

WHOLESALE MARKET ELECTRONIC COMMUNICATION PROCEDURES (VICTORIA)

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Approved for distribution and use by:

APPROVED BY: Michael Gatt
TITLE: Chief Operations Officer

DATE: 28/ 10/ 2020

VERSION RELEASE HISTORY

Version	Effective Date	Summary of Changes
1.0	1 August 2010	Rebranded and updated for NGR
1.1	1 May 2012	Procedures updated to: <ul style="list-style-type: none"> • reflect the addition of a new AMDQ nomination WebExchanger; • reflect changes to the document name (MIBB Reports Participant Guide is now titled User Guide to MIBB reports), the document list and the location that document is stored; and • improve the overall clarity of the Procedures.
2.0	29 October 2020	Procedure update includes: <ul style="list-style-type: none"> • Updated template • Major content update • Reflecting three primary technical documents: User Guide to MIBB Reports, DWGM Participant Build Pack, WebExchanger User Guide

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1. INTRODUCTION

1.1. Purpose and scope

These are the Wholesale Market Electronic Communication Procedures (Victoria) (Procedures) made in accordance with section 91BL of the National Gas Law (NGL) and National Gas Rules (NGR) rule 319.

These Procedures govern the operation of the Declared Wholesale Gas Market (DWGM) electronic communication system, as per NGR 319(4), under which:

- (a) information must be provided by Registered Participants to AEMO;
- (b) information must be provided by AEMO to Registered Participants; and
- (c) information published on the Market Information Bulletin Board may be accessed by Market Participants.

The NGL and the NGR prevail over these Procedures, to the extent of any inconsistency.

These Procedures may only be remade in accordance with Part 15B of the NGR.

1.2. Application

These Procedures apply to AEMO and each person to whom they are expressed to apply.

1.3. Legal and Regulatory Framework

These Procedures have been made under section 91BL of the National Gas Law.

1.4. Definitions and interpretation

1.4.1. Glossary

Terms defined in the NGL and the NGR have the same meanings in these Procedures unless otherwise specified in this clause.

Terms defined in the NGL and NGR are intended to be identified in these Procedures by italicising them, but failure to italicise a defined term does not affect its meaning.

The words, phrases and abbreviations in the table below have the meanings set out opposite them when used in these Procedures.

Table 1: Definitions

Term	Definition
Communication	Means any information, notice, request, injection or withdrawal bid or other submission or communication to be given by AEMO or any other person under Part 19 of the NGR.
Consultative Forum	Means the Consultative Forums hosted by AEMO with registered participants in each of AEMO's markets to discuss issues and regulatory changes impacting the gas markets operated by AEMO.

Term	Definition
Electronic Communication System	Means a system used by Registered participants and AEMO for exchange of information in accordance with NGR 319(1). Specifically, the Electronic Communication System includes: <ul style="list-style-type: none"> (a) the Market Information Bulletin Board (MIBB), and its constituent parts: <ul style="list-style-type: none"> i. MIBB Reports; ii. WebExchanger; iii. Web Services; and iv. CSV file upload for allocations. (b) System Wide Notice facility.
Market Information Bulletin Board (MIBB)	Means a facility established by AEMO on the Electronic Communication System on which it may publish information for Market Participants.
Registered participant	Means a person registered by AEMO under the NGL section 91BI and NGR 135A. In addition a Registered Participant includes: <ul style="list-style-type: none"> (a) an Allocation Agent (a person who has been appointed by a Market Participant to submit injection allocation statements or withdrawal allocation statements under NGR 229 or 230); (b) a Sub Allocation Agent (a person who has been appointed by a Market Participant or other person to submit sub-allocation statements under NGR 229 or 230); (c) A Metering Data Agent (an agent appointed by AEMO to create, maintain and administer the metering database according to NGR 310(2)); and (d) a responsible person (required by NGR 292 for a Metering Installation). (e) A LNG Storage Provider as defined in Part 19 of the NGR which is a special kind of Storage Provider as per NGR 135A.
System Wide Notice (SWN)	Means a notification sent from AEMO's market systems and published on the MIBB. An SWN can also be sent by email and SMS as a secondary communication facility. See section 2.2.
Technical Documents	Means the documents describing AEMO's gas market systems covered by the Wholesale Market Communication Procedures, as defined in table 3.
WebExchanger	The facility within the Market Information Bulletin Board to be used by Registered Participants to provide Market Participant submissions to AEMO.

1.4.2. Interpretation

The following principles of interpretation apply to these Procedures unless otherwise expressly indicated:

- (a) These Procedures are subject to the principles of interpretation set out in Schedule 2 of the National Gas Law.
- (b) References to time are references to Australian Eastern Standard Time.
- (c) Market prices are determined to four decimal places and gas is scheduled in integer gigajoule terms to the nearest whole gigajoule.

1.5. Related documents

Table 2: Associated Wholesale Market Procedures

Reference	Title	Location
Accreditation Procedures	Wholesale Market Accreditation Procedures (Victoria)	AEMO website

Reference	Title	Location
Administered Pricing Procedures	Wholesale Market Administered Pricing Procedures (Victoria)	AEMO website
Ancillary Payment Procedures	Wholesale Market Ancillary Payment Procedures (Victoria)	AEMO website
Gas Emergency Protocol	Gas Emergency Protocol	AEMO website
Gas Quality Guidelines	Gas Quality Guidelines	AEMO website
Gas Scheduling Procedures (GSP)	Wholesale Market Gas Scheduling Procedures (Victoria)	AEMO website
Metering Procedures	Wholesale Market Metering Procedures (Victoria)	AEMO Website
System Security Procedures	Wholesale Market System Security Procedures (Victoria)	AEMO website
Uplift Payment Procedures	Wholesale Market Uplift Payment Procedures (Victoria)	AEMO website

2. ELECTRONIC COMMUNICATION REQUIREMENTS

2.1. Legal and Rule Requirements

In accordance with the NGL section 91BL and NGR 319, AEMO must, after consulting with Registered Participants, establish the Wholesale Market Electronic Communication Procedures, under which:

- (a) information must be provided by Registered Participants to AEMO;
- (b) information must be provided by AEMO to Registered Participants; and
- (c) information published on the MIBB may be accessed by Registered Participants.

The Procedures may specify details to be included in a *communication* as required by Part 19 of the NGR and the Wholesale Market Procedures.

All *communications* made under Part 19 of the NGR, must comply with the requirements of these Procedures, including the form, manner and timing by which *communications* are submitted (unless expressly stated otherwise in Part 19 of the NGR or approved by AEMO as per NGR 319(1)). Non-compliant *communications* may be rejected by AEMO as per NGR 319(2).

The primary means by which AEMO *communicates* information to Registered Participants is:

- (a) By publishing reports on the MIBB as defined in the User Guide to MIBB Reports.
- (b) By message and transaction acknowledgements as defined in the DWGM Participant Build Pack.

A *communication* by these means is taken to have been notified to each relevant Registered Participant at the time (as required by NGR 319(3)) the report is published on the MIBB or the Message or Transaction Acknowledgment is posted to a location from which it is accessible by the Registered Participant in accordance with the DWGM Participant Build Pack.

2.2. System Wide Notices

Some *communications* in Part 19 of the NGR and the *Wholesale Market Procedures* may require AEMO to:

- (a) notify Registered Participants of events affecting Registered Participants generally or a group of Registered Participants by posting an SWN on the MIBB;

- (b) Registered Participants may access SWNs through the MIBB (SWN report) either in the public area or, for participant-specific notices, the participant area through the Registered Participant’s valid account.

2.2.1. SWN SMS and Email Facility

- (a) A Registered Participant may register contacts to receive notification from AEMO:
 - (i) one or more mobile telephone numbers of nominated individuals for the receipt of SWN SMS notifications.
 - (ii) one or more email address of nominated individuals for the receipt of SWN email notifications.
- (b) After the contact is registered, under clause 2.2.1(a), they will begin to receive SMS/email messages when SWNs are issued.
- (c) A notice communicated by SWN is taken to have been given at the time it is posted on the MIBB.
 - (i) The SMS/email facility is a secondary *communication* method provided for the convenience of Registered Participants and AEMO is not responsible for ensuring receipt of SMS/email messages.

2.3. Electronic Communication System Technical Documents

These Procedures are underpinned by the Electronic Communication System. This system is defined in the following Technical Documents:

Table 3: Electronic Communication Procedure Technical Documents

Title	Location
DWGM Participant Build Pack	Market Information Bulletin Board >Public > Directory Listing > Documents
User Guide to MIBB Reports	Market Information Bulletin Board >Public > Directory Listing > Documents
WebExchanger User Guide	Market Information Bulletin Board >Public > Directory Listing > Documents

2.4. Availability of Technical Documents

AEMO must make each relevant document listed in clause 2.3 available to a Registered Participant on the MIBB.

New Registered Participants will be provided information on accessing market systems as part of the market registration process.

2.5. Consultation on amendment to Technical Documents

- (a) The following consultation process shall be followed when amending the Technical Documents, unless the Technical Document specifies a separate consultation or change process, AEMO will:
 - (i) Publish the consultation on AEMO’s website;
 - (ii) Send to the relevant Consultative Forum members a draft of the Technical Document a minimum of 20 business days prior to implementation of the change; and

- (iii) Publish the final Technical Document a minimum of 10 business days prior to implementation of the change on the MIBB.
- (b) In the event the Technical Document change is a result of a Rule or Wholesale Market Procedure change, AEMO may disregard the consultation specified in clause 2.5(a), and publish a final Technical Document 10 business days before the implementation of the change.

NOTE: AEMO may specify a longer period for consultation by providing a draft based on a market system design, then publish a final Technical Document when the system is built with an effective date in the future.

3. ACCESS AND SECURITY

3.1. Establishing and maintaining user accounts and registered contacts details

- (a) Registered Participant must maintain with AEMO at least two user accounts to access MIBB reports and (if required by the Registered participant to comply with the Rules) the Web Exchanger.
- (b) A Registered participant must nominate one or more individuals to be a registered contact to act on behalf of the Registered participant in dealings with AEMO relating to electronic communications.
- (c) A Registered participant is responsible for requesting AEMO update any Registered contacts detail when they change.
- (d) AEMO will implement reasonable security and verification measures to address the risk of unauthorised access. Registered participants are solely responsible for managing and ensuring the security of their allocated accounts.

3.2. Registered participant systems

Each Registered participant is responsible for:

- (a) configuring its systems and networks; and
- (b) maintaining firewalls,

to ensure the secure upload and download of data between the Registered participant's systems and the MIBB.