INFORMATION EXCHANGE COMMITTEE MEETING

FOR DECISION

SUBJECT: APPROVAL TO PUBLISH B2B CHANGE PROCESS

AGENDA ITEM: 12

1. RECOMMENDATIONS

It is recommended that the IEC endorse the B2B Change Process for publication on the IEC's and B2B-WG's web pages.

2. PURPOSE

The purpose of this paper is to seek IEC approval of:

- The B2B Procedures Change Process (Appendix B)
- Publication of the B2B Procedures Change Process on the IEC and B2B webpages
- Publication of a communication in the AEMO Communications weekly newsletter to advise industry of the publication of the B2B Change Process (Appendix A)

3. BACKGROUND

During the June 2019 Business-to-Business Working Group (B2B-WG) meeting, the B2B-WG requested that AEMO prepare a document clarifying how an initial proposal for change to B2B Procedures is developed into a consultation, specifically with respect to the B2B-WG's role. AEMO took an action to develop this document to clarify the roles, responsibilities, and information flows in relation to B2B change requests.

Independent of B2B, AEMO has reviewed the Electricity Retail Consultative Forum (ERCF) Change Process in 2018 and is currently reviewing the Change Process for East Coast Gas Retail Markets.

4. DISCUSSION - B2B WORKING GROUP REVIEW

The B2B Change Process has been developed to align with current IEC and B2B-WG operations, taking into consideration relevant requirements under the National Electricity Rules (NER).

The B2B Change Process does not impose new obligations on the IEC, AEMO, or the B2B-WG, but rather clarifies existing arrangements. In summary, the B2B Change Process describes the following:

- The high-level purposes of the IEC, the B2B-WG, and the B2B Change Process (Sections 2 and 3)
- The process by which an Issues / Change Form (ICF) moves from being submitted to being developed into an Issues Paper and B2B Procedures (Section 4.1)
- The specific steps that should be taken in developing a change into an Issues Paper, as well as the relevant NER requirements, governance, and outputs for each step (Section 4.2)
- The standard steps that the B2B-WG would take in developing an issue into an ICF on request from the IEC (Section 4.3)

- How the NER Rules consultation procedures apply to B2B Procedure consultations (Section 4.4)
- How an interested person is to fill out an ICF template (Sections 5 and 6)

AEMO discussed the draft B2B Change Process with the B2B-WG in its July 2019 meeting, which was subsequently endorsed by the group.

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COMMUNICATION ON B2B CHANGE PROCESS

The Information Exchange Committee (IEC) has published a B2B Change Process on the IEC web page. This document sets out the process for changing B2B Procedures. It also includes the template for the submission of an Issue / Change Form, which participants should use to suggest a B2B change to the IEC. If you have any questions or comments, please contact iec@aemo.com.au.