSL”) for each gas day i as follows:



NSLFi = the net system load factor for the sub-network for gas day i;

NSLi = the net system load for the sub-network for gas day i calculated under clause 8.6.5; and

NSL = the net system load for the sub-network for each gas day in the metering period calculated under clause 8.6.5.

* + 1. then calculate the “distributed actual basic-metered withdrawal” (“DABW”) for the basic-metered delivery point for gas day i as follows:

 

where:

DABWi = the distributed basic-metered withdrawal for the basic-metered delivery point for gas day i;

NSLFi = the net system load factor for the sub-network for gas day i; and

AQ = energy quantity of gas shown by the latest read as being withdrawn at the basic-metered delivery point during the metering period.

* 1. For each basic-metered delivery point for each gas day D on which AEMO calculates a net system load (“revised net system load”) under clause 8.6.5 for a historical gas day i that is different to the net system load calculated for the historical gas day i on gas day D-1 under clause 8.6.5 (“original net system load”), AEMO must, in accordance with clause 8.6.10(a)(ii), recalculate the “distributed actual basic-metered withdrawals” (“DABW”) for each gas day in the metering period in which the historical gas day i falls, using the revised net system load in place of the original net system load.

### User’s distributed basic-metered withdrawals

* 1. For each User for each sub-network for each gas day D, AEMO must calculate the “User’s distributed basic-meter withdrawal” (“UDBW”) for each historical gas day i as follows:

******

where:

UDBW = the User’s distributed basic-metered withdrawals for the sub-network for gas day D;

DABW = the sum of distributed actual basic-metered withdrawals for each of the User’s basic metered delivery points for which there is a meter reading available for the sub-network for gas day D calculated under clause 8.6.10; and

EBW = the sum of estimated basic meter withdrawals for each of the User’s basic-metered delivery points for which there is no meter reading available for the sub-network for gas day D calculated under clause 8.6.8.

* 1. For each User for each sub-network in the range of gas day D-1 to gas day D-425, AEMO must notify each User and the Network Operator of the User’s distributed basic-metered withdrawals for each basic-metered delivery point for gas day D as calculated under clause 8.6.11(a).

Notification format defined in [ICD][UETW-HST: Historical User withdrawal data]

### User’s actual unaccounted for gas

* 1. For each User for each sub-network AEMO must determine for each historical gas day i the User’s actual unaccounted for gas (“UAUAFG”) for gas day D as follows:



where:

UAUAFG = User’s actual unaccounted for gas for gas day D;

UUAFG = the amount of UAFG supplied by the User for gas day D which was notified under clause 8.6.14;

EUAFG = estimate of unaccounted for gas calculated under clause 8.6.5; and

UAFG = actual unaccounted for gas calculated under clause 8.6.15 for gas day D

* 1. For each User for each sub-network in the range of gas day D-1 to gas day D-425, AEMO must notify each User and the Network Operator of the User’s actual unaccounted for gas for each historical gas day i as calculated under clause 8.6.12(a).

Notification format defined in [ICD][UETW-HST: Historical User withdrawal data]

### User’s estimated total withdrawals

* 1. For each User for each sub-network AEMO must determine the User’s estimated total withdrawals for gas day D as follows:



where:

UETW = the User’s estimated total withdrawals for the sub-network for gas day D;

UIW = the User’s interval-metered withdrawals for gas day D calculated under clause 8.6.4;

UDBW = the User’s distributed basic-metered withdrawals for gas day D calculated under clause 8.6.11; and

UAUAFG = the User’s actual unaccounted for gas for gas day D notified under clause 8.6.12;

* 1. For each User for each sub-network, within 5 hours after the end of gas day D, AEMO must notify the User and the relevant Network Operator of the User’s estimated total withdrawals for gas day D calculated under clause 8.6.13(a) and the amount of each component of the User’s estimated total withdrawals.
	2. For each User for each sub-network for each gas day D, within 4 hours after the end of gas day D, AEMO must notify the User of the interval-metered withdrawals for each of the User’s interval-metered delivery points in the sub-network provided to AEMO on each gas day in the period between gas day D and gas day D-6 under clause 3.7.1(a)(ii); and
	3. For each User for each sub-network, in the range of gas day D-1 to gas day D-425, AEMO must recalculate the User’s estimated total withdrawals where there has been an update to the meter values.

Notification format defined in [ICD][UETW-HST: Historical User withdrawal data]

### Estimate of unaccounted for gas

* 1. For each sub-network for each gas day, within 3.5 hours after the end of the gas day, the Network Operator must advise AEMO of its estimate of UAFG (which may later be revised under clause 8.6.5(b)) (“EUAFG”), the name of each User who is a supplier of UAFG for the sub-network and the quantity of the UAFG estimated to be supplied by each supplier.
	2. The amount of UAFG supplied on a gas day by a User which was notified under clause 8.6.14(a) is the User’s UAFG (“UUAFG”) for the gas day.
	3. The Network Operator’s estimate of UAFG under clause 8.6.14(a) must:
		1. take into account historical levels of UAFG; and
		2. be a number that results in the net system load calculated by AEMO under clause 8.6.5(a) being zero or a positive number.

Notification format defined in [ICD][UUAFG – Users Unaccounted For Gas]

### AEMO calculates actual UAFG

* 1. For each sub-network for each gas day D, AEMO must calculate the “actual UAFG” for gas day D-1 through D-425 inclusive (each of which is a “historical UAFG day”) as follows:



where:

UAFG = the latest version available of actual UAFG for the sub-network for gas day D for the historical UAFG day;

PI = the latest version available of pipeline injections for the gate point provided to AEMO under clause 8.6.2(a);

UIW = the User’s interval-metered withdrawals for each User for the sub-network for the historical UAFG day calculated under clause 8.6.4; and

UBW = the “User’s basic-metered withdrawals” for each User for the sub-network for the historical UAFG day calculated as follows:



where:

UBW = the latest version available of User’s basic-metered withdrawals for all of the User’s basic-metered delivery points for the sub-network for the historical UAFG day;

DABW = the latest version available of distributed actual basic-metered withdrawal for each of the User’s basic-metered delivery points in the sub-network for the historical UAFG day; and

EBW = for each of the User’s basic-metered delivery points in the sub-network for which a distributed actual basic-metered withdrawal is unavailable, the latest version available of estimated basic-metered withdrawal at the basic-metered delivery point for the historical UAFG day.

* 1. Within 24 hours after the end of gas day D, AEMO must notify the Network Operator and each User who is a supplier of UAFG for the sub-network of the UAFG calculated under clause 8.6.15(a).

Notification format defined in [ICD][AUAFG: Actual Unaccounted For Gas]

## Shipper Deemed Injections

* 1. For each shipper for each gate point for each gas day, in the range of gas day D-1 to gas day D-425, after the end of the fourth business day of each month, AEMO must calculate, and advise the shipper and the transmission pipeline operator of the shipper’s deemed injections by:
		1. first, for each User in the sub-network, taking the latest version available of User’s estimated total withdrawals in the sub-network for the gas day calculated under clause 8.6.13 and allocating it across shippers in accordance with the User’s allocation instruction for the gas day under clause 8.3.2; and
		2. then summing all amounts allocated by User to the shipper under paragraph (a)(i).
	2. To avoid doubt, if clause 8.2.1 requires a User to procure the injection into the sub-network of a negative amount of gas on a gas day, that negative amount may result in a negative shipper’s deemed injection for the gas day.

**Note**: Any negative shipper’s deemed injection may be resolved between the User and its related shipper, between the shipper and the transmission pipeline operator or by an arrangement with another User.

## Data Failure

### Data failure

* 1. If AEMO does not receive the relevant data for an interval metered delivery point as required under clause 3.7.1 to calculate the net system load for a sub-network under clause 8.6.5, AEMO must estimate the User’s withdrawals at the interval metered delivery point using the like day substitution methodology.
	2. If AEMO does not receive gate point metering data from a Network Operator for a gate point for a gas day by the time specified in clause 3.4.2(a)(ii), then AEMO must estimate the gate point metering data using the nomination estimation methodology and record that AEMO has used an AEMO generated estimate in the allocation and reconciliation results for the relevant gas day.
	3. Whenever AEMO is required under this clause 8.8.1 to estimate a value, then AEMO may use the estimated meter reading (in place of the value which was not received) wherever necessary under these Procedures.

## Miscellaneous Provisions

## 8.9.1. Multi shipper allocation agreement

* 1. If a transmission contract or applicable access arrangement requires an agreement for the apportionment of actual deliveries of gas between all shippers who receive gas from the transmission pipeline operator at a gate point:
		1. this clause 8.9.1 is taken to comprise that agreement; and
		2. in respect of each applicable gate point, the agreement is referred to as a multi-shipper allocation agreement.
	2. For a gate point to which paragraph (a) applies, each shipper is deemed to have taken delivery of its shipper’s deemed injection for the gas day for the transmission pipeline which interconnects to the gate point, calculated under clause 8.7.
	3. For each transmission pipeline for each sub-network for each gas day, within 5 hours after the end of the gas day, AEMO must:
		1. prepare a report (“multi-shipper allocation report”) setting out the information referred to in paragraph (b) for each shipper on the transmission pipeline;
		2. provide the multi-shipper allocation report to the transmission pipeline operator; and
		3. provide to each shipper on the transmission pipeline, the information in the multi-shipper allocation report in respect of that shipper.
	4. To avoid doubt, if clause 8.2.1 requires a User to procure the injection or repayment into the sub-network of a negative amount of gas on a gas day, that negative amount is to be included in the calculations for the multi-shipper allocation agreement and may result in a shipper having a negative deemed injection for the gas day.

## 8.9.2. Recovery from AEMO failure

* 1. If for any period of time on a day that is not a business day, AEMO cannot perform its obligations under this Chapter 8 because the metering database is unavailable (“system down time”), then:
		1. on the next business day after the day on which the system down time occurred AEMO must commence work to rectify the system failure; and
		2. by 8.00 am on the day after the day on which the system failure is rectified, AEMO must provide the information it is required to provide under this Chapter 8 for each gas day during the system down time up to any including the gas day on which the information is provided, in chronological order.
	2. If the system failure only affects the input of information to AEMO, then AEMO will perform for each gas day during the system down time the calculations described in this Chapter 8 using estimates for each piece of data that it does not receive under these Procedures.

## 8.9.3. Maintenance and accessibility of AEMO data

AEMO must maintain all data collected, received, generated or sent to any person by AEMO under this Chapter 8 and any data that is the result of AEMO’s latest final calculations for a gas day:

* 1. in a format that identifies:
		1. the time and date the data was collected, received, generated or sent by AEMO; and
		2. the person from whom AEMO collected or received the data, or to whom AEMO sent the data, or if AEMO generated the data, AEMO is identified as having generated the data, and
	2. for at least 2 years, in a format that is accessible within 2 business days to enable the repeated performance of calculations AEMO is responsible for performing under this Chapter 8 for any of and up to the previous 425 gas days; and
	3. at least another 5 years after that, in a format which is accessible within 5 business days.

## 8.9.4. Treatment of gas injections under haulage contracts

* 1. Despite anything contained in a haulage contract, this Chapter 8 governs:
		1. how the gas injected into a sub-network on a gas day is allocated between Users; and
		2. how a User must reconcile any difference between the quantity of gas that the User injects or procures for injection into a sub-network on a gas day and the quantity of gas withdrawn by the User from the sub-network,

and in the event of inconsistency between a haulage contract and this Chapter 8, Chapter 8 prevails to the extent of the inconsistency.

# ERROR CORRECTIONS

## Correction of AEMO Standing Data – Error Correction Notices

### Error Correction Notice

* 1. If a current User becomes aware of an error or inaccuracy in an item of the AEMO standing data as the result of:
		1. lodging an incorrect transfer request with AEMO — the current User must as soon as practicable notify the previous User of this fact ; or
		2. the Network Operator having lodged an incorrect delivery point transaction with AEMO in respect of a new connection confirmation notice or permanent removal confirmation notice — the current User must as soon as practicable notify the Network Operator of this fact.
	2. If a previous User is notified under paragraph (a)(i) it must as soon as practicable lodge an error correction notice for the delivery point with AEMO.
	3. If a Network Operator becomes aware of an error or inaccuracy in an item of the AEMO standing data as the result of:
		1. being notified by the current User under clause 9.1.1(a)(ii); or
		2. lodging an incorrect delivery point transaction with AEMO in respect of new connection confirmation notice or permanent removal confirmation notice,

then subject to paragraph (d), it must as soon as practicable lodge an error correction notice for the delivery point with AEMO.

* 1. Before a Network Operator lodges an error correction notice as a result of clause 9.1.1(c)(ii), it must notify the current User that it intends to lodge such a notice.
	2. Only a previous User or a Network Operator may lodge an error correction notice.
	3. An error correction notice must specify the data attributes as specified in the AEMO Specification Pack.

### Requirements for error correction notice

* 1. An error correction notice is valid only if:
		1. the delivery point exists within AEMO’s metering database;
		2. it corresponds to a completed specified delivery point transaction that related to a transfer, a new connection confirmation notice or a permanent removal confirmation notice;
		3. if the specified delivery point transaction relates to a transfer:
			1. there is not, in relation to the delivery point, an open transaction, unless the open transaction is a reconnection confirmation notice or disconnection confirmation notice for which the effective date is the same as the effective date of the transfer day of the completed transfer;
			2. the Participant lodging the error correction notice is the previous User;
			3. a transfer occurred on the transfer day specified in the error correction notice;
			4. the MIRN status is energised or de-energised; and
			5. that transfer is the most recently completed transaction in respect of the delivery point, unless the more recently completed transaction is a reconnection confirmation notice or disconnection confirmation notice for which the effective date is the same as the effective date of the transfer day of the completed transfer;
		4. if the specified delivery point transaction relates to a new connection confirmation notice or a permanent removal confirmation notice:
			1. there is not, in relation to the delivery point, an open transaction;
			2. the Participant lodging the error correction notice is the Network Operator; and
			3. the effective date of the change to the MIRN status recorded in AEMO’s metering database occurred on the date specified in the error correction notice; and
			4. the specified delivery point transaction is the most recently completed transaction in respect of the delivery point as recorded in AEMO’s metering database; and
		5. the specified delivery point transaction did not occur more than 425 days before the date of lodgement of the notice.
	2. Upon receipt of an error correction notice which is not valid, AEMO must reject the error correction notice and notify the Participant that lodged the error correction notice, specifying the reason why the error correction notice is not valid.

**Note**: A previous User or a Network Operator wishing to reinitiate an error correction notice that has been rejected must lodge a new error correction notice.

### Response to valid error correction notice

Upon receipt of a valid error correction notice, AEMO must accept the error correction notice and:

* 1. if the error correction notice relates to a transfer, provide the previous User, the Network Operator and the current User data attributes as specified in the AEMO Specification Pack and suspend the Error Correction transaction until the lapse of the Error Correction resolution period.
	2. if the error correction notice relates to a new connection confirmation notice, notify the Network Operator and the current User that the error correction notice has been accepted.

**Note**: If the error correction notice relates to a new connection confirmation notice or permanent removal confirmation notice, the next applicable clause appears at clause 9.2(a) where AEMO must update AEMO’s metering database.

### Error correction objection (incorrect transfer)

* 1. Before the expiry of 2 business days after the process time notified under clause 9.1.3(a)(ii)(D) or 9.1.3(a)(iii)(C), a Participant may lodge with AEMO an error correction objection on one or more of the following grounds:
		1. after making reasonable inquiries, the Participant reasonably believes that the error correction notice contains incorrect information; or
		2. the Participant reasonably believes that the delivery point transaction specified in the error correction notice is correct.
	2. An error correction objection must:
		1. be lodged by the Network Operator or the current User (as applicable);
		2. correspond to an open error correction notice lodged under clause 9.1.1(a), in respect of a correction to a transfer; and
		3. specify the ground of the Participant’s objection under paragraph (a).
	3. Upon receipt of an error correction objection which is not valid, AEMO must reject the error correction objection and notify the Participant that lodged the error correction objection, specifying the reason why the error correction objection is not valid.

### Response to valid error correction objection

Upon receipt of a valid error correction objection, AEMO must accept the error correction objection and notify the relevant Participants, specifying at least:

* 1. details of the error correction notice to which the error correction objection relates; and
	2. the process time of the error correction objection.

### Withdrawal of error correction objection

* 1. Before the expiry of 3 business days after the process time notified under clause 9.1.5(b), a Participant that lodged an error correction objection may lodge an error correction objection withdrawal notice with AEMO.
	2. An error correction objection withdrawal notice must correspond to an open error correction objection previously lodged by the Participant under clause 9.1.4(a);
	3. Upon receipt of an error correction objection withdrawal notice which is not valid, AEMO must reject the error correction objection withdrawal notice and notify the Participant that lodged the error correction objection withdrawal notice, specifying the reason why the error correction objection withdrawal notice is not valid.

### Response to valid error correction objection withdrawal notice

Upon receipt of a valid error correction objection withdrawal notice, AEMO must accept the error correction objection withdrawal notice and:

* 1. cancel the corresponding error correction objection; and
	2. notify the relevant Participants that the error correction objection has been withdrawn, which notice must provide at least details of the error correction objection to which the error correction objection withdrawal notice relates.

### Cancellation of error correction transaction

If, AEMO does not receive a valid error correction objection withdrawal notice within the time period specified under clause 9.1.6(a), AEMO must:

* 1. cancel the error correction transaction; and
	2. notify the affected Participants that the error correction transaction has been cancelled.

**Note**: A previous User wishing to reinitiate an error correction transaction in respect of a transfer request that has been cancelled must lodge a new error correction notice under clause 9.1.1(b).

### Withdrawal of error correction notice

* 1. A previous User may withdraw an error correction notice in respect of a transfer request at any time before AEMO completes the error correction notice under clause 9.1.11, by lodging an error correction withdrawal notice to AEMO.
	2. A provision of these Procedures permitting or requiring AEMO to cancel an error correction transaction does not limit the previous User’s rights under paragraph (a).
	3. An error correction withdrawal notice must correspond to an open error correction notice previously lodged by the previous User.
	4. Upon receipt of an error correction withdrawal notice which is not valid, AEMO must reject the error correction withdrawal notice and notify the previous User that lodged the error correction withdrawal notice, specifying the reason why the error correction withdrawal notice is not valid.

### Response to valid error correction withdrawal notice

Upon receipt of a valid error correction withdrawal notice, AEMO must accept the error correction withdrawal notice and:

* 1. cancel the error correction transaction; and
	2. notify the affected Participants that the error correction transaction has been cancelled.

### AEMO to mark as pending and complete error correction transaction (incorrect transfer)

* 1. If AEMO:
		1. has accepted a valid error correction notice under clause 9.1.3 in respect of an incorrect transfer; and
		2. has not received a valid error correction withdrawal notice under clause 9.1.9(a); and
		3. either:
			1. does not receive a valid error correction objection; or
			2. receives a valid error correction objection and also a valid error correction objection withdrawal notice,

then AEMO must:

* + 1. mark the error correction transaction as pending; and
		2. notify the affected Participants that the error correction transaction is pending.
	1. Upon notifying Participants under paragraph (a)(v), AEMO must:
		1. complete the error correction transaction; and
		2. notify the affected Participants that the error correction transaction has been completed.

**Note**: After completing an error correction transaction under paragraph (b), AEMO must update its metering database under clause 9.2.

### When error correction transactions take effect

Unless these Procedures state otherwise, an error correction transaction takes effect as from:

* 1. in respect of a transfer – the start of the transfer day on which the transfer was purported to have occurred; and
	2. in respect of a new connection confirmation notice – the start of the gas day on which the MIRN was purported to have become energised; and
	3. in respect of a permanent removal confirmation notice – the start of the gas day on which the MIRN was purported to have become deregistered.

### Network Operator must provide metering data to new current User

Within 5 business days of receiving a notice under clause 9.1.11 in respect of an incorrect transfer, the Network Operator must provide the new current User with the metering data for the delivery point (if any) that new current User would have received had the incorrect delivery point transaction (as applicable) not occurred.

## Updating the AEMO Metering Database

AEMO must:

* 1. upon accepting an error correction transaction in relation to:
		1. an incorrect new connection confirmation notice; or
		2. an incorrect permanent removal confirmation notice,

for a delivery point under clause 9.1.3 – forthwith correct the relevant item of AEMO standing data in AEMO’s metering database, to take effect from the start of the gas day specified in clause 9.1.12(b) or 9.1.12(c) (as applicable); and

* 1. upon completing an error correction transaction in relation to an incorrect transfer for a delivery point under clause 9.1.11 – forthwith correct the relevant item of AEMO standing data in AEMO’s metering database, to take effect from the start of the gas day specified in clause 9.1.12(a).
1. ESTIMATION OF DATA BY AEMO
	1. Estimation of Data for Net System Load and Interval Meters

In relation to estimates for a time interval of the ‘Substitution Day’ for net system load and interval meters, AEMO is to create an estimate of the data using the like day substitution methodology by using data from the same time interval of the first available ‘Preferred Day’ (as detailed in the table below) unless:

* The substitution day was a public holiday, in which case the most recent Sunday is to be used.
* The substitution day was not a public holiday but the ‘Preferred Day’ is a public holiday, in which case the substitution ‘Preferred Day’ to be used must be the most recent Preferred Day that is not a public holiday.

|  |  |
| --- | --- |
| Substitution Day | Preferred Day (in order of availability) |
| Monday | Monday\*\* |
| Tuesday  | Tuesday\*\* Wednesday\*\* Thursday\*\* Wednesday\* Thursday\* |
| Wednesday | Wednesday\*\* Tuesday\* Thursday\*\* Thursday\* Tuesday\*\* |
| Thursday  | Thursday\*\* Wednesday\* Tuesday\* Wednesday\*\* Tuesday\*\* |
| Friday  | Friday\*\* |
| Saturday  | Saturday\*\* |
| Sunday  | Sunday\*\* |

Note: \* Occurring in the same week as the substitution day.

\*\* Occurring in the week preceding that in which the substitution day occurs.

Examples: If we fail to get data for a site on Monday the 8th of January 2007. In accordance with the table we would first try Monday 1 January 2007, and as this is a public holiday, we next try Monday 25 December 2006, and as this is also a public holiday we finally end up using the data from Monday 18th December 2006 as estimate for Monday the 8th of January 2007.

Similarly if we need data for Friday the 2nd of May 2003, we first try Friday 25 April, ANZAC day, next try Friday 18 April, Good Friday, and finally use Friday 11th April.

* 1. Estimation of Data for Gate Point Meters

In relation to estimates for a time interval of the ‘Substitution Day’ for *gate point* meter data, AEMO is to create an estimate of the gate point metering data using the following methodology (“nomination estimation methodology”):

* *The estimate of the gate point data is to be created by summing the pipeline profiled forecast for the relevant gate point for the relevant gas day.*
1.
2. HEATING DEGREE DAY FOR SOUTH AUSTRALIA
	1. Register of Weather Related Information
	2. AEMO must maintain and publish a Register of Weather Related Information used to measure weather data.
	3. At least 10 business days prior to making an amendment to the list of weather observation stations and HDD coefficients in the Register of Weather Related Information, AEMO must inform the Gas Related Consultative Forum (GRCF) of the change.
	4. HDD zones
	5. For the purposes of clause 8.1.6, South Australia contains the following positive HDD zones.
		1. Northern HDD zone
		2. *Adelaide* Region *HDD zone*
		3. *Riverland* *HDD zone and*
		4. *Mount Gambier HDD zone*

The designated weather observation station for the *HDD zone* described in sub clause (i) to (iv) are published in the register described in sub clause (a)

* 1. For the purposes of clause 8.1.6, South Australia contains the following negative HDD zones.
		1. Adelaide Metropolitan HDD zone
	2. The designated weather observation station for the *HDD zone* described in paragraphs (a) and (b) are published in the Register of Weather Related Information.
	3. A basic metered delivery point :
		1. is in the *Northern* *HDD zone* if the *basic-metered delivery point* is located in one of the following *gas zones* or in a new gas zone designated under clause 1.6 as being in the Northern HDD zone.

11 – Peterborough

12 – Port Pirie

13 – Whyalla

54 – Whyalla A

55 – Whyalla B

56 – Whyalla C

59 – Port Bonython

* + 1. is in the Adelaide HDD zone if the basic-metered delivery point is located in one of the following gas zones, or in a new gas zone designated under clause 1.6 as being in the Adelaide Region HDD zone

01 – Adelaide Metropolitan

02 – Waterloo Corner

03 – Virginia

04 – Wasleys

05 – Freeling

06 – Nurioopta

07 – Angaston

08 – Murray Bridge

50 – Daveyston

51 – Burra

57 – Smithfield

60 – Angaston A

* + 1. is in the Riverland HDD zone if the basic-metered delivery point is located in one of the following gas zones, or in a new gas zone designated under clause 1.6 as being in the Riverland HDD zone

09 – Berri

10 – Mildura

* + 1. is in the Mount Gambier HDD zone if the basic-metered delivery point is located in one of the following gas zones , or in a new gas zone designated under clause 1.6 as being in the Mount Gambier HDD zone.

14 – Mount Gambier

52 – Nangwarry

53 – Snuggery

58 – Penola.

* + 1. is in the Adelaide Metropolitan HDD zone if the basic-metered delivery point is located in one of the following gas zones, or in a new gas zone designated under clause 1.6 as being in the Adelaide Metropolitan HDD zone

01 – Adelaide Metropolitan

1. CALCULATION OF EDD, HDD AND RELATED VALUES
2.
3.
4. 1. EDD calculations for gas days
	2. The *EDD* for *gas day* D (“*E(D)*”) is calculated as follows:



where:

|  |  |
| --- | --- |
| *E(D)* | = the *EDD* for the *HDD zone* for *gas day* D; |
| *Tmax(D)* | = the maximum air temperature forecast for the *HDD zone* for *gas day* D in degrees Celsius; |
| *Tmin(D)* | = the minimum air temperature forecast for the *HDD zone* for *gas day* D in degrees Celsius; and |
| *Hsun(D)* | = the hours of sun forecast for the *HDD zone* for *gas day* D, |

* 1. The *EDD* for *gas day* D-1 (“*E(D-1)*”) is calculated as follows:



where:

|  |  |
| --- | --- |
| *E(D-1)* | = the *EDD* for the *HDD zone* for *gas day* D-1; |
| *Tmax(D-1)* | = the maximum air temperature for the *HDD zone* for *gas day* D-1 in degrees Celsius; |
| *Tmin(D-1)* | = the minimum air temperature for the *HDD zone* for *gas day* D-1 in degrees Celsius; and |
| *Hsun(D-1)* | = the hours of sun forecast for the *HDD zone* for *gas day* D-1. |

* 1. The *EDD* for *gas day* D-2 (“*E(D-2)*”) is calculated as follows:



where:

|  |  |
| --- | --- |
| *E(D-2)* | = the *EDD* for the *HDD zone* for *gas day* D-2; |
| *Tmax(D-2)* | = the maximum air temperature for the *HDD zone* for *gas day* D-2 in degrees Celsius; |
| *Tmin(D-2)* | = the minimum air temperature for the *HDD zone* for *gas day* D-2 in degrees Celsius; and |
| *Hsun(D-2)* | = the hours of sun forecast for the *HDD zone* for *gas day* D-2. |

* 1. The *EDD* for *gas day* D-*3* (“*E(D-3)*”) is calculated as follows:



where:

|  |  |
| --- | --- |
| *E(D-3)* | = the *EDD* for the *HDD zone* for *gas day* D-3; |
| *Tmax(D-3)* | = the maximum air temperature for the *HDD zone* for *gas day* D-3 in degrees Celsius; |
| *Tmin(D-3)* | = the minimum air temperature for the *HDD zone* for *gas day* D-3 in degrees Celsius; and |
| *Hsun(D-3)* | = the hours of sun forecast for the *HDD zone* for *gas day* D-3. |

* 1. Calculation of related values
	2. The “*average temperature*” for the period of 30 *gas day*s between *gas day* D-30 and *gas day* D-1 is calculated as follows:



where:

|  |  |
| --- | --- |
| T*30*  | = the *average temperature* for the *HDD zone* for the period of 30 *gas day*s between *gas day* D-30 and *gas day* D-1 in degrees Celsius; |
| T*max i* | = the maximum air temperature for the *HDD zone* in degrees Celsius for *gas day* *i*; |
| T*min i* | = the minimum air temperature for the *HDD zone* in degrees Celsius for a *gas day* *i*; and |
| *i* | = a *gas day* i in the range of 30 *gas day*s between *gas day* D-30 and *gas day* D-1. |

* 1. The “*total sun hours*” for the period of 7 *gas day*s between *gas day* D-7 and *gas day* D-1 is calculated as follows:



where:

|  |  |
| --- | --- |
| SS*Hsun7* | = the *total sun hours* for the *HDD zone* for the period of 7 *gas day*s between *gas day* D-7 and *gas day* D-1; |
| *Hsun i* | = the hours of sun forecast for the *HDD zone* for a *gas day*; and |
| *I* | = a *gas day* i in the range of 7 *gas day*s between *gas day* D-7 and *gas day* D-1. |

* 1. The “*proxy ground temperature*” (“*Tgnd*”) for *gas day* D is calculated as follows:



where:

|  |  |
| --- | --- |
| *Tgnd* | = the *proxy ground temperature* for the *HDD zone* for *gas day* D in degrees Celsius; |
| T30  | = the *average temperature* for the *HDD zone* for the period of 30 *gas day*s between *gas day* D-30 and *gas day* D-1 in degrees Celsius; and |
| SS*Hsun*7 | = the *total sun hours* for the *HDD zone* for the period of 7 *gas day*s between *gas day* D-7 and *gas day* D-1. |

* 1. Actual HDD calculations

The “*actual heating degree day*” (“HDDA”) for *gas day* D-1 is calculated as follows:



where:

|  |  |
| --- | --- |
| *HDDA* | = the *actual heating degree day* for the *HDD zone* for *gas day* D-1, provided that for each *positive HDD zone*, if that value is less than zero, HDDA shall be treated as zero; |
| *E(D-1)* | = the *EDD* for *gas day* D-1; |
| *E(D-2)* | = the *EDD* for *gas day* D-2; |
| *E(D-3)* | = the *EDD* for *gas day* D-3; and |
| *Tgnd* | = the *proxy ground temperature* for the *HDD zone* for *gas day* D-1 in degrees Celsius. |

* 1. Forecast EDD and HDD calculations for gas day D+1
	2. The “*forecast EDD*” for *gas day* D+1 is calculated as follows:



where:

|  |  |
| --- | --- |
| *F(D+1)* | = the *forecast EDD* for the *HDD zone* for *gas day* D+1 in degrees Celsius; |
| *Tmax(D+1)* | = the maximum air temperature forecast for the *HDD zone* for *gas day* D+1 in degrees Celsius; |
| *Tmin(D+1)* | = the minimum air temperature forecast for the *HDD zone* for *gas day* D+1 in degrees Celsius; and |
| *Hsun(D+1)* | = the hours of sun forecast for the *HDD zone* for *gas day* D+1 at 9.00 am CST on *gas day* D. |

* 1. The *forecast heating degree day* (“*HDDF*”) for *gas day* D+1 is calculated as follows:



where:

|  |  |
| --- | --- |
| *HDDF* | = the *forecast heating degree day* for the *HDD zone* for *gas day* D+1, provided that for each *positive HDD zone*, if that value is less than zero, *HDDF* shall be treated as zero; |
| *F(D+1)* | = the *forecast EDD* for the *HDD zone* for *gas day* D+1 in degrees Celsius; |
| *E(D)* | = the *EDD* for *gas day* D; |
| *HDDA* | = the *actual heating degree day* for the *HDD zone* for *gas day* D-1; and |
| *Tgnd* | = the *proxy ground temperature* in degrees Celsius for the *HDD zone* for *gas day* D-1. |