

5MS Executive Forum No.1 Meeting Notes

MEETING: Five-Minute Settlement Executive Forum
 DATE: Wednesday 18 July 2018
 TIME: 9:30 – 11:30 AM (AEST)
 LOCATION: AEMO Offices Melbourne, Sydney, Brisbane, Adelaide-
 Video/Teleconference

Attendees:

	External	Office
Robert Lo Giudice	Acumen	Melbourne
Lillian Patterson	Clean Energy Council	Melbourne
Adrian Hill	Ausnet Services	Melbourne
James Barton	Simply Energy	Melbourne
James Gerraty	Telstra	Melbourne
Ron Williams representing Nural Omer	Plus ES	Melbourne
Anne Weatherston	Energy Australia	Melbourne
Constantine Noutso	Red & Lumo Energy	Melbourne
Emma Youill	AusNet Services	Melbourne
Chris Murphy	Meridian/ Telstra	Melbourne
Gary Swinburne	Origin Energy	Sydney
Paul Simshauser	Infigen Energy	Sydney
Buzby Kuramoto	Alinta	Sydney
Adam Nielson representing Kevin Lin	Stanwell	Brisbane
Corinna Woolford	Aurora Energy	Dial-In
Paul Greenwood	Vector AMS	Dial-In
Cheryl Hopkins	EnergyQ	Dial-In
Linda Whatman	EnergyQ	Dial-In
Matthew Parker	Endeavour Energy	Dial-In
Joanne Turfrey	TasNetworks	Dial-In
Ian Wolhuter	Power Metric	Dial-In
Neil Bryden	Vector AMS	Dial-In
Mark Maiolo	HSN Tech	Dial-In
Kylie Holland	Select Solutions	Dial-In
Andrew Davis	Jemena	Dial-In
Glenn Pallesen	Evo Energy	Dial-In
Peter Geers	AEMO (Chair)	Brisbane
Graeme Windley	AEMO	Melbourne
Gary Eisner	AEMO	Sydney
Chris Muffett	AEMO	Melbourne
Annebelle Horkan	AEMO	Brisbane
Jennifer Fikret	AEMO (Secretariat)	Melbourne

1.0 WELCOME AND INTRODUCTION

Attendees were welcomed and noted.

2.0 OBJECTIVES & EXPECTATIONS – P. Geers

The Executive Forum's (EF) purpose is to engage and update organisations' higher-level management, allowing industry to communicate expectations and contribute at a high level to the Five-minute Settlement (5MS) program. The EF is not a decision-making forum. Ultimately, AEMO has the decision-making framework under the rules to decide in the best long-term interest of consumers.

The EF will meet every two months and may have ad hoc meetings if required. Dates are available on AEMO's website - [5MS Industry Meeting Schedule](#).

Lessons learned from the Power of Choice project have been reviewed by AEMO and will be considered in relation to handling of large projects. AEMO staff are also available to discuss concerns throughout the 5MS programme.

3.0 PROGRAM OVERVIEW & UPDATE – G. Windley

Over 70 procedures (broken down into 15 packages) and supporting documents are affected by five-minute settlement changes. The AEMC requires the procedures be consulted on by 1 December 2019. Consultation work will go to mid-2019 in a prioritised order, based on the most critical, in terms of industry's projects – i.e. meter data and dispatch; and offer processes occurring first.

Procedures commenced with a preliminary impact assessment and AEMO is currently forming the Procedures Work Group (PWG). A nominated detail level of SME will be required to form focus groups (e.g. Metering area, meter data providers). The list of procedure packages will be available on AEMO's website.

AEMO will, where possible, work in with other industry forums, however this may not always be feasible. AEMO will be able to supply DER and Standing Data components at this stage and concerns can be discussed.

Reaccreditation of MP/MDPs was discussed at the PCF. Changes required of MDPs will result in the need to re-accredit. Types of accreditation are currently being investigated.

It was noted the SWG does not have a metering subgroup. The project structure is indicative at this stage. Metering data is a retail system by AEMOs understanding, however industry may see this differently. After the SWG commences, a clear articulation of activities and placement will be given.

The 5MS rule has presented some implementation challenges (being listed for PCF). EF members were requested to consider how the rules will be implemented into their organisation and notify AEMO of any potential to "tweak" the rules, without affecting policy or intent, to ensure the project can be implemented. AEMO can request changes through the AEMC if necessary and this should not impact the procedure changes commencing.

Procedures consultation approach will be consulted on in a priority order. Once agreed, the requirements work will occur in conjunction with procedures.

Industry are encouraged to mention if they feel alterations may assist in the procedure packages in the early stages.

AEMO's internal design needs to be adaptable to the future, as there are a lot of changes over the next three years.

4.0 PROGRAM RISK AND ISSUE MANAGEMENT – G. Windley

Initial risk and issue register will be set up for the next PCF – deferred to discussion at EF #2.

5.0 GENERAL BUSINESS

Nil

6.0 FORWARD MEETING PLAN

The next Executive Forum is scheduled for Tuesday, 11th September 2018.

Attendees were thanked for their attendance.