

Terms of Reference Western Australia Gas Consultative Forum (WAGCF)

Objectives

To enable effective two-way communication and consultation between AEMO and stakeholders regarding the gas arrangements in Western Australia including the Gas Bulletin Board and Gas Statement of Opportunities.

Role

The role of the WAGCF is to:

- Provide a forum for interested and affected parties to consult and consider issues relating to the Western Australia gas industry.
- Consider ideas and submissions and provide feedback.
- Facilitate and record the key discussions at the Forum.

Participation

The WAGCF is an open forum. All interested parties may attend and participate.

Individuals attending the forum are expected to have sufficient expertise and authority to consider matters on behalf of the organisation(s) they represent and provide the formal views of those organisations.

Meetings

Meetings are typically held every third month from 1-3 pm, Western Australian local time.

Location: AEMO Office
Level 45, 152 St Georges Terrace, Central Park, Perth WA 6000

Administration

AEMO will prepare and distribute all meeting correspondence via email and will publish meeting records on its website.

AEMO will provide interested stakeholders with:

- An agenda 10 business days prior to the meeting.
- Relevant meeting papers 5 business days prior to the meeting.
- Draft minutes 5 business days after the meeting.

Resourcing

AEMO will provide Chair and secretariat services to the WAGCF and any Working Groups as well as support for the issues and progression of any action items. WAGCF attendees will need to work with AEMO to prioritise actions. AEMO will make the final decision on the level of resourcing available.

To avoid doubt, any expenses incurred as a result of attending meetings or activities associated with the WAGCF are at the expense of the attendee's employer.

For more information email: WAgasforum@aemo.com.au