POC Executive Forum No.4 Meeting Notes

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| MEETING: | POC Executive Forum |
| DATE: | Thursday 15 December 2016 |
| TIME: | 10:30AM-12 NOON (AEST) |
| LOCATION: | AEMO Offices Melbourne, Sydney, Brisbane, Adelaide- Video/Teleconference |

Attendees:

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| Attendees | Company |
| Violette Mouchaileh | AEMO |
| Mike Ryan | AEMO |
| Antara Mascarenhas | AEMO |
| Ben Healy | AEMO |
| Kate Reid | AEMC |
| Phil Gardner  | Citipower and Powercor |
| David Hayvatt | Energy Consumers Australia |
| Arun Wadhwa | Origin Energy |
| Doug Schmidt | SA Power Networks |
| James Barton | Simply Energy |
| Leanne Rees | Tas Networks |
| Mike Paine | Tas Networks |
| Basile Sepsakos | United Energy |
| Jennifer Fikret | AEMO – Minute Taker |

**Notes:**

**Red indicates an action.**

1. **WELCOME AND INTRODUCTION**

V. Mouchaileh welcomed attendees and introductions were conducted.

1. **APOLOGIES AND MINUTES**

Apology received from Lumo Energy and G. Pallesen from ActewAGL.

Previous Minutes were accepted as true record of the meeting.

1. **POWER OF CHOICE PROGRAM UPDATE – B. Healy**

B2B consultation (in relation to registration and accreditation) concluded on 2 December. There were 2000 line items for the B2B Work Group and AEMO to address. The Draft Determination was published on 13 December.

The SWG have delivered the Technical Design Specifications (TDS). They will take on board feedback from the B2B WG and ensure there is alignment between the technical solution and the procedures. The TDS is published as part of the Consultation Pack 2 on 23 December. The SWG will then look at other functionality, like the changes to EN and metering competition to MSATS, along with changes to the other functionalities of low volume interfaces for small users and the peer-to-peer functionality.

The RWG held a targeted training session which looked at the amendments and obligations as a result of the rules and AEMO’s Work Package 1 procedures. The next set of training to be delivered will focus on changes involved with Work Package 2. The Readiness Work Stream is going to work with the B2B WG on the results of the B2B procedures when they are completed next year.

The Readiness test plan itself was scheduled to start in March. Industry has been asking to bring this forward. AEMO will have an initial session for test planning bought forward to 13 February 2017, which means AEMO will have information out prior to that session.

The RWG have run the first trial of the Readiness Reporting Cycle. AEMO received 21 submissions. **Action: B. Healy to circulate report to members with Meeting Notes**.

The PCF is meeting this afternoon. They are focussed on industry risks and are looking to consolidate them today. **Action: Top 3-4 Risks to be highlighted for Executive Forum.**

The PWG are meeting on 20 December to address issues arising from the consultation of WP2 and to discuss AEMO’s changes and reasons for them.

B2B draft procedures and TDS are a half a day behind, however they are confident of meeting the 21 December deadline to the IEC, and to be published on the 23 December. If late changes are needed, the PCF will come to an agreement, document it and feed it back in the consultation process.

Second stage submissions on the Draft Determination close on 16 January. There will be a further meeting on 23 December and regulatory attendees are encouraged to attend to help guide AEMO with these decisions.

Guidelines will be published no later than 1 March 2017.

Feedback from draft submissions are closed and incorporated into the procedures, except for ROLR and the glossary. B2B are now reviewing and finalising responses.

Highlights of the TDS are:

* Removing changes to customer details notification back to the original state before consultation.
* Life support process and obligations for retailers and distributors are changing later, which will be after the “go live” date in 2018.
* New notification to allow for the technical delivery of service notifications. The SWG are working through technical design to enable what AEMO have put into the procedures. One of the changes is the addition of notifying third parties.
* The IEC just made some recommendations about guidance notes for obligations that sat outside the B2B rule and AEMO have now drafted those guidance notes into the procedures. The guidance notes are referenced rules based on other jurisdictional legal instruments. This will be in the new procedures as well.
* Remote meter read type transactions - should it be a service order based transaction or should it continue to be in the meter data process? AEMO have made some changes to the transactions themselves to enable them to stay in the meter data process.
* Pre-installation query, data request is being added to enable new metering providers to get access to the information from old metering providers. While some participants preferred for this not to be in the procedures, the consensus across the group was that it should be included to help new metering providers get better customer outcomes.

A question arose of whether there was much discussion by the group on the classification of meter type. AEMO have spoken to the AER, however at this point, there has been no resolution.

The AER stated in one of our forums that the type 4 derogation to make them other than type 4, and when that concludes they go back. The next step is understanding what that means from a systems perspective. Do AEMO need to do bulk updates to meter types and MSATS and individual systems as well? The MSATS consultation 1 the first package AEMO did, allows for a marker to go into MSATS and you continue to identify VIC AMI meters as type 4 and type 5. Then it makes it available. At this point where AEMO believes that the derogation ends and everything goes back to type 4.

Attendees would like get retailers and distributors in the room to discuss this, before taking it to the AER as it has quiet a significant impact on them. B. Healy invited participants to seek clarification from the AER. Craig Maddern (AER) may be the person to talk too.

B2B/SWG discussion resulted in the introduction of the new protocol - web services and there will be interactivability between FTP and web services.

Readiness Reports were completed for November which gave an opportunity to refine the template and get into the practice of reporting monthly. The consolidated report is available on AEMO’s website. December/January reports are due by 16 January. **Action: B. Healy to circulate Readiness Report and requested feedback.**

Readiness testing and transition will start in February. AEMO are considering the testing of MSATS changes, the MC, EN that AEMO can probably do a lot earlier than August. There may be an opportunity to get into pre-production environment earlier to get connectivity testing and “sand box” testing. Operational testing early on can test the back end system. The aim is to bring testing as far forward as possible to try and take the pressure off the back end “go live” date. This will begin with a Readiness Strategy.

Jurisdictional Safety Regulators are currently going thru amendments – B. Healy will communicate with the Commonwealth to see if AEMO can assist to get these changes in place or visibility of a plan. A. Mascarenhas met with the Commonwealth government and safety regulators require more information from industry.

**WORK STREAM UPDATE**

Covered in previous discussions.

Questions:

A. Wadhwa asked if further B2B challenges may arise impacting things that AEMO are unaware of. AEMO can only assess these as they arise and AEMO need to consider impacts and the way forward. Some have been presented to the PCF and they will deal with these risks, controls and mitigation strategies to assist.

Attendees requested a copy of the notes from the previous PCF held on 25 November. The Risk Register is posted on AEMO’s website. **Action: B. Healy to circulate***.*

The Executive Forum will select two to three major risks and look at what action has been taken. The PCF is now focusing on the testing, quality and the ability to operate in the new market. Watching briefs are taking place on the readiness of one or more participants and the Victorian Governments Options Paper which AEMO is tracking. AEMO are working with the government to make sure their time frames don’t slip and they are indicating March 2017. Some of these may mean substantial changes to AEMO and to industry.

**NEXT MEETING**

The next Executive Forum will take place in early 2017.