

AGENDA - Draft

MEETING: Control Room Operations Working Group (CROWG)
DATE: Thursday, 31 March 2022
TIME: 09.00am – 12.00pm (AEST/QLD time – please note daylight savings)
LOCATION: MS Teams Meeting
TELECONFERENCE DETAILS:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Join with a video conferencing device

aemo-au@m.webex.com

Video Conference ID: 137 732 246 9

[Alternate VTC instructions](#)

Or call in (audio only)

[+61 2 8318 0090,,303424807#](#) Australia, Sydney

Phone Conference ID: 303 424 807#

ATTENDEES:

Name	Company / Department
Mario Rositano	AEMO (Chair)
Alexis Bowman	AEMO
TBA	

APOLOGIES:

Name	Company / Department
TBA	

1. Welcome and Introduction

- 1.1. Roll Call via MS Teams
- 1.2. Purpose and objectives of today's CROWG meeting
- 1.3. Introduce any new members/guests

2. Minutes/ Actions

- 2.1. Previous meeting minutes, etc.
- 2.2. Updates to actions register

3. Rotating the CROWG Chairing duties

- 3.1. Rotating the CROWG Chairing role.
- 3.2. Possible changes to the TOR

- 4. Electricity Industry Terminology and Phraseology**
 - 4.1. System Restart Document Update
 - 4.2. Emergency and Time Critical Document Update

- 5. Intermittent Generator Related**
 - 5.1. Constraint's binding update – Ken Harper/Ben Blake/Ross Gillet/Brian Nelson
 - 5.2. Other business

- 6. Presentations**
 - 6.1. Presentations - TBA

- 7. Summer Readiness and Related**
 - 7.1. Update from members
 - 7.2. Reserve and other incidents

- 8. Communications**
 - 8.1. Update on NEM Guideline on The Requirements for Operational Communication

Scope of this Guideline will include the:

- Use of mobile phones for control room contacts
- Use of call-menu options to reach control room contacts
- Language requirements for control room contacts
- Reliability and quality of voice audio
- Training Requirements (eg: acknowledgement of the agreed Phraseology)
- Expected SLA's:
 - Answer within 30 seconds
 - Respond within 15 min

- 9. Shift Work**
 - 9.1. How to make shift-work more “appealing” – Round 2
 - 9.2. Rosters – Round 2
 - Able to recruit during Covid (Duane)

- 10. Control Room Technology and Ergonomics**
 - 10.1. What are the latest upgrades, ideas, proposals, projects, etc.
 - 10.2. What currently works and what issues have been experienced

- 11. COVID-19**
 - 11.1. Update from members – Control Set-ups, issues, etc.

- 12. Other Business**

12.1. Feedback/survey

12.2. VDS Update

13. Next Meeting...

Meeting Forward Plan

Date	Host	Location
Tuesday 19th July	TBA	TBA
Tuesday 8th November	TBA	TBA