

Terms of Reference

AEMO WA DER Market Participation Forum

1. About the WA DER Program

AEMO's WA DER Program will deliver the systems and processes to create the opportunity for all small scale 'behind the meter' devices – such as solar PV, batteries, EVs and controllable loads – to participate in the Wholesale Electricity Market (WEM) to support the SWIS.

The Program is responding to and delivering on key actions set out in the WA Government's Distributed Energy Resources (DER) Roadmap. This Roadmap outlines the path to transitioning to a future where DER is integral to a safe, reliable, and efficient electricity system, and where the full capabilities of DER can provide benefits and value to all customers.

2. Objectives and scope

The purpose of the AEMO WA DER Market Participation Forum is:

- To share knowledge of the work being undertaken by AEMO to deliver key DER Roadmap actions, including updates on and priorities for the progress of key projects.
- To enable effective consultation and information sharing with current and prospective market participants and other stakeholders impacted by DER integration such as installers and manufacturers of DER equipment.
- To provide AEMO with a better understanding of aggregator perspectives on capability and design elements for market participation, which can inform AEMO's development and prioritisation of activities.
- To enable current and prospective market participants and stakeholders to understand AEMO's operations and practicalities for market participation, with the aim of navigating a smoother integration into market frameworks in line with Energy Policy WA's implementation plans.
- To provide stakeholders and AEMO with the opportunity to raise, and discuss relevant issues relating to the WA DER Program.

The following items are out of scope:

- AEMO's WA DER Market Participation Forum is not a decision-making body.
- Discussions are informal and do not replace other formal consultation processes, should they be required.
- Many of the DER Roadmap actions require partnership and collaboration. AEMO is not able to engage or provide responses on behalf of partner organisations (e.g. WA Government, Western Power, Synergy etc).

3. Membership

The AEMO WA DER Market Participation Forum is public and will be accessible to interested stakeholders directly involved with, or impacted by, DER integration and future orchestration in the WEM.

In the interest in keeping discussion focused and topical, attendance should be limited to key representatives focusing on relevant areas of their organisation. A business lead and/or technical lead are preferred. AEMO reserves the right to invite additional representatives if their contribution is expected to increase the value of the effectiveness of the working group. AEMO also reserves the right to remove participants who are considered to intentionally impede the Forum's effectiveness.

4. Process and meetings

AEMO will prepare and distribute all meeting calendar invitations and correspondence via email.

Meetings will be scheduled quarterly for 1 hours and 30 min, with additional ad hoc meetings scheduled reflecting engagement need.

All meetings will be held online via Microsoft Teams and will be recorded to ensure the working group correctly captures meeting outcomes. Recordings will not be shared publicly or with attendees unless advised beforehand.

The meetings will not be minuted unless expressly stated to ensure open dialogue in the Forum, but key outcomes and actions will be captured for distribution.

Participants may be asked to provide feedback via a survey following the session.

AEMO will endeavour to provide stakeholders with:

- A draft agenda and relevant meeting papers two business days prior to the meeting.
- A meeting outcomes paper five business days after the meeting which will also be published on the Forum's webpage once approved.
- AEMO will provide Chair, secretariat services and subject matter expert(s) for each meeting.

Please note, that any expenses incurred as a result of attending meetings or activities associated with this Forum are at the expense of the individual business that the person represents.

5. Contact details and version control

Version	Effective date	Comments
1. ToR	24 November 2021	
2.		

To contact AEMO WA DER Market Participation secretariat please email:

WADERProgram@aemo.com.au

To view meeting documents and upcoming meeting dates please visit our webpage: [WA DER Market Participation Forum](#)