

DRAFT MINUTES – GAS RETAIL CONSULTATIVE FORUM (GRCF)

MEETING: 144

DATE: Thursday 17 June 2021.

TIME: 11.00 AM – 12.00 (Noon) AWST (1.00 PM – 2.00 PM AEST)

LOCATION: AEMO Offices and Teleconference

CONTACT: GRCF@aemo.com.au

ATTENDEES:

NAME	COMPANY	LOCATION
Danny McGowan (Chair)	AEMO	Teleconference
Ben Friebe	HSN Tech	Teleconference
Catherine Rousch	Alinta Energy	Teleconference
Mario Iogha	Origin Energy	Teleconference
Joe Sanches	ATCO Gas	Teleconference
Justin Betlehem	AusNet Services	Teleconference
Karthi Mahalingham	Synergy	Teleconference
Leonora Todesco	Jemena Gas Networks	Teleconference
Lipakshi Dhar	Economic Regulation Authority (WA)	Teleconference
Mark Riley	AGL	Teleconference
Nandu Datar	AEMO	Teleconference
Nina Telford	Kleenheat	Teleconference
Patrick Lau	CovaU	Teleconference
Haiden Jones	Powershop	Teleconference
Rick Abbott	AGIG	Teleconference
Paul Bresloff-Barry	Agora Energy Retail	Teleconference
Sean Jennings	Red Energy	Teleconference
John McIlwaine	AEMO	Teleconference
Adam Graves	Synergy	Teleconference
Elaine Bilotta	ATCO Gas	Teleconference
Charlie McNamara	Vocus Energy	Teleconference
Bab Kamath	Momentum Energy	Teleconference
Gerrod Murphy	Weston Energy	Teleconference

1. Welcome, Apologies and AEMO Competition Law Meeting Protocol (WA) – Danny McGowan (AEMO)

Danny McGowan (AEMO) welcomed GRCF participants to the meeting.

Danny McGowan (AEMO) noted AEMO's Competition Law Policy.

2. Agenda confirmation – Danny McGowan (AEMO)

Danny McGowan (AEMO) noted an item of "Other Business" regarding the annual survey of GRCF participants.

The GRCF then confirmed the meeting agenda.

3. Accept previous meeting minutes and action items – Danny McGowan (AEMO)

The GRCF noted Synergy's proposed changes to the June 2021 meeting minutes and then accepted the meeting minutes for the previous meeting. Action items have been updated in the table attached.

4. Issues and Change Register – Danny McGowan (AEMO)

Danny McGowan noted that the following items had been added to the Issues and Change Register:

- IN010/21 (Unit of measurement for "base load")

5. 2021 Gas and Electricity Retail Consultations Calendar – Danny McGowan (AEMO)

Danny McGowan (AEMO) noted the changes to the 2021 Gas and Electricity Retail Consultations Calendar.

6. 2021 Gas Retail Business-to-Business (B2B) system changes project update and reminders – John McIlwaine (AEMO)

John McIlwaine (AEMO) provided an update regarding the 2021 Gas Retail B2B system changes project.

Sue Richardson (Agility CIS) raised several questions regarding the Cutover Plan. Danny advised that those should be sent back through the feedback process for the Cutover Plan.

Joe Sanches (ATCO Gas) raised several questions regarding service order outages in the cutover period. Danny McGowan (AEMO) noted that east-coast jurisdictions have a [Service Order Outage Plan](#), which could provide a skeleton for ATCO Gas to adopt in the cutover weekend. Danny noted that he would distribute the Service Order Outage Plan along with a reminder email regarding feedback to the Cutover Plan (**Action item 144.6.1**). *Secretariat note: this email was distributed to the GRCF on Thursday 19 August 2021.*

7. Other Business (all) – Danny McGowan (AEMO)

Danny McGowan (AEMO) noted that AEMO would distribute its annual stakeholder survey Stakeholder survey via email to the GRCF. The survey is to be completed by 10 September 2021. *Secretariat note: this email was distributed to the GRCF on Thursday 19 August 2021.*

Danny McGowan (AEMO) noted that the September GRCF would include the 2022 prioritisation session. AEMO will send out the papers for the prioritisation session in advance of the GRCF meeting; participants are requested to review them and come to the September GRCF with any views on AEMO's suggested program of work for 2022.

8. Meeting close

On behalf of AEMO, Danny McGowan apologised for the telco technical issues at today's meeting and advised that given the greater reliability of Microsoft Teams as compared with WebEx, AEMO would explore the idea that future GRCF meetings be conducted via Teams instead of WebEx.

Danny McGowan (AEMO) noted that the next GRCF meeting is 16 September 2021

Danny McGowan (AEMO) closed the meeting.

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Action items raised at meeting #144

Item	Topic	Action required	Responsible	By
144.6.1	Service Order Outage Plan	Danny McGowan (AEMO) to distribute the Service Order Outage Plan along with a reminder email regarding feedback to the Cutover Plan.	Danny McGowan (AEMO)	Completed

Action items raised prior to meeting #144

Item	Topic	Action required	Responsible	By
143.4.1	Update on IN001/20W and IN001/18W	AEMO to provide an update to the GRCF regarding how initiatives IN001/20W and IN001/18W would proceed given the GRCF's desire to revise the proposed changes before proceeding to a formal consultation. 19 August 2021 update: AEMO has proceeded to formal consultation on these items.	N. Datar (AEMO)	Completed
143.7.1	Distributed gas resources presentation	AEMO to distribute to the GRCF the slides that it presents to the GWCF regarding distributed gas resources following the 24 June 2021 GWCF meeting. 19 August 2021 update: These slides were distributed to the GRCF by email on 24 June 2021.	A. Pathy (AEMO)	Completed
143.14.1	East-coast distributors to provide comment on PRE JEC	East-coast distributors are to provide notice to grcf@aemo.com.au if they object to AEMO's adding the following note to the List of Documentation Anomalies: <i>17 June 2021 GRCF discussion: GRCF agreed to mirror the mandatory/optional/not required status of OTH fields in PRE, with the understanding that MIRN is a mandatory field as per PBP1.</i>	East-coast distributors	Completed
143.14.2	AEMO to circulate outcome of action item 143.14.1	AEMO to notify the GRCF of the outcome of action item 143.14.1. 19 August 2021 update: AEMO provided this update to the GRCF via the "List of Documentation Anomalies" circulated with the monthly bulletins for the Q4 2021 Gas Retail System Release.	A. Pathy (AEMO)	Completed
143.15.1	IN001/21 NSW/ACT COR	AEMO agreed to revisit the revised draft of the NSW/ACT and incorporate the GRCF feedback that was discussed at the meeting. 19 August 2021 update: This initiative is currently in the PPC stage of consultation.	D. McGowan (AEMO)	Completed

143.15.2	IN001/21 NSW/ACT COR	JGN agreed that they would consider the retailers feedback to include details about some of the JGN processes including the criteria as to when a site is reverted to the regular read route when the customer fails to provide a read and photograph of meter.	M. Flynn (JGN)	Completed
137.7.1	GMI on customer self-reads	<p>Nina Telford (Wesfarmers Kleenheat) to develop a GMI on Kleenheat's desired changes regarding customer self reads.</p> <p>November 2020 update: Wesfarmers Kleenheat continues work on this item and will continue to keep AEMO and the GRCF informed of progress.</p> <p>March 2021 update: No update.</p> <p>April 2021 update: No update.</p> <p>June 2021 update: No update.</p> <p>August 2021 update: Mark Riley (AGL advised that he would contact Kleenheat, about actioning this action item when the NSW/ACT self-read consultation (IN001/21) concludes.</p>	Nina Telford (Wesfarmers Kleenheat)	Next GRCF meeting