MINUTES

MEETING:	Information Exchange Committee
DATE:	Monday 13 May 2019
TIME:	10:15 AM (AEST)
LOCATION:	Melbourne Boardroom and Teleconference
MEMBER ATTENDEES:	Mr John Pittard, AEMO Director (IEC chair) Mr David Markham, AEC (retailer representative) Mr David Havyatt, Energy Consumers Australia (consumer representative) Mr Robert Lo Giudice, IntelliHUB (metering representative, and also B2B Working Group member at this meeting) Mr Adrian Hill, Ausnet Services (discretionary member-distributor) Mr Peter Van Loon, Powershop (discretionary member-retailer)
ALTERNATES:	Mr Andrew Randall, Metropolis Metering (alternate discretionary member-metering)
APOLOGIES:	Mr Marco Bogaers, Metropolis Metering (discretionary member-metering) Mr Peter Price, Energy Queensland (distributor representative)
IN ATTENDANCE:	Ms Michelle Norris, AEMO (AEMO Secretariat) Mr Arjun Pathy, AEMO

The Chairperson opened the meeting at 10:30 AM

1. Apologies

Mr Marco Bogaers and Mr Peter Price were apologies for the meeting. The Chairperson welcomed Mr Andrew Randall to the meeting representing the discretionary metering category. A quorum was present for this meeting.

2. Extended terms of office for Discretionary Members

The Chairperson noted that discretionary members have had their terms extended, with all members of the IEC panel in place until 1 March 2020.

3. Members' Declarations of Interest

The Chairperson noted that there were no conflicts of interest declared.

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4. Minutes of previous meeting

The minutes of the previous meeting were accepted without change.

5. Matters arising and Actions from previous meetings

The Secretariat provided an update on the actions from previous meetings. These updates were noted by the IEC. An updated Matters Arising document has been circulated with these Minutes and was accurate at the time these minutes were circulated.

Strategic Workshop

6.1. Timeline of current projects and reviews impacting B2B and IEC

The IEC noted the timeline of current projects and activities and agreed that the proposed agendas and meeting dates are appropriate given the industry-wide projects and reviews that are occurring. The Secretariat is to advise the IEC by email of timeframes for the embedded networks review (**Action 1305-01**).

The Secretariat is also to provide a briefing to the IEC (either in the August meeting or out-of-session) on what B2B changes will be necessary to accommodate the recommendations of the embedded networks review (**Action 1305-02**). AEMO (Michelle Norris) will speak with the AEMC to advise that the introduction of new embedded network roles may be a major change to the B2B system and procedures (**Action 1305-03**).

The Secretariat noted that Consumer Data Right legislation is currently on hold given that caretaker mode is in effect until after the election. The Consumer Data Right will eventually be extended to gas, but it is understood that it will initially cover electricity only.

The Chairperson noted that Five Minute Settlement looks to have little-to-no B2B impact, with the only remaining item being IT 'packet sizes', which is being discussed with the B2B-WG. Five Minute Settlement is to remain as a standing agenda item.

Peter Van Loon asked that the Secretariat include the IEC's November elections in the timeline of current and upcoming projects and reviews (**Action 1305-04**).

Robert Lo Giudice asked that the IEC consider transposed/cross metering issues, which is currently under consideration by the B2B-WG, as a standing agenda item (**Action 1305-05**).

6.2. IEC Strategy segmentNotes from the IEC strategy segment will be circulated separately to the meeting minutes.

Actions from the strategy segment included:

- **Action 1305-06** – AEMO to hold industry workshop once greater visibility and detail is available on any B2B system uplifts that are required as part of either the CDR or AEMO's own digital uplift projects. This is to seek to ensure improved flexibility and that fewer schema changes are required in the future.
- **Action 1305-07** – The Chairperson has requested that a standing agenda item around the strategic priorities be included in each meeting.
- **Action 1305-08** – The Secretariat is to look at how to engage AEMC project leads to involve the IEC at early stages of a pre-consultation so that B2B implementation costs and timelines can be considered.

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Matters for Discussion

7. Standing agenda item – consumer data right

No additional comment was made beyond earlier discussion in agenda item 6.1.

8. B2B-WG paper – PoC deferred transactions

The B2B Working Group Member spoke to the PoC deferred transactions update paper:

- The Miscellaneous Service Order is ready to be consulted on and will be helpful to formalise bilateral arrangements for auditing purposes.
- The Verify Standing Data transaction exists to standardise existing email processes.
- The Meter Reconfiguration and Meter Investigation changes involve making enumerations for information that is currently being included in special instructions. These are being explored further by the B2B-WG. AEMO IT is also determining the cost and any issues associated with using enumerations and will report back to the B2B-WG.
- For the Supply Abolishment Request, the B2B-WG has compiled what each DNSP retailer handbook says on the matter and is now trying to find common ground across DNSPs.

The Secretariat noted that the B2B-WG will suggest implementing configuration changes first and then schema changes at a later date (bundle with other system changes which require schema changes).

The B2B-WG are developing an Issues Paper for engagement with the sector on a number of the above points. An update will be provided to the IEC at its August meeting.

8.2 Standing agenda item – B2B-WG report on work program

The B2B Working Group Member reported that the B2B-WG is seeking industry feedback on life support with a survey. The B2B-WG will primarily focus on embedded networks and the Consumer Data Right after it has finished with the post-PoC items.

9. Metering Installation Information Request

The Secretariat noted that AEMO's standing data review is ongoing and is intended to complement the IEC and B2B-WG's consideration of the Metering Installation Information Request. AEMO is to speak to relevant AEMO SMEs who ran the previous standing data review (**Action 1503-09**).

Robert Lo Giudice provided context regarding how metering installation information was exchanged before PoC and why the IEC initially asked AEMO to address this through CATS Standing Data. The IEC agreed to send this paper to the B2B-WG to ascertain the cost and complexity of delivering this new transaction, what the transaction would look like, and whether a B2B transaction could deliver better data reliability than MSATS (**Action 1503-10**).

10. Proposed changes to the IEC Election Procedures

In line with Action 1802-10, the Secretariat prepared suggested changes to the current IEC Election Procedure and Operating Manual. These changes are currently under AEMO legal

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review, after which they will proceed to the IEC for review. A broad outline of the proposed changes is:

- Material for the “initial election” of members is to be removed, given the IEC is now operational.
- The term for discretionary members is to be increased to up to two years (from 12 months).
- Timeframes on elections are to be relaxed somewhat from the current five business day requirements.
- Timeframes for the distribution of agendas and meeting papers are to be changed to five business days prior to meetings.
- Methods for contacting B2B parties are to be amended.

The Secretariat noted that the proposed IEC Election Procedure and Operating Manual is aligned with the recently developed draft Election Procedures and Operating Manual for the OTS Code Panel, meaning that they should clear legal review with minimal issues.

Robert Lo Giudice noted that AEMO needs to ensure all existing B2B parties are aware that the IEC Secretariat will be using a new method of contact to notify them about elections and vacancies. The IEC endorsed the circulation of these draft procedures and the consultation material out-of-session for review and endorsement before the next IEC meeting.

Additional Matters

11. IEC forward plan

The Secretariat noted that there are currently three meetings planned for the following 12 months: 11 August 2019, 11 November 2019, and February 2020. The November meeting will likely be pushed back by one to two weeks. The Secretariat will confirm the 2019/2020 meeting dates in the near future (**Action 1305-11**).

12. Other Business

No other business was raised.

Chairperson closing comments

The Chairperson thanked all members for their attendance and noted that circular resolutions will be issued before the next meeting.

Meeting Close

The Chairperson noted that the next meeting is scheduled for 12 August 2019.

The Chairperson closed the meeting at 12.35 PM.

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John Pittard **Date:** 24 May 2019

IEC Chair

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