



WEM Procedure: Transitional Registration Processes

Prepared by: AEMO

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Approved for distribution and use by:

Approved by: Kate Ryan

Title: Executive General Manager – Western Australia & Strategy

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1.0	1 June 2023	First version developed in accordance with clauses 1.47.12 and 1.54A.2(b) of the WEM Rules

IMPORTANT NOTICE – EXPLANATORY NOTES

Disclaimer

Explanatory notes included in this document as shaded in-line text are provided for explanatory purposes only to assist comprehension and readability. The information contained in these explanatory notes does not constitute legal or business advice and should not be relied on as a substitute for obtaining detailed advice about the *Electricity Industry Act 2004 (WA)*, WEM Rules, or any other applicable laws, procedures or policies. AEMO has made reasonable efforts to ensure the quality of the information, but cannot guarantee its accuracy or completeness.

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1. Introduction

1.1. Purpose and scope

- 1.1.1. This WEM Procedure: Transitional Registration Processes (Procedure) is made in accordance with AEMO's functions under clause 2.1A.2(h) of the Wholesale Electricity Market Rules (WEM Rules).
- 1.1.2. The *Electricity Industry Act 2004* (WA), the WEM Regulations and the WEM Rules prevail over this Procedure to the extent of any inconsistency.
- 1.1.3. In this Procedure, where obligations are conferred on a Rule Participant, that Rule Participant must comply with the relevant obligations in accordance with clause 2.9.7A, 2.9.7D or 2.9.8 of the WEM Rules, as applicable.
- 1.1.4. The purpose of this Procedure is to document:
- the information to be provided to AEMO, and the processes and timeframes a Market Participant must adhere to, when applying to AEMO for an assessment under clauses 1.47.4, 1.47.7 or 1.47.8 **[Clause 1.47.12(a)]**;
 - the process and timeframes AEMO must adhere to when conducting an assessment and assigning a Facility Class to a facility in respect of an application made under clauses 1.47.4, 1.47.7 or 1.47.8, which must take into account the Facility Technology Types comprising a facility **[Clause 1.47.12(b)]**;
 - the process and timeframes AEMO and Market Participants must adhere to with respect to consultations and requests under clause 1.47.10 **[Clause 1.47.12(c)]**;
 - any other matters AEMO considers relevant to clause 1.47 **[Clause 1.47.12(d)]**; and
 - the manner in which the Standing Data referred to in clause 1.54A.2(a) is to be provided to AEMO **[Clause 1.54A.2(b)]**.
- 1.1.5. Appendix A of this Procedure outlines the head of power clauses that this Procedure is made under, as well as other obligations in the WEM Rules covered by this Procedure.

1.2. Definitions

- 1.2.1. Terms defined in the *Electricity Industry Act 2004* (WA), the WEM Regulations and the WEM Rules have the same meanings in this Procedure unless the context requires otherwise.
- 1.2.2. The following definitions apply in this Procedure unless the context requires otherwise.

Table 1 Definitions

Term	Definition
Applicant	A person that submits an application.
Aggregated Facility	A group of Facilities that has been aggregated under clause 2.30.
Candidate Facility	A Facility that an Applicant intends to register into a Facility Class and for which AEMO has processed a Candidate Facility Creation Form.
Candidate Facility Creation Form	A prescribed application form submitted to AEMO via email to create a Candidate Facility in Wholesale Electricity Market System (WEMS) and is only available as a Microsoft Word application form.

Term	Definition
Change Request	An online application form that can be submitted in WEMS MPI (Registration-SCED) for final approval by AEMO or a Microsoft Excel application form that can be submitted via email for provisional approval by AEMO.
Dispatch Target	As defined in the glossary in Chapter 11 of the Post-Amended Rules.
Facility Aggregation Form	An application form submitted to AEMO to aggregate Facilities and is only available as a Microsoft Excel application form.
Facility Disaggregation Form	An application form submitted to AEMO to disaggregate an Aggregated Facility and is only available as a Microsoft Excel application form.
Facility Short Name	A facility code used in WEMS to represent a Candidate Facility or a Registered Facility.
Facility Class Reassessment Form	An application form submitted to AEMO to assess or reassess the Facility Class of a Facility, and is only available as a Microsoft Excel application form.
Facility General Information Change Request	An application form submitted to AEMO, in Microsoft Excel format or online via WEMS MPI (Registration-SCED), to provide general information about a Facility.
Facility Registration Change Request	An application form used to apply for registration of a Facility and is only available via WEMS MPI (Registration-SCED).
Facility Standing Data Change Request	An application form submitted to AEMO, in Microsoft Excel format or online via WEMS MPI (Registration-SCED), to provide Standing Data information for a Facility.
Facility Technology Type	As defined in the glossary in Chapter 11 of the Post-Amended Rules.
Facility Technology Type Change Request	An application form submitted to AEMO, in Microsoft Excel format or online via WEMS MPI (Registration-SCED), to provide Facility Technology Type information for a Facility.
Market Participant Standing Data Change Request	An online application form submitted to AEMO in WEMS MPI (Registration-SCED) to provide Market Participant Standing Data.
Non-Scheduled Facility	As defined in the glossary in Chapter 11 of the Post-Amended Rules.
Participant Information	A candidate Rule Participant's or Rule Participant's legal, financial and contact information that is used for registration in the Wholesale Electricity Market (WEM).
Participant Information Change Request	An application form submitted to AEMO in WEMS MPI (Registration-SCED) to provide Participant Information.
Pre-Amended Rules	As defined in clause 1.47.1.
Post-Amended Rules	As defined in clause 1.47.1.
Registration Schedule	A schedule that outlines each type of registration application and their respective submission deadlines for the Transitional Period.
Scheduled Facility	As defined in the glossary in Chapter 11 of the Post-Amended Rules.
Semi-Scheduled Facility	As defined in the glossary in Chapter 11 of the Post-Amended Rules.
Separately Certified Component Change Request	An application form submitted to AEMO, in Microsoft Excel format or online via WEMS MPI (Registration-SCED), used to provide information about Separately Certified Components for a Facility.
System Size	As defined in the glossary in Chapter 11 of the Post-Amended Rules.
Transitional Period	The time period from date of publication of this Procedure to the New WEM Commencement Day.
Transitional Facility Class Reassessment Form	An application form submitted to AEMO to reassess the Facility Class of a Facility, which is only available in Microsoft Excel format.
Wholesale Electricity Market System (WEMS)	An interface software that AEMO uses to administer and operate the Wholesale Electricity Market.
WEMS MPI (Registration-SCED)	AEMO's new registration system interface which supports the registration function of the Wholesale Electricity Market under the Post-Amended Rules.

1.3. Interpretation

- 1.3.1. The following principles of interpretation apply in this Procedure unless the context requires otherwise.
- (a) Clauses 1.3 to 1.5 of the WEM Rules apply in this Procedure.
 - (b) References to time are references to Australian Western Standard Time.
 - (c) Terms that are capitalised, but not defined in this Procedure, have the meaning given in the WEM Rules.
 - (d) A reference to the WEM Rules or WEM Procedures includes any associated forms required or contemplated by the WEM Rules or WEM Procedures.
 - (e) Words expressed in the singular include the plural and vice versa.
 - (f) A reference to a paragraph refers to a paragraph of this Procedure.
 - (g) A reference to an appendix refers to an appendix of this Procedure.
 - (h) A reference to a clause refers to a clause or section of the WEM Rules.
 - (i) References to WEM Rules in this Procedure in bold and square brackets [Clause XXX] are included for convenience only, and do not form part of this Procedure.
 - (j) Text located in boxes and headed as Explanatory Note X in this Procedure is included by way of explanation only and does not form part of this Procedure. The Procedure prevails to the extent of any inconsistency with the explanatory notes contained within it.
 - (k) The body of this Procedure prevails to the extent of any inconsistency with the figures, diagrams, appendices, schedules, annexures or attachments contained within this document.
 - (l) Where a notification or communication is required under this Procedure, this notification or communication will be made via email, unless stated otherwise.

1.4. Related documents

- 1.4.1. The documents in Table 2 are associated with this Procedure.

Table 2 Related documents

Reference	Title	Location
Form	Candidate Facility Creation Form	WEM Website
Form	Facility Aggregation Form	WEM Website
Form	Facility Disaggregation Form	WEM Website
Form	Facility Class Reassessment Form	WEM Website
Form	Facility General Information Change Request	Change Request for final approval (WEMS MPI); and Change Requests in Microsoft Excel application format for provisional approval (Reformer website ¹)

¹ Access to the Reformer SharePoint Site is available to all current and pending Rule Participants, and entities supporting them. You can request access by contacting wa.ets@aemo.com.au

Reference	Title	Location
Form	Facility Registration Change Request	WEMS MPI
Form	Facility Standing Data Change Request	Change Request for final approval (WEMS MPI); and Change Requests in Microsoft Excel application format for provisional approval (Reformer website ²)
Form	Facility Technology Type Change Request	Change Request for final approval (WEMS MPI); and Change Requests in Microsoft Excel application format for provisional approval (Reformer website ²)
Form	Market Participant Standing Data Change Request	WEMS MPI
Form	Participant Information Change Request	WEMS MPI
Schedule	Registration Schedule	Reformer website ² and WEM Website
Form	Separately Certified Component Change Request	Change Request for final approval (WEMS MPI); and Change Requests in Microsoft Excel application format for provisional approval (Reformer website ²)
Form	Transitional Facility Class Reassessment Form	Reformer website ² and WEM Website
WEM Procedure	WEM Procedure: Indicative Facility Class and RCM Facility Class Assessment	WEM Website
WEM Rules	WEM Rules	Energy Policy WA Website
Form	WEMS Access Form	WEM Website
Guide	WEMS MPI User Guide	WEM Website
Guide	WEMS Registration Technical Guide	WEM Website

² Access to the Reformer SharePoint Site is available to all current and pending Rule Participants, and entities supporting them. You can request access by contacting wa.ets@aemo.com.au

1.5. Overview of WEM registration process

- 1.5.1. All processes for applications outlined in this Procedure apply to Rule Participants and candidate Rule Participants, in addition to the processes required under clauses 2.31.2 to 2.31.4.
- 1.5.2. In addition to the requirements in paragraph 1.5.1, for the purposes of this Procedure, Rule Participants and candidate Rule Participants must comply with clause 2.31.4A, included under the Post-Amended Rules, as if the Post-Amended Rules have commenced.
- 1.5.3. AEMO will publish a Registration Schedule, outlining the respective deadline for each type of registration application contemplated under the WEM Rules.
- 1.5.4. Applications received after the deadlines outlined in the Registration Schedule may not be processed with sufficient time for Rule Participants to meet their rule obligations and participate in processes leading up to the New WEM Commencement Day (e.g. Capacity Credit Allocation and Pre-Dispatch Schedule).
- 1.5.5. Table 3 provides a summary of the processes that apply in relation to applications described in this Procedure.

Table 3 Registration process steps overview

Process Stage	Description
Complete and submit application	<p>Prior to submitting an application, the Applicant must ensure all information required by the application is accurate and complete.</p> <p>A person must submit an online application via WEMS MPI (Registration-SCED), except in the case of applications for provisional approval, which must be submitted via email to wa.operations@aemo.com.au, and provide supporting documents as prescribed by this Procedure.</p> <p>If a component of the application is to be submitted online via WEMS, the Applicant must complete a Change Request in the WEMS MPI (Registration-SCED) interface. The WEMS MPI User Guide and WEMS Registration Technical Guide published on the WEM Website outlines how an Applicant can submit data and what they must submit.</p> <p>If a component of the application is required to be submitted in paper form, the Applicant must complete the form and email a signed copy of the form or document, with all required attachments, to wa.operations@aemo.com.au.</p>
Payment	<p>If an Applicant is applying to register in a Rule Participant class or registering their Facility for the first time, the Applicant will be sent an invoice for the application fee upon receipt of the Rule Participant registration application or Facility registration application.</p> <p>Application fees are outlined in the 2022-23 AEMO Budget and Fees document.</p> <p>Existing Rule Participants are not required to pay the Facility registration application fee in relation to registration processes for their existing Registered Facilities.</p>
AEMO review	<p>AEMO will send an acknowledgement of receipt of the application via WEMS or email to the Applicant, based on the method of submission of the application.</p> <p>On receipt of an application, AEMO will determine, at its discretion, whether all information required for the application has been provided.</p> <p>If AEMO determines that information is missing or is inadequately specified in the application form or supporting documents, it will email the Applicant and provide details of all outstanding information required to progress its application.</p>
AEMO assessment and decision	<p>AEMO will assess the information in the application and make a decision to accept or reject the application. In making its decision, AEMO will take into account any applicable WEM Rule requirements.</p> <p>AEMO may also request additional information from the Applicant via email to assist in its decision.</p>

2. Transitional Rule Participant Registration Processes

Participant Information

- 2.1.1. During the Transitional Period, AEMO will migrate all Rule Participants and candidate Rule Participants in the WEM to their respective new Rule Participant classes as specified in clause 1.47.2(a).
- 2.1.2. The data migrated under paragraph 2.1.1 will be reflected in the new registration system interface in WEMS MPI (Registration-SCED) prior to New WEM Commencement Day so Applicants can review and update their Participant Information prior to New WEM Commencement Day.
- 2.1.3. During the Transitional Period, all Rule Participants and candidate Rule Participants must review their migrated Participant Information in the WEMS MPI (Registration-SCED) to ensure the information provided is accurate.
- 2.1.4. If the Participant Information is inaccurate, the relevant Rule Participant or candidate Rule Participant must submit a Participant Information Change Request.
- 2.1.5. AEMO will acknowledge receipt of a Participant Information Change Request within three Business Days.
- 2.1.6. AEMO will review the information provided in the application and accept or reject the application as soon as practicable after the date of notification of receipt.
- 2.1.7. If AEMO rejects the Participant Information Change Request, it will notify the Applicant of the reason for the rejection as soon as practicable.
- 2.1.8. If AEMO accepts the Participant Information Change Request, it will notify the Applicant as soon as practicable.

2.2. Market Participant Standing Data Change Request

- 2.2.1. During the Transitional Period, all Rule Participants or candidate Rule Participants who are registered or intending to be registered as Market Participants must submit a Market Participant Standing Data Change Request in WEMS MPI (Registration-SCED).
- 2.2.2. AEMO will acknowledge receipt of a Market Participant Standing Data Change Request within three Business Days.
- 2.2.3. AEMO will review the information provided in a Market Participant Standing Data Change Request and must accept or reject the application as soon as practicable after the date of notification of receipt.
- 2.2.4. If AEMO rejects a Market Participant Standing Data Change Request, it will notify the Applicant of the reason for the rejection, as soon as practicable.
- 2.2.5. If AEMO accepts a Market Participant Standing Data Change Request, it will notify the Applicant, as soon as practicable.

3. Transitional Facility Registration Processes

3.1. Candidate Facility Creation

- 3.1.1. If a Rule Participant intends to register a Facility prior to New WEM Commencement Day with an effective date on or after the New WEM Commencement Day, then it must create a Candidate Facility.
- 3.1.2. If a person is a candidate Rule Participant, they must complete the Rule Participant Registration process prior to creating a Candidate Facility.
- 3.1.3. If the Rule Participant intends to provide Contingency Raise Reserve from their Load from New WEM Commencement Day, it must create a Candidate Facility.
- 3.1.4. To create a Candidate Facility, an Applicant must complete a Candidate Facility Creation Form, which includes a proposed Facility Short Name, and email it to wa.operations@aemo.com.au.
- 3.1.5. AEMO will acknowledge receipt of the Candidate Facility Creation Form within three Business Days of receipt.
- 3.1.6. AEMO will review the form submitted under paragraph 3.1.4 and determine if the proposed Facility Short Name meets the naming convention in the Appendix 1 of the Candidate Facility Creation Form.
- 3.1.7. AEMO may determine an alternative Facility Short Name if the name proposed by the Applicant does not meet the naming convention in Appendix 1 of the Candidate Facility Creation Form.
- 3.1.8. If AEMO determines an alternative Facility Short Name, it will notify the Applicant of the alternative Facility Short Name via email.
- 3.1.9. Within three Business Days after receiving notification under paragraph 3.1.8, the Applicant must accept the alternative Facility Short Name specified by AEMO in paragraph 3.1.8 or specify their own alternative Facility Short Name to AEMO for consideration in accordance with paragraph 3.1.66.
- 3.1.10. AEMO will accept or reject the Candidate Facility Creation Form within five Business Days from the later of:
 - (a) the date of notification of receipt of the application; or
 - (b) the date the alternative Facility Short Name has been approved or determined by AEMO.
- 3.1.11. If AEMO rejects a Candidate Facility Creation Form, it will notify the Applicant of the reason for the rejection, as soon as practicable.
- 3.1.12. If AEMO approves a Candidate Facility Creation Form, then it will, as soon as practicable:
 - (a) create the Candidate Facility in WEMS MPI (Registration-SCED); and
 - (b) notify the Applicant that their Candidate Facility is available in WEMS MPI (Registration-SCED) to progress the registration process.

3.2. Facility Standing Data and Facility General application forms

- 3.2.1. Prior to New WEM Commencement Day, AEMO will migrate Registered Facilities and Candidate Facilities in WEMS to their respective Facility Classes in accordance with clause 1.47.2(b) and reflect this in the new registration system interface in WEMS MPI (Registration-SCED).
- 3.2.2. After migration has occurred under paragraph 3.2.1, Rule Participants must submit Facility data via WEMS MPI (Registration-SCED) to gain final approval for use in the WEM after New WEM Commencement Day.
- 3.2.3. A Rule Participant must submit Facility data and a Facility Registration Change Request in WEMS MPI (Registration-SCED) prior to New WEM Commencement Day to enable participation in the WEM after this date.
- 3.2.4. Prior to migration and the deployment of WEMS MPI (Registration-SCED), AEMO will also make Microsoft Excel application forms available for submission of Facility data as an option for Rule Participants to gain provisional approval from AEMO. Provisional approval is an option for Market Participants to assist AEMO with the high volume of registration applications expected during the Transitional Period.
- 3.2.5. Rule Participant may submit Microsoft Excel application forms to AEMO to gain provisional approval for:
 - (a) Facility Standing Data Change Request;
 - (b) Facility Technology Type Change Request;
 - (c) Separately Certified Components Change Request, which is applicable where a Facility has been assigned Certified Reserve Capacity as a Scheduled Facility or Semi-Scheduled Facility; and
 - (d) Facility General Information Change Request.
- 3.2.6. Any provisional approval given by AEMO prior to the Transitional Period is taken for the purposes of this Procedure to be approval under paragraph 3.2.16.
- 3.2.7. Rule Participants must submit the following applications, where applicable, for each of their Facilities via WEMS MPI (Registration-SCED) to gain final approval from AEMO:
 - (a) Facility Standing Data Change Request;
 - (b) Facility Technology Type Change Request;
 - (c) Separately Certified Components Change Request, which is applicable where a Facility has been assigned Certified Reserve Capacity as a Scheduled Facility or Semi-Scheduled Facility; and
 - (d) Facility General Information Change Request.

3.2.8. Table 4 outlines the types of application applicable to each Facility Class or Facility type that must be submitted under paragraph 3.2.7:

Table 4 Applications required by Facility Classes or Facility types

Application Types	Scheduled Facility	Semi-Scheduled Facility	Non-Scheduled Facility	Demand Side Programme	Interruptible Load	Non-Dispatchable Load, with Intermittent Load	Network
Facility Standing Data Change Request	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Facility Technology Type Change Request	Yes	Yes	Yes	No	No	No	No
Separately Certified Components Change Request	Yes, if certified for Certified Reserve Capacity	Yes, if certified for Certified Reserve Capacity	No	No	No	No	No
Facility General Information Change Request	Yes	Yes	Yes	Yes	Yes	Yes	Yes

- 3.2.9. AEMO will acknowledge receipt of each of the applications submitted under paragraph 3.2.5 and 3.2.7 within three Business Days.
- 3.2.10. AEMO will review the information and accept or reject any of the applications submitted under paragraphs 3.2.5 or 3.2.7, as soon as practicable.
- 3.2.11. AEMO may request further information from the Applicant to support its assessment of the application submitted under paragraph 3.2.5 or 3.2.7, by:
- (a) notifying the Applicant of the additional information or evidence required to validate the information submitted in the application;
 - (b) specifying in writing the timeframe for the Applicant to provide the information; and
 - (c) notifying the Applicant that AEMO will delay its decision to accept or reject an application under paragraph 3.2.10 until the information in clause 3.2.11(a) is received.
- 3.2.12. AEMO may request that a Facility must conduct a Commissioning Test to support its assessment of the applications submitted under paragraph 3.2.5 or 3.2.7, if the information submitted relates to operational data that has not been previously demonstrated by the Facility.
- 3.2.13. If AEMO makes a request under paragraph 3.2.12, it will:
- (a) specify in writing the timeframe to conduct the Commissioning Test; and
 - (b) notify the Applicant that AEMO will delay its decision to accept or reject an application under paragraph 3.2.10 until a Commissioning Test has been completed to validate the data.
- 3.2.14. If AEMO rejects an application submitted under paragraph 3.2.5. or 3.2.7 it must notify the Applicant of the reason for the rejection, as soon as practicable.
- 3.2.15. If AEMO accepts an application submitted under paragraph 3.2.5. or 3.2.7 it must notify the Applicant, as soon as practicable.
- 3.2.16. If AEMO accepts an application submitted under paragraph 3.2.5 via a Microsoft Excel application form, this approval will be provisional.
- 3.2.17. If AEMO accept an application submitted under paragraph 3.2.7 via WEMS MPI (Registration-SCED), this approval will be final.

3.3. Facility Registration application form

- 3.3.1. For a Facility to participate in the WEM after the New WEM Commencement Day, all Rule Participants with Registered Facilities or Candidate Facilities (Market Participants and the Network Operator) must submit a Facility Registration Change Request form via WEMS MPI (Registration-SCED), as follows:
- (a) For the existing Facilities registered under the Pre-Amended Rules, this form must be submitted prior to 1 October 2023 and the effective date of the application must be 1 October 2023; or
 - (b) For Candidate Facilities that are applying to be registered on or after 1 October 2023, this form must be submitted prior to 1 October 2023 and the effective date of the application can be a date on or after 1 October 2023.

- 3.3.2. AEMO will provide an acknowledgment of receipt of the Facility Registration Change Request to the Applicant within three Business Days.
- 3.3.3. AEMO will review the information provided in the application and accept or reject the application as soon as practicable after the date of notification of receipt.
- 3.3.4. AEMO may request further information or clarification in relation to the application submitted under paragraph 3.3.1 by:
 - (c) notifying the Applicant of the additional information or evidence required to validate the information submitted in the application;
 - (d) specifying, in writing, the timeframe for the Applicant to provide the information; and
 - (e) notifying the Applicant that AEMO will delay its decision to accept or reject an application under paragraph 3.3.1 until the information in paragraph 3.3.4(a) is received.
- 3.3.5. If AEMO rejects the Facility Registration application made under paragraph 3.3.1, it will notify the Applicant of the reason for the rejection as soon as practicable.
- 3.3.6. If AEMO accepts the Facility Registration application made under paragraph 3.3.1, it will notify the Applicant as soon as practicable.

3.4. Facility Aggregation

- 3.4.1. A Rule Participant may apply to register a Facility as an Aggregated Facility (as defined in Chapter 11 of the Post-Amended Rules) prior to 1 October 2023 with an intended effective date on or after 1 October 2023.
- 3.4.2. A Rule Participant may apply to aggregate multiple Facilities by submitting the following forms via email to wa.operations@aemo.com.au:
 - (f) a Candidate Facility Creation Form with the Facility Type of “Aggregated Facility”;
 - (g) a Facility Aggregation Form; and
 - (h) a Facility Class Assessment Form.
- 3.4.3. AEMO will acknowledge receipt of the each of applications provided under paragraph 3.4.2 to the Applicant within three Business Days.
- 3.4.4. AEMO will review the application provided under paragraph 3.4.2 and accept or reject each of the applications as soon as practicable from the date of notification of receipt.
- 3.4.5. AEMO may request further information or clarification from the Applicant to support its assessment of the application submitted under paragraph 3.4.2, this includes, but is not limited to:
 - (a) information relating to the criteria for Facility aggregation in accordance with clause 2.30.5 (as included under the Post-Amended Rules); and
 - (b) information relating to other requirements for Facility aggregation in accordance with clauses 2.30.5A, 2.30.5B or 2.30.5C (as included under the Post-Amended Rules).
- 3.4.6. If AEMO makes an information request under paragraph 3.4.5, it will:
 - (a) notify the Applicant of the additional information or evidence required to validate the information submitted in the application;

- (b) specify, in writing, the timeframe for the Applicant to provide the information; and
 - (c) notify the Applicant that AEMO will delay its decision to accept or reject the application under paragraph 3.4.4 until the information required under paragraph 3.4.6(a) is received.
- 3.4.7. AEMO will notify the Network Operator of the proposed Facility aggregation and its Facility Class and will provide details of the meters comprising the proposed Aggregated Facility. AEMO will also request the Network Operator to confirm if it has any objections to the approval of the application.
- 3.4.8. The Network Operator must notify AEMO within three Business Days via email whether it has objections to the application for Facility aggregation.
- 3.4.9. If the Network Operator does not respond to AEMO's request made under paragraph 3.4.7 within three Business Days, AEMO may proceed with the application for Facility aggregation.
- 3.4.10. If AEMO rejects the applications submitted under paragraph 3.4.2, it will notify the Applicant of the reason for the rejection, as soon as practicable.
- 3.4.11. If AEMO accepts the Facility Aggregation Form, it will notify the Applicant that:
- (a) it has permitted the Facility to be aggregated; and
 - (b) there is a requirement to submit application forms to have the Aggregated Facility registered in accordance with clause 2.30.7 and the aggregation will take effect from the date of that Facility becoming registered.
- 3.4.12. The Applicant must complete the below Change Requests, where applicable, in accordance with paragraphs 3.2 and 3.3 of this Procedure prior to Facility aggregation becoming effective:
- (a) a Facility General Information Change Request;
 - (b) a Facility Standing Data Change Request;
 - (c) a Facility Technology Type Change Request;
 - (d) a Separately Certified Component Change Request, which is applicable where a Facility has been assigned Certified Reserve Capacity as a Scheduled Facility or Semi-Scheduled Facility; and
 - (e) a Facility Registration Change Request.
- 3.4.13. From the effective date of registration of the Aggregated Facility, AEMO will treat the Aggregated Facility as a single registered Facility for the purposes of the WEM Rules in accordance with clauses 2.30.6 and 2.30.7.

3.5. Facility disaggregation

- 3.5.1. A Rule Participant may apply to disaggregate an Aggregated Facility prior to 1 October 2023 with an intended effective date on or after 1 October 2023.
- 3.5.2. An Applicant may apply to disaggregate Facilities contained in an Aggregated Facility in accordance with paragraph 3.5.1 by submitting the following forms via email to wa.operations@aemo.com.au:
- (a) a Facility Disaggregation Form; and

- (b) a Facility Class Reassessment Form.
- 3.5.3. Upon receipt of the application provided under paragraph 3.5.2, AEMO will provide notification of receipt of the application to the Applicant within three Business Days.
- 3.5.4. AEMO will review the application provided under paragraph 3.5.2 and accept or reject each of the components of the application as soon as practicable after the date of notification of receipt.
- 3.5.5. AEMO will notify the Network Operator of the proposed Facility disaggregation and will provide details of the meters comprising the proposed Facility disaggregation and the Facility Classes for each of the proposed disaggregated Facilities. AEMO will also request the Network to confirm if it has objections to the approval of the application.
- 3.5.6. The Network Operator must notify AEMO via email within three Business Days whether it has objections to the application for Facility disaggregation.
- 3.5.7. If the Network Operator does not respond to AEMO's request made under paragraph 3.5.5 within three Business Days, AEMO may proceed with the application for Facility disaggregation.
- 3.5.8. If AEMO rejects an application provided under paragraph 3.5.2, it will notify the Applicant of the reason for the rejection as soon as practicable.
- 3.5.9. If AEMO accepts an application provided under paragraph 3.5.2, it will notify the Applicant, as soon as practicable.

3.6. Facility Class assessment or reassessment

- 3.6.1. The Facility Class assessment or reassessment process in this paragraph applies to a Rule Participant and its Facility that:
 - (a) is deemed to be registered in the Facility Class of Scheduled Facility, Non-Scheduled Facility or Semi-Scheduled Facility under clause 1.47.3, but meets the conditions in accordance with clause 1.47.4 and is required to change their Facility Class to a more appropriate Facility Class from New WEM Commencement Day;
 - (b) meets the conditions in accordance with clause 1.47.7 and is registering in the Facility Class of Scheduled Facility, Non-Scheduled Facility or Semi-Scheduled Facility; or
 - (c) meets the conditions in accordance with clause 1.47.8 and is registering the Aggregated Facility or disaggregated Facility in the Facility Class of Scheduled Facility, Non-Scheduled Facility or Semi-Scheduled Facility.
- 3.6.2. If the Rule Participant meets the conditions specified under clause 1.47.4, 1.47.7 or 1.47.8, it must submit a Transitional Facility Class Reassessment Form to wa.operations@aemo.com.au.
- 3.6.3. AEMO will provide acknowledgment of receipt of the Transitional Facility Class Reassessment Form to the Applicant within three Business Days.
- 3.6.4. AEMO will review the application received under paragraph 3.6.2 and will determine the appropriate Facility Class that the Facility should be registered in as soon as practicable after the date of notification of receipt.

- 3.6.5. In assessing the appropriate Facility Class that the Facility should be registered in, AEMO will:
- (a) consider the Facility Technology Types that the Facility is, or will be, comprised of and its proposed or actual System Size;
 - (b) review the application provided under paragraph 3.6.2 and determine whether the Facility should be registered in the Scheduled Facility, Semi-Scheduled Facility or Non-Scheduled Facility classes in accordance with paragraphs 3.6.6 to 3.6.11; and
 - (c) make this determination as soon as practicable after the date of notification of receipt in paragraph 3.6.3.
- 3.6.6. Where the Facility contains an Energy Producing System, has a System Size of equal to or greater than 10 MW and is comprised of only a Non-Intermittent Generating System, an Electric Storage Resource, or both, AEMO will determine that the Facility should be registered as a Scheduled Facility.
- 3.6.7. Where the Facility contains an Energy Producing System, has a System Size of equal to or greater than 10 MW and is comprised of only an Intermittent Generating System, AEMO will determine that the Facility should be registered as a Semi-Scheduled Facility.
- 3.6.8. Where the Facility contains an Energy Producing System, has a System Size of equal to or greater than 10 MW and is comprised of:
- (a) a combination of an Intermittent Generating System and a Non-Intermittent Generating System;
 - (b) a combination of an Intermittent Generating System and an Electric Storage Resource; or
 - (c) a combination of an Intermittent Generating System, Non-Intermittent Generating System and an Electric Storage Resource; then

AEMO will determine the proportion of the Facility that is intermittent in accordance with paragraph 3.6.9 and assign a Facility Class in accordance with paragraphs 3.6.10 to 3.6.11.

3.6.9. AEMO will determine the proportion of a Facility that is intermittent as follows:

$$Intermittency(f) = \frac{Nameplate(IGS)}{Nameplate (EPS)}$$

Where the variables are defined in the table below:

Table 5 Variables in the intermittency calculation

Variable	Unit	Definition
Intermittency (f)	%	Proportion of a Facility that is intermittent
Nameplate (IGS)	MW	Nameplate capacity of the Intermittent Generating System
Nameplate (EPS)	MW	Nameplate capacity of the Energy Producing System (as described in Chapter 11 of the Post-Amended Rules)

3.6.10. Where the Facility meets the criteria in paragraph 3.6.8 and the proportion of the Facility that is intermittent is equal to or greater than 50%, as determined under paragraph 3.6.9, AEMO will determine that the Facility should be registered as a Semi-Scheduled Facility, unless the Applicant specifies or provides in the Transitional Facility Class Reassessment Form (or in attachments to the form):

- (a) that the Rule Participant requests their Facility to be registered in the Facility Class of Scheduled Facility; and
- (b) evidence that is sufficient to satisfy AEMO that the Facility can respond to a Dispatch Target such that it can maintain its Injection or Withdrawal within a Tolerance Range during a Dispatch Interval;

in which case, AEMO will determine that the Facility should be registered as a Scheduled Facility.

3.6.11. Where the Facility meets the criteria in paragraph 3.6.8 and the proportion of the Facility that is intermittent is less than 50%, as determined under paragraph 3.6.9, AEMO will determine that the Facility should be registered as a Scheduled Facility, unless the Applicant specifies or provides in the Transitional Facility Class Reassessment Form (or in attachments to the form):

- (a) that the Rule Participant requests their Facility to be registered in the Facility Class of Semi-Scheduled Facility; or
- (b) evidence that is sufficient to satisfy AEMO that the Facility cannot respond to a Dispatch Target such that it can maintain its Injection or Withdrawal within a Tolerance Range during a Dispatch Interval;

in which case, AEMO will determine that the Facility should be registered as a Semi-Scheduled Facility.

3.6.12. In conducting the assessment to determine whether a Facility should be registered in a different Facility Class under paragraph 3.6.4, AEMO may request further information or clarification from the Rule Participant to support its assessment, by:

- (a) notifying the Applicant of the additional information or evidence required to validate the information submitted in the application; and
- (b) specify, in writing, the timeframe for the Applicant to provide the information; and
- (c) notify the Applicant that AEMO will delay its determination under paragraph 3.6.4 until the information required under paragraph 3.6.12(a) is received.

- 3.6.13. If AEMO determines that the Facility should remain in its current Facility Class, it will notify the Applicant and provide a reason for its determination, as soon as practicable.
- 3.6.14. If AEMO determines that the Facility should change its Facility Class, it will notify the Applicant and provide a reason for its determination, as soon as practicable.
- 3.6.15. If AEMO determines that the Facility should change its Facility Class, AEMO will migrate the Facility's registration to its new Facility Class in WEMS MPI (Registration-SCED).
- 3.6.16. As soon as practicable after the Facility is migrated to its new Facility Class, the Rule Participant must submit the following applications to ensure it can participate in the WEM on or after the New WEM Commencement Day:
- (a) Facility Standing Data Change Request;
 - (b) Facility Technology Type Change Request;
 - (c) Separately Certified Component Change Request, which is applicable where the Facility has been assigned Certified Reserve Capacity as a Scheduled Facility or Semi-Scheduled Facility;
 - (d) Facility General Information Change Request application forms, under paragraph 3.2; and
 - (e) a Facility Registration Change Request, under paragraph 3.3.

3.7. Intermittent Load data

- 3.7.1. A Rule Participant deemed to be eligible to be an Intermittent Load under clause 1.48.2 must provide the information and evidence in relation to the conditions specified in clause 2.30B.3 (as included in the Post-Amended Rules) and the Standing Data required under Appendix 1(g) (as included in the Post-Amended Rules) to AEMO before 1 July 2023, by submitting either of the following:
- (a) if WEMS MPI (Registration-SCED) is not available, a version of the Facility Standing Data Change Request (for Non-Dispatchable Loads) in Microsoft Excel format via email to wa.operations@aemo.com.au to gain provisional approval; or
 - (b) if WEMS MPI (Registration-SCED) is available, the online version of the Facility Standing Data Change Request (for Non-Dispatchable Loads) available on WEMS MPI (Registration-SCED) to gain final approval.

- 3.7.2. If the Applicant has received provisional approval for the application, it must resubmit the application via WEMS MPI (Registration-SCED), when it becomes available, to gain final approval to participate in the WEM after New WEM Commencement Day.
- 3.7.3. AEMO will acknowledge receipt of the application submitted under paragraph 3.7.1 within three Business Days.
- 3.7.4. AEMO will review the information provided under paragraph 3.7.1 and accept or reject the application as soon as practicable after the date of notification of receipt under paragraph 3.7.3.
- 3.7.5. AEMO may request further information or clarification from the Applicant to support its assessment of the forms submitted under paragraph 3.7.1, by:
 - (c) notifying the Applicant of the additional information or evidence required to validate the information submitted in the application; and
 - (d) specifying, in writing, the timeframe for the Applicant to provide the information; and
 - (e) notifying the Applicant that AEMO will delay its decision to accept or reject the application under paragraph 3.7.4. until the information required under paragraph 3.7.5(a) is received.
- 3.7.6. If AEMO rejects an application submitted under paragraph 3.7.1(a) or 3.7.1(b), it will notify the Applicant of the reason for the rejection, as soon as practicable.
- 3.7.7. If AEMO accepts an application submitted under paragraph 3.7.1(a), then approval will be provisional.
- 3.7.8. If AEMO accepts an application submitted under paragraph 3.7.1(b), then approval will be final.

Appendix A. Relevant clauses of the WEM Rules

Table 6 details:

- (a) the head of power clauses in the WEM Rules under which the Procedure has been developed; and
- (b) each clause in the WEM Rules requiring an obligation, process or requirement be documented in a WEM Procedure, where the obligation, process or requirement has been documented in this Procedure.

Table 6 Relevant clauses of the WEM Rules

Clause
1.47.12.
1.54A.2(b)