

Terms of Reference:

WA Reform Implementation Group (WRIG)

Role and Objectives

The WA Reform Implementation Group (WRIG) is a forum for AEMO to provide interested stakeholders with practical information about projects being delivered by the WA Reform Program.

This will include:

- updates on the overall scope and timing of the portfolio of activities that the WA Reform Program is responsible for delivering.
- change overviews of upcoming projects that have identified impacts on Rule Participants explaining the key changes, impacts and timing.
- general engagement or consultation on the work of the WA Reform Program as required.

Participation

- The information exchanged at the WRIG is likely to be of most interest to staff involved in planning, designing, implementing or managing business and system changes within organisations that interface with AEMO operationally. This may include traders, operational teams, regulatory officers, project managers and IT managers.
- The WRIG is open to all stakeholders interested in changes to WEM-related processes and/or systems that are being planned and implemented by the WA Reform Program.
- Organisations likely to have an interest in attending may include:
 - Registered Market Participants
 - Intending Market Participants
 - Western Power
 - Advisors, consultants and contractors supporting Market Participants or Western Power
 - Energy Policy WA and the ERA.
- Anyone wishing to attend the meetings can request to be added to the WRIG distributions list by completing the [WRIG registration form](#).

Meetings

Meetings are scheduled as needed and will usually occur on a Thursday, from 10am to 11am, Western Australian local time, via Microsoft Teams. A meeting invitation will be circulated to all nominated attendees ahead of time.

Administration

In order to ensure the most up-to-date content is included, AEMO will aim to publish meeting materials on the Reformer SharePoint site as soon as practicable after each meeting, rather than distribute them in advance.

AEMO will record WRIG meetings and publish these recordings to the Reformer in conjunction with the meeting slides. AEMO will not produce meeting minutes from the WRIG.

Attendees are welcome to ask questions and request further information by emailing wa.ets@aemo.com.au after the meeting.

Resourcing

AEMO will provide chair and secretariat support to the WRIG, as well as support for issues and progression of any action items taken at the meeting.

AEMO may cancel or defer one or more meetings (or the WRIG generally) due to resource constraints. If this occurs, AEMO will aim to provide attendees with as much notice as possible.

To avoid doubt, any expenses incurred by Rule Participants as a result of attending meetings or engaging in activities associated with the WRIG are at their expense.

For more information, please email: wa.ets@aemo.com.au.