

NOMINATION OF MARKET PARTICIPANT ADMINISTRATOR (MPA)

This form is used to designate a Market Participant Administrator (MPA). This form must be completed by the nominated **Authorised Person** or **Main Contact User** as stated in Wholesale Electricity Market System (WEMS). Only one form will need to be completed for each Market Participant.

This form needs to be:

1. Completed and signed by the Authorised Person or Main Contact User, and designated MPA;
2. Sent to Market Operations (WA) for processing (Market Operations will not issue any tokens for the Participant users until this is received).

Note: The designated MPA will have administrator rights for the Participant and will be responsible for managing all details of user access, including limited RSA token management.

Participant Short Name:.....

Authorised Person; or, Main Contact User	Given Name(s):	Surname:
	Role/Position:	
	Email Address:	
Designated MPA	Given Name(s):	Surname:
	Role/Position:	
	Email Address:	
	User ID:	

Declaration:

I consent to the designated MPA being given administrator rights for my organisation. I undertake to notify **Market Operations (WA) immediately on 1300 989 797** should the designated MPA details change.

Declaration:	Authorised Person / Main Contact User Signature:	Date: ____ / ____ / ____
MPA Declaration:	Designated MPA Signature:	Date: ____ / ____ / ____

This form must be completed and sent to wa.operations@aemo.com.au

Assistance

If you need any help to complete this form, please contact Market Operations (WA) by phone on 1300 989 797 (option 1), or by email to wa.operations@aemo.com.au