



# GUIDELINES FOR APPLICANTS

RELEASE OF AMDQ CREDIT CERTIFICATES: 2017

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# 1. INTRODUCTION

In accordance with the National Gas Rules (NGR) rule 329G, AEMO is required to advise the Declared Wholesale Gas Market (DWGM) participants when AMDQ Credit Certificates (AMDQ CC) are available for an auction. The amount of AMDQ CC available for allocation is in the auction notice published on AEMO’s website. (<http://www.aemo.com.au/Gas/Declared-Wholesale-Gas-Market-DWGM/Settlements-and-payments/Settlements/Authorised-Maximum-Daily-Quantity/AMDQ-Credit-Certificate-Auction> )

AEMO conducts AMDQ CC auctions in accordance with the clause 6 of the *Wholesale Market AMDQ Procedures (Victoria)* published on the AEMO website (<http://aemo.com.au/Gas/Declared-Wholesale-Gas-Market-DWGM/Policies-and-procedures>) (AMDQ Procedures).

## 2. FAQ

### 2.1 What is the bidding process for AMDQ CC?

AEMO will accept bids starting from starting 8am AEST (9am AEDST) on **15 March 2017** until 4pm AEST (5pm AEDST) **29 March 2017**.

All bids must be submitted using the bid forms provided by AEMO. In completing the form please note:

- Company details must include entity name and ABN as registered with AEMO
- If the applicant is an agent, complete the Agent’s details as well as the Company (participant) details.

Company Details			
Company Name	A B C Company Pty Ltd		
Company ID	15	ABN	34567839245
Correspondence Address	120, XYZ Street, <a href="#">Melbourne, 3000</a> .		
Contact Name	George Kelly	Title	Commercial Manager
Phone	03 9785 6548	Email	Geroge.Kelly@abc.com.au
Agent Details* (if applicant is an agent)			
Company Name	N/A		
Contact Name			
Phone		Email	
Payment Details (if different from Company Details)			
Company Name	Same as above	ABN	
Invoice Address			
Contact Name		Title	
Phone		Email	

### 2.2 Am I eligible to bid for AMDQ CC?

AEMO will not allocate AMDQ CCs to any person who does not meet the eligibility criteria, set out in clause 6.1.2 of the AMDQ Procedures:



- A bidder for AMDQ CC must be a registered Market Participant (MP) in the Declared Wholesale Gas Market, or have applied for registration as a MP with the reasonable expectation of becoming registered by the expected allocation date.
- A bidder must have gained accreditation of a controllable quantity at any system injection point at the relevant Close Proximity Injection Point (CPP), or have applied for accreditation with the reasonable expectation of obtaining it by the expected allocation date.
- The AMDQ CC total bid quantity, together with all other AMDQ CC held by the bidder at the relevant CPP must not exceed the bidder’s accredited controllable quantity held or applied for.

## 2.3 How do I submit a bid?

You must not submit more than one bid per CPP. Bids must be submitted using the Bid Form published on AEMO website and must comply with the requirements of clause 6.4 of the AMDQ Procedures. Bid requirements include:

- Each bid must specify the Total Bid Quantity that the applicant is bidding for.
- Each bid must contain at least one bid step, and may contain up to five bid steps.
- Each step must contain the quantity and price offered for that quantity.
- Bid price must be in Australian Dollars and Cents exclusive of GST. And must be in whole dollars and cents.
- Bid price must not be less than the minimum bid price.(\$0.07)
- Minimum bid quantity must not be less than 1000 GJ.
- The Bid quantity must be a whole GJ number in multiples of 1000 GJ. Decimal points are not accepted.
- In each bid, the quantity column must be in ascending order and the price column must be in descending order.
- The Total Bid Quantity is the maximum bid quantity in any step. In the example below it is the 5,000 GJ in Bid Step 5.
- Total bid quantity must be less than or equal to the accredited quantity at the CPP. (As per the example below accredited quantity at the CPP is less than or equal to 5000 GJ)

Close Proximity Injection Point	Iona (South West Pipeline to Melbourne)	
Total available AMDQ CC Quantity (GJ)	10,000 GJ	
Total Bid Quantity	5000 GJ	
Bid Steps	Bid Quantity (GJ) (Ascending Order)	Price (\$/GJ) (Exc-GST) (Descending Order)
Bid Step - 1	1000GJ	\$5.00
Bid Step - 2	2000GJ	\$4.00
Bid Step - 3	3000GJ	\$3.50
Bid Step - 4	4000GJ	\$2.50
Bid Step - 5	5000GJ	\$1.50



## 2.4 How does AEMO allocate AMDQ CC?

Only valid bids from eligible persons will be considered in the allocation process.

AEMO will use the clearing price method to allocate AMDQ CC, as described in clause 6.5.2 of the AMDQ Procedures.

## 2.5 How do I know if my bid was successful?

Successful parties will be advised by email notification by **28 April 2017**.

## 2.6 When do I have to make the payment?

AEMO will send invoices to all the successful parties by 19 May 2017 and successful parties must make the full payment within **20 business days** of receiving the invoice.

## 2.7 When will AEMO allocate AMDQ CC to successful parties?

When AEMO receives payment, the AMDQ CC allocations will be processed and allocated to you within 5 business days.

## 2.8 When do I pay if my bid was successful, and what happens if I don't pay?

- Successful auction participants **must make full payment** within 20 business days of receiving an invoice from AEMO.
- You may request an extension to the payment date of up to 5 business days. You must make this request by email to AEMO as early as possible and in any event before the original due date. AEMO is under no obligation to agree any extension.
- If full payment is not received by the due date, AEMO will cancel the allocation to that auction participant and reallocate that quantity of AMDQ CC to the remaining bidders at the clearing price, in the following order:
  - a. Allocate to each bidder at the clearing price who did not receive an allocation of the full quantity in its bid (on a pro rata basis if necessary).
  - b. Offer to the next highest bidders (in descending order and on a pro rata basis if necessary), for acceptance within 5 business days.
- An invoice will be emailed to auction participants for any reallocated AMDQ CC within 5 business days of allocation or acceptance of offer, as applicable. Reallocations will occur within 5 business days of payment (as per 2.7 above).
- Any reallocated AMDQ CC not paid for within 20 business days of invoice, or offered but not accepted within 5 business days will be allocated as spare capacity and available for subsequent auctions under the Procedure.
- Accepted payment methods are EFT, Credit Card or Cheque.
  - a. EFT transactions must include the invoice number
    - Your invoice will include EFT details
  - b. For payments by credit card contact AEMO:
    - Lee Reid or Accounts Receivable on (03) 9609 8595.
- Austraclear payments are not accepted.



## **2.9 I have further questions, where can I find more information?**

Please contact [markets.settlements@aemo.com.au](mailto:markets.settlements@aemo.com.au).